



# San Gabriel Valley Council of Governments

## AGENDA AND NOTICE OF THE MEETING OF THE HOMELESSNESS COMMITTEE

Wednesday, February 5, 2020 -- 8:30 AM  
West Covina Council Chambers Meeting Room  
1444 W Garvey Ave S, West Covina, CA 91790

**Chair**  
**Becky Shevlin**  
City of Monrovia

**Vice-Chair**  
**Margaret Clark**  
City of Rosemead

**MEMBERS**  
Baldwin Park  
Claremont  
Duarte  
Glendora  
Irwindale  
Monrovia  
Pomona  
Rosemead  
LA County Supervisorial  
District #1  
West Covina

**EX OFFICIO**  
J. Lyons  
W. Huang

Thank you for participating in today's meeting. The Homelessness Committee encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** *Regular Meetings of the Homelessness Committee are held on the first Wednesday of each month at 8:30 AM at the West Covina Council Chambers Meeting Room (1444 W. Garvey Avenue S., West Covina, CA 91790).* The Meeting agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). Copies are available via email upon request ([sgv@sgvkog.org](mailto:sgv@sgvkog.org)). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



**PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the Chair may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to the next regular meeting (*It is anticipated that the Committee may take action on these matters*)

**CONSENT CALENDAR** (*It is anticipated the Committee may take action on the following matters*)

5. Homeless Committee Meeting Minutes – 12/4/2019 (Page 1)  
*Recommended Action: Approve.*

**PRESENTATIONS** (*It is anticipated the Committee may take action on the following matters*)

**ACTION ITEMS** (*It is anticipated the Committee may take action on the following matters*)

6. State/County Homelessness Funding Program Recommendations (Page 3)  
*Recommended Action: Recommend that the Governing Board take the following actions:*
  - a) Reallocation of \$50,000 from the “Other Regional Work” program to the “Cities’ Homeless Plans (Development)” program.
  - b) Approve the funding allocation formula as proposed/recommended by the Cities Homeless Plans Implementation Working Group.
  - c) Authorize Executive Director to execute Memorandums of Agreements (MOA) with participating cities.
7. San Gabriel Valley Regional Housing Trust Board of Directors Appointment Process (Page 39)  
*Recommended Action: Recommend Governing Board approve proposed San Gabriel Valley Regional Housing Trust board of Directors Appointment Process.*

**UPDATE ITEMS** (*It is anticipated the Committee may take action on the following matters*)

8. Governor’s Proposed Budget (Page 45)  
*Recommended Action: For information only.*
9. Upcoming Potential Ballot Measures: Right to Shelter & Compassionate Intervention Act (Page 47)  
*Recommended Action: For information only.*

**LIAISON REPORTS** (*It is anticipated the Committee may take action on the following matters*)

10. Los Angeles Homeless Services Authority (LAHSA)
11. Los Angeles County Homeless Initiative (Page 63)
12. Coordinated Entry System
13. San Gabriel Valley Consortium on Homelessness (Page 71)
14. San Gabriel Valley State and Federal Legislative Caucuses

**CHAIR’S REPORT** (*It is anticipated the Committee may take action on the following matters*)

**ADJOURN**



## **SGVCOG Homelessness Committee Approved Minutes**

Date: December 4, 2019

Time: 8:30 AM

Location: West Covina Council Chambers Meeting Room; 1444 W. Garvey Avenue  
South, West Covina, California 91790

### **PRELIMINARY BUSINESS**

1. Call to Order  
The meeting was called to order at 8:30 AM
2. Roll Call

#### **Homeless Committee Members Present**

J. Leano, Claremont  
K. Davis, Glendora  
F. Briones, LA County District 1  
B. Shevlin, Monrovia  
M. Clark, Rosemead  
L. Johnson, West Covina

#### **Homeless Committee Members Absent**

Baldwin Park  
Duarte  
Irwindale  
Pomona

J. Lyons, SGV Consortium on Homelessness  
W. Huang, Pasadena

#### **SGVCOG Staff**

M. Creter  
C. Sims

3. Public Comment: There was no public comment.
4. Changes to Agenda Order: Item Numbers 7 and 8 were moved to following the Consent Calendar.

