San Gabriel Valley Council of Governments

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City Managers' Steering Committee
Minutes
Date: October 5, 2011
Time: 12:00 noon
Location: Covina City Hall

1.0 Preliminary Business

The meeting was called to order at 12:15 p.m.

Members Present:		**Members Absent:**
Alhambra	J. Keating	El Monte
Covina	D. Parrish	Rosemead
Diamond Bar	J. DeStefano	West Covina
Glendora	C. Jeffers	
La Canada Flintridge	M. Alexander	
San Dimas	B. Michaelis	
San Marino	M. Ballantyne	
San Gabriel	M. Marlowe	
Walnut	R. Wishner	

COG Staff:
N. Conway, Executive Director
G. Blanche, Staff

Public:
G. Aguirre
R. Bates, Pico Rivera
A. Cervantes, Pico Rivera
R. Jones, COG Counsel
R. Richmond, ACE
C. Sutton, Excalibur Property Holdings
S. Yauchzee, West Covina

2.0 Public Comment

C. Sutton spoke in opposition to AB 706 (Torres), which relates to representation on the Gold Line Construction Authority's Board of Directors.

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

4.1 Minutes from September 11th, 2011 meeting
There was a motion to approve the minutes (M/S/C: M. Ballantyne / C. Jeffers / Unanimous; Abstain 2 (B. Michaelis, D. Parrish)

5.0 Discussion Items

5.1 ACE Phase II Study Recommendations
S. Yauchzee presented on this item and provided an overview of the ACE Phase II Report and Recommendations. S. Yauchzee indicated that the Public Works Subcommittee approved the prioritized list of crossings with updated cost estimates and the elimination of the Lemon Avenue Overpass project. The final rankings are based on cost-benefit (congestion reduction/cost of project) as well as safety (accidents and fatalities). S. Yauchzee also reported that the subcommittee reviewed Pico Rivera's request to alter the study's time frame as three fatalities were not included in their ranking. The subcommittee unanimously agreed to continue without such action as their request lied outside the subcommittee's scope of work.

5.2 ACE Phase II Projects – Durfee Road

R. Bates (Pico Rivera) and A. Cervantes (Pico Rivera) discussed their city's role in the initial project phase. R. Bates stated that the project selection should focus equally on congestion relief and safety, but instead the current rankings heavily focus on the former. He recommended that matching funds from cities should be considered in the rankings and that ACE should eliminate higher-cost projects.

There was extensive discussion on this item. The Committee members requested clarification regarding the five Montebello projects that were included in the ranking as well as the decision making process for selecting a single project among several alternatives. R. Richmond and S. Yauchzee indicated that the subcommittee was asked to consider all options and the several steps are left to be done, including matching up reasonable funding for projects and narrowing the list. From there, the COG Board will approve the final projects.

There was a motion to direct the Executive Director to develop a matrix identifying areas that would require further study, including costs and safety data, and report back to the City Managers' Steering Committee at the next meeting (M/S/C: M. Alexander / D. Parrish; 9 Ayes, 1 Noes (M. Ballantyne); Motion carried)

5.3 Update on SGVCOG Contract Administrator

The Executive Director indicated that one of the arrangements currently under review is to have a member city serve as contract administrator. Currently SGVCOG staff is in discussions with the City of El Monte staff regarding the feasibility of such an arrangement. He noted that option would be dependent on the outcome of the upcoming meeting with Caltrans.

5.4 SGVCOG Organization and Operation Review

D. Parrish reported on this item. He stated that the Request for Proposal (RFP) has been released and responses are due on October 13th. Additionally, proposers are to submit their estimated work completion timeframe with the understanding that the Ad-Hoc committee requests work to be completed in 60 days. The Ad Hoc committee will then evaluate the proposals based on the selection criteria

5.5 San Gabriel Valley Small Business Development Centers

The Executive Director provided an update on ongoing efforts to provide assistance to small businesses in the San Gabriel Valley. He indicated, based on a meeting with staff from the San Gabriel Valley Economic Partnership, that cities would likely need to contribute funding in order to tailor the services that would be provided locally, He asked Committee members if the development centers were still an area of interest, as the centers have not been chosen yet and a 50% match is required. Committee responded positively and he will bring back this item for further discussion next month.

5.6 San Gabriel Valley NPDES/Stormwater MS-4 Permit Coordination

The Executive Director indicated further clarification is needed regarding the development of a strategy for cities in the San Gabriel Valley regarding this issue. The Committee members requested that COG staff coordinate a special joint meeting of the Public Works Directors and City Managers TACs. The ED indicated that would be done ASAP.

6.0 Closed Session

The Committee adjourned to closed session 1:20 p.m.

The meeting reconvened at 1:50 p.m. and there was no reportable action.

7.0 New Business items for Next Regular Meeting

8.0 Announcements

R. Jones made a public statement regarding the Caltrans Audit and indicated the document is available online.

9.0 Next Meeting

10.0 Adjourn

There was a motion to adjourn the meeting at 1:50 p.m. (C. Jeffers / M. Ballantyne / Unanimous).