### **CONSENT CALENDAR**

5. Homelessness Meeting Minutes  
**There was a motion to approve consent calendar item 5 (M/S: M. Clark/B. Shevlin)**

**[Motion Passed]**

<b>AYES:</b>	Claremont, Irwindale, Monrovia, Rosemead, West Covina
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Baldwin Park, Duarte, Glendora, Irwindale, Pomona, LA County Supervisory District #1

### **PRESENTATIONS**

6. County of Orange Homeless Litigation  
D. DeBerry, SGVCOG General Counsel, provided an overview of the County of Orange's Homeless Litigation and how cities could be sure to comply with that rulings of that order.

## **ACTION ITEMS**

### **7. 2020 Legislative Platform**

Staff presented on the proposed 2020 Legislative Platform. The Committee recommended that the two proposed legislative priorities related support for those facing mental health and substance abuse challenges – one supporting legislation and the other advocating for funding – be combined. The Committee also asked that an additional legislative priority be added to advocate for County funding for projects within 500 feet of the freeway and major thoroughfares, provided that the projects include the appropriate mitigation measures to protect the health and safety of future residents.

**There was a motion to recommend the Governing Board approve the 2020 legislative priorities with the changes requested (M/S: K. Davis/J. Leano)**

**[Motion Passed]**

<b>AYES:</b>	Claremont, Glendora, Irwindale, LA County Supervisorial District #1, Monrovia, Pomona, Rosemead, West Covina
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Baldwin Park, Duarte, Irwindale, Pomona

## **STAFF REPORTS**

### **8. 2019 Legislative Update**

Staff provided an update on the new legislation related to accessory dwelling units (ADUs) and rent control that would become effective on January 1, 2020. The Committee discussed the impact of these bills.

### **9. RHTF Update**

Staff provided a brief update on the Regional Housing Trust Fund. Staff presented that the joint powers agreement would be finalized in the coming weeks.

### **10. State and County Funds Update**

Staff provided a brief update on the State and County funds.

## **LIAISON REPORTS**

### **11. Los Angeles Homeless Services Authority (LAHSA)**

LAHSA staff reported that LAHSA Executive Director Peter Lynn had resigned from the agency.

### **12. Homeless Initiative**

### **13. Union Station**

### **14. San Gabriel Valley Consortium on Homelessness**

### **15. State and Federal Legislative Caucus**

## **CHAIR'S REPORT**

The Chair reminded partner agencies to provide written reports for future agendas.

## **ADJOURN**

The meeting was adjourned at 9:56 AM

# REPORT

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DATE: February 5, 2020

TO: SGVCOG Homelessness Committee

FROM: Marisa Creter, Executive Director

RE: **STATE HOMELESS FUNDING AND MEASURE H INNOVATION FUNDS PROGRAMMING RECOMMENDATION UPDATES**

## **RECOMMENDED ACTIONS**

Recommend to Governing Board to take the following actions:

1. Reallocation of \$50,000 from the “Other Regional Work” program to the “Cities’ Homeless Plans (Development)” program.
2. Approve the funding allocation formula as proposed/recommended by the Cities Homeless Plans Implementation Working Group.
3. Authorize Executive Director to execute Memorandums of Agreements (MOA) with participating cities.

## **BACKGROUND**

On June 27, 2019, Governor Newsom signed the 2019 Budget Trailer bill which contained \$5,625,000 in funding for homeless programs for the San Gabriel Valley to be administered by the SGVCOG. This funding was included at the request of Senator Rubio, and SGVCOG staff has been meeting with her office to reach concurrence about the programs that should receive funding through these monies.

On September 10, 2019, the County Board of Supervisors (BOS) approved a motion by Supervisors Barger and Solis directing the LA County Chief Executive Officer (CEO) to provide a framework for the allocation and administration of \$6,000,000 in Measure H funding for the County’s Councils of Governments. The framework called for an allotment of \$1,541,876 to the SGVCOG. The SGVCOG’s contract with the County requires that a funding plan be submitted to the County within ninety days of contract execution.

Currently, these sources are both one-time funds. The SGVCOG anticipates that future funding will be dependent upon their successful use that demonstrates measurable assistance for those who are homeless or at-risk of homelessness. A key goal will be demonstrable outcomes that exceed current efforts in reducing homelessness relative to cost.

On November 21<sup>st</sup>, 2019, the Governing Board approved the recommended funding plan. Below

is a brief description of each program to be funded through the State and HI funding.

<b>Category</b>	<b>State Funds</b>	<b>Innovation Funds</b>	<b>TOTAL</b>
Regional Housing Trust (Capital)	\$1,000,000	\$350,000	<b>\$1,350,000</b>
Regional Housing Trust (Operations)	-	\$200,000	<b>\$200,000</b>
Cities' Homeless Plans (Implementation)	\$3,300,000	-	<b>\$3,300,000</b>
Cities' Homeless Plans (Development) <sup>1</sup>	\$100,000	-	<b>\$100,000</b>
Landlord Education/Outreach and Incentive Program	\$400,000	-	<b>\$400,000</b>
Other Regional Work	\$350,000	-	<b>\$350,000</b>
Homelessness prevention and diversion programs	\$50,000	\$400,000	<b>\$450,000</b>
Pilot Programs	\$35,000	\$265,000	<b>\$300,000</b>
Master Leasing	\$100,000	\$250,000	<b>\$350,000</b>
Administration	\$290,000	\$76,876	<b>\$366,876</b>
<b>TOTAL</b>	<b>\$5,625,000</b>	<b>\$1,541,876</b>	<b>\$7,166,876</b>

On December 11, 2019, a kickoff meeting was held for city staff to review all funding categories, gather initial feedback on proposed issues to consider, and finalize outreach strategy with cities. Cities that attended were Alhambra, Arcadia, Azusa, Baldwin Park, Claremont, Diamond Bar, Duarte, El Monte, Glendora, Irwindale, Pomona, San Dimas, San Gabriel, Sierra Madre, South Pasadena, Temple City, and West Covina. Following the meeting, planning calls were scheduled in January for the following program areas:

- 1) cities' homeless plans (implementation);
- 2) cities' homeless plans (development);
- 3) landlord outreach/ incentives;
- 4) homeless prevention and diversion;
- 5) pilot programs; and
- 6) master leasing.

All cities were invited to attend and the following 16 cities participated in one or more calls: Arcadia, Azusa, Baldwin Park, Claremont, Diamond Bar, Duarte, Glendora, Irwindale, Monterey Park, Pomona, San Dimas, San Gabriel, South Pasadena, Rosemead, Temple City, and West Covina.

On January 30, 2020, an in-person meeting held for city staff to review recommendations and to give their comments on the proposed statements of work (SOWs) and provide feedback on the

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<sup>1</sup> Staff is recommending reallocating \$50,000 from the "Other Regional Work" program to the Cities' Homeless Plans (Development) program based on level of interest in participating in plan development. The chart reflects the recommended reallocation of funds.

proposals provided by SGVCOG staff. The cities in attendance were Alhambra, Arcadia, Azusa, Baldwin Park, Covina, Diamond Bar, Duarte, Glendora, Irwindale, La Verne, Monrovia, Montebello, Monterey Park, Rosemead, San Dimas, San Gabriel, Temple City, and West Covina. The output of these meetings were then presented to the Executive & Homeless Committees on February 3 & 5, respectively.

### **Regional Housing Trust (Capital & Operations)**

- ***Funding:***
  - \$200,000 (Operations)
  - \$1,350,000 (Capital)
- ***Description of Activity:*** The SGVCOG Governing Board directed the use of \$1,550,000 to be used for both the initial setup of the San Gabriel Valley Regional Housing Trust (SGVRHT) and funding of capital projects in the region. A description of each is as follows:
  - ***Operations:*** These funds would be used for initial planning work and studies that would support the long-term viability of the Trust. These could include development of an initial housing pipeline of projects that are currently in development or underway and/or development of a financing strategy to support the SGVRHT.
  - ***Capital:*** These funds would be focused on projects that could be completed quickly to provide immediate assistance to homeless individuals and families as well as those at imminent risk of homelessness. Examples of potential project types to be funded could include rehabilitation of abandoned homes; development of vacant city-owned properties; rehabilitation of motels or apartments; or providing interim/crisis (shelter) housing.
- ***Status:*** The final SGVRHT JPA document was released to interested cities in mid-January. To date, 20 cities have expressed interest in either participating as full or affiliate members. It is anticipated that cities may begin adopting the JPA in mid-February and the SGVRHT Board will be seated in Spring 2020. Simultaneously, SGVCOG staff is beginning to meet with staff from participating cities to develop an approach for awarding the capital funds and scopes of work for the initial planning studies. It is anticipated that next steps for these efforts will be brought to the SGVRHT Board in the coming months.
- ***Action Requested from Governing Board:*** None.

### **Cities Homeless Plans Implementation**

- ***Funding:*** \$3,300,000
- ***Description of Activity:*** The SGVCOG Governing Board directed the use of \$3,300,000 for the implementation of city homeless plans in the region. Funding is drawn from the State funds and would be distributed using an allocation formula based on population (see Attachment A). Cities that have completed a County-approved homeless plan would be able to access their funding allocation with the following parameters:
  - Cities must submit an application describing the proposed activities. The draft application can be found as Attachment B. Proposed activities must be either

found in the city's homeless plan or be connected to the activities included within the city's homeless plan.

- 20% limit on encampment clean-up hygiene efforts.
- 10% limit on law enforcement outreach activities.
- Cities will be required to submit quarterly reports and a final report describing activities and outcomes.
- **Status:** During January, the SGVCOG held a call with staff from 8 cities to discuss how the homeless plans implementation funds should be allocated, eligible and ineligible activities, and how cities should be able to access funds. The proposed formula allocations and expenditure limits were agreed-upon by the participating cities. Once the application is finalized, it will be distributed to all eligible cities for completion.
- **Action Requested from Governing Board:** Approval of the funding allocation formula as proposed/recommended by staff and the Cities Homeless Plans Implementation Working Group.

### **Cities Homeless Plans Development**

- **Funding:** \$100,000
- **Description of Activity:** In November, the SGVCOG Governing Board directed the use of funds for the development of city-based homeless plans in the region. Specifically, these funds would be used to assist cities that did not develop homeless plans during the Countywide effort that occurred two years ago. The plans would meet the minimum requirements set forth in the template that was developed by the County (Attachment C).
- **Status:** Throughout the month of January, staff contacted all cities that did not develop a homeless plan and the following six cities expressed interest: Diamond Bar, Monterey Park, Rosemead, San Gabriel, and Temple City. The cities of Bradbury, La Canada Flintridge, San Marino, and Walnut were either non-responsive or indicated that they were not interested. Staff held a planning call with the six interested cities, and there was initial consensus to develop a joint procurement to assist the cities in the development of individual plans. The SGVCOG would manage the procurement process, award the contract and oversee the consultant. However, the participating cities would have the opportunity to provide input on the scope of work and consultant selection. Additionally, each city would undertake an individual planning process that was responsive to the needs and characteristics of each community. Staff anticipates releasing the RFP in February, with an award of contract no later than June. Due to the high level of interest, staff is recommending allocating an additional \$50,000 to this task, for a total of \$100,000 to allow for the development of robust and personalized plans.
- **Action Requested from Governing Board:** Approve the reallocation of \$50,000 from the "Other Regional Work" program to the Cities' Homeless Plans (Development) program.

### **Landlord Education, Outreach, & Incentive Program**

- **Funding:** \$400,000
- **Description of Activity:** This program would encourage landlords to rent to homeless or low-income individuals to increase the supply of units available to these individuals



and families and to educate landlords on existing incentive programs (e.g. Los Angeles County Development Authority's Homeless Incentive Program – HIP). Activities may include (but are not limited to) holding an apartment until an eligible homeless household completes the documentation required to enter the housing; offering participating landlords reimbursement for short-term vacancies and minor unit repairs when they rent their home or apartment to a low-income renter with a housing voucher; workshops for landlords, realtors and property managers; and direct outreach to obtain rental units for those with Housing Choice Vouchers or VASH vouchers or other homeless or at-risk populations.

- **Status:** Staff held recent discussions with the Homeless Incentive Program (HIP) run by the Los Angeles County Development Authority found that the program had gaps in outreach and public awareness efforts. A request for qualifications will be released in February 2020 to identify a provider(s) to provide outreach for and augment the existing HIP. The proposed scope of work is included as Attachment D.
- **Action Requested from Governing Board:** None at this time; contract(s) with selected provider(s) expected to be brought before the Board by June 2020.

### **Homeless Prevention & Diversion Programs**

- **Funding:** \$450,000
- **Description of Activity:** This funding would support programs to prevent people falling into homelessness through alternative means of assistance. Potential uses of problem solving funding could include, but are not limited to, housing relocation and stabilization services, short and medium-term rental assistance, rental application fees, security deposits, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, tenant legal services, and credit repair. Typically, assistance is provided to clients following a screening/assessment with a trained “problem solver”. Funding may be used for diversion training and certification. This funding should support LAHSA’s “Problem Solving” program, which is available to service providers and others that complete the LAHSA Problem Solving training.
- **Status:** Staff recently held a conference call with staff from two cities to discuss the proposed regional homeless prevention and diversion programs. SGVCOG staff will develop a grant program through which cities and service providers can propose approaches to implement homeless prevention and diversion programs. That application will be released in February 2020. The proposed application is included as Attachment E.
- **Action Requested from Governing Board:** None at this time; contract(s) with selected provider(s) expected to be brought before the Board in June.

### **Other Regional Work**

- **Funding:** \$350,000
- **Description of Activity:** This program would facilitate collaborative solutions to addressing homelessness in the San Gabriel Valley. Potential regional activities could include advocacy, nonprofit capacity building, regional data projects, technical assistance and communications projects targeting specific subpopulations.

- **Status:** The specific activities of this funding category will be developed over time, as specific needs are identified. Based on demand for the development of cities' homeless plans, staff recommends that \$50,000 of this funding be reallocated towards the Cities' Homeless Plans Development program.
- **Action Requested from Governing Board:** Approve the reallocation of \$50,000 from the "Other Regional Work" program to the Cities' Homeless Plans Development program.

### **Pilot Programs**

- **Funding:** \$300,000
- **Description of Activity:** This program will facilitate innovative solutions to addressing homelessness. Cities that have completed a County-approved Homelessness Plan would be eligible to apply for funding to support the set-up and/or implementation of a pilot project. Applicants would be eligible for \$50,000 - \$150,000 in funding. Multi-city applications would be eligible for up to \$200,000. Pilot projects would focus on data collection, performance metrics and replicability. programs shouldn't duplicate another program funded by the SGVCOG. Interested applicants must submit a Pilot Program application (Attachment C) that would be reviewed by SGVCOG staff and an outside panel of experts. Targeted project categories are as follows:
  - Homeless workforce development;
  - Accessory dwelling units (ADUs) and shared housing;
  - Innovative community outreach;
  - Safe parking programs;
  - Collaborative sub-regional models;
  - Other project categories defined by applicant.
- **Status:** SGVCOG held a call with staff from 5 cities to discuss the pilot programs proposal. The group provided input on the proposed application and application process, and the proposed targeted categories. An application has been developed (Attachment F) and, upon finalization, it will be released.
- **Action Requested from Governing Board:** None at this time; MOAs with selected cities expected to be brought before the Board in June.

### **Master Leasing**

- **Funding:** \$350,000
- **Description of Activity:** This funding would be used to master lease one or more motel or apartment units for use as crisis, interim, or transitional housing that could be rapidly utilized. It could also cover the cost of outreach workers, security and services. For example, a block of hotel rooms could be secured through a Master Lease between a city and a hotelier. This funding is anticipated to be leveraged with LAHSA's existing master leasing programs.
- **Status:** Staff will release a request for qualifications to identify a provider to ascertain potential candidate locations. The proposed scope of work is included as Attachment G.
- **Action Requested from Governing Board:** None at this time; contract(s) with selected provider(s) expected to be brought before the Board in June.

Staff will submit the proposed funding plan to the County, in compliance with the SGVCOG's contract. In addition, SGVCOG will release a Request for Qualifications (RFQ) in February. Contracts are expected to be considered for Governing Board approval at its June meeting.


### **NEXT STEPS**

Below is a summary of next steps.

1. Undertake procurement for the following activities:
  - Regional servicers that support cities' homeless plans;
  - Development of cities' homeless plans;
  - Regional landlord outreach, education, and incentive program; and
  - Master leasing
2. Release grant applications and select awardees (cities and/or service providers) for the following activities:
  - Homeless prevention and diversion; and
  - Pilot programs
3. Execute MOAs with participating cities that identify the following:
  - Roles and responsibilities of each party;
  - Funding amount for cities receiving homeless plan implementation activities;
  - Scopes of works for implementation activities (if applicable); and
  - Reporting requirements

It is anticipated that award of funding for all activities (grants and contracts) will be awarded by June 2020. Awards exceeding \$250,000 will be presented to the Governing Board for approval. Funding awards below that threshold will be executed by the Executive Director.

Prepared by:



Timothy D. Kirkconnell  
Senior Management Analyst

Approved by:



Marisa Creter  
Executive Director

### **ATTACHMENTS**

Attachment A – Cities Homeless Plans Implementation Allocation Proposal  
Attachment B – Cities Homeless Plans Implementation Application  
Attachment C – LA County Homeless Plan Template

Attachment D – Landlord Outreach, Education, and Incentive Program Proposed Scope of Work

Attachment E – Homeless Prevention and Diversion Program Proposed Scope of Work

Attachment F – Homeless Prevention & Diversion Program Application

Attachment G – Pilot Programs Application

Attachment H – Master Leasing Proposed Scope of Work

<b>Proposed Implementation Funding Allocation</b>		
<b>Total Funding</b>	<b>\$3,300,000</b>	
<b>City</b>	<b>Population</b>	<b>Funding</b>
Alhambra	86,665	\$200,000
Arcadia	57,704	\$200,000
Azusa	49,954	\$150,000
Baldwin Park	76,708	\$200,000
Claremont	36,446	\$150,000
Covina	49,006	\$150,000
Duarte	22,013	\$150,000
El Monte	117,204	\$250,000
Glendora	52,703	\$200,000
Irwindale	1,450	\$50,000
La Puente	40,686	\$150,000
La Verne	33,260	\$150,000
Monrovia	38,787	\$150,000
Montebello	64,327	\$200,000
Pomona	155,687	\$250,000
San Dimas	34,507	\$150,000
South El Monte	20,882	\$150,000
South Pasadena	26,047	\$150,000
West Covina	108,245	\$250,000
		\$3,300,000
Under 20,000	1	\$50,000
20,001-50,000	10	\$150,000
50,001-100,000	5	\$200,000
>100,000	3	\$250,000

## Homeless Plans Implementation

Overview	The San Gabriel Valley Council of Governments will be awarding funding to help cities that have completed Homeless Plans implement elements of those Plans. Each city will be required to submit an application describing how they intend to expend the funds.		
Eligibility	Any city that has completed a Homeless Plan.		
Award Amounts:	Funding has been allocated to each jurisdiction based on population as follows:		
	City	Population	Funding
	Alhambra	86,665	\$200,000
	Arcadia	57,704	\$200,000
	Azusa	49,954	\$150,000
	Baldwin Park	76,708	\$200,000
	Claremont	36,446	\$150,000
	Covina	49,006	\$150,000
	Duarte	22,013	\$150,000
	El Monte	117,204	\$250,000
	Glendora	52,703	\$200,000
	Irwindale	1,450	\$50,000
	La Puente	40,686	\$150,000
	La Verne	33,260	\$150,000
	Monrovia	38,787	\$150,000
	Montebello	64,327	\$200,000
	Pomona	155,687	\$250,000
	San Dimas	34,507	\$150,000
	South El Monte	20,882	\$150,000
	South Pasadena	26,047	\$150,000
	West Covina	108,245	\$250,000
	Under 20,000	\$50,000	
20,000-50,000	\$150,000		
50,000-100,000	\$200,000		
>100,000	\$250,000		
Eligible Activities	<ul style="list-style-type: none"><li>Activities should be in a city’s Homeless Plan or related to those activities within the Homeless Plan. If an activity is not within the Homeless Plan, the applicant must explain how the proposed activity to those activities</li><li>A maximum of 10% of a city’s funding can be allocated towards encampment clean-up.</li><li>A maximum of 20% of a city’s funding can be allocated towards law enforcement activities (i.e. outreach).</li></ul>		

<b>Project Reporting</b>	Project applicants will be required to submit quarterly reports (template include as Attachment B) with their quarterly invoices.
<b>Project Implementation</b>	Projects can be completed by in-house city staff or by outside contractors/non-profits, as indicated on the project application. If a project applicant intends to complete the project using an outside contractor or non-profit, an approved competitive procurement process must be used.
<b>Project Timeline</b>	All projects must be completed by May 31, 2022. A final report and the final invoice must be submitted by June 15, 2022.

**APPLICATION**

<b>City:</b>	
<b>Other Partners (if applicable):</b>	
<b>Total Funding Requested:</b>	

<b>Contact Name:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	

The applicant shall describe each proposed activity using the table below. If more than 4 activities are proposed, please attach additional activities.

<b>Activity #1</b>	
<i>Define the project scope of work and the proposed tasks.</i>	
<b>Project Implementation (Check all that apply)</b>	<input type="checkbox"/> Work will be completed in house <input type="checkbox"/> Work will be completed by non-profit, including service providers <input type="checkbox"/> Work will be completed by consultant
<b>Activity Description</b>	
<b>Please list any proposed partners</b>	
<b>Is this activity found in your Homeless Plan?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If no, please explain its connection to implementation of your Homeless Plan</b>	
<b>Deliverables:</b>	



<b>Activity #2</b> <i>Define the project scope of work and the proposed tasks.</i>	
<b>Project Implementation (Check all that apply)</b>	<input type="checkbox"/> Work will be completed in house <input type="checkbox"/> Work will be completed by non-profit, including service providers <input type="checkbox"/> Work will be completed by consultant
<b>Activity Description</b>	
<b>Please list any proposed partners</b>	
<b>Is this activity found in your Homeless Plan?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If no, please explain its connection to implementation of your Homeless Plan</b>	
<b>Deliverables:</b>	

<b>Activity #3</b> <i>Define the project scope of work and the proposed tasks.</i>	
<b>Project Implementation (Check all that apply)</b>	<input type="checkbox"/> Work will be completed in house <input type="checkbox"/> Work will be completed by non-profit, including service providers <input type="checkbox"/> Work will be completed by consultant
<b>Activity Description</b>	
<b>Please list any proposed partners</b>	
<b>Is this activity found in your Homeless Plan?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If no, please explain its connection to implementation of your Homeless Plan</b>	
<b>Deliverables:</b>	

<b>Activity #4</b> <i>Define the project scope of work and the proposed tasks.</i>	
<b>Project Implementation (Check all that apply)</b>	<input type="checkbox"/> Work will be completed in house <input type="checkbox"/> Work will be completed by non-profit, including service providers <input type="checkbox"/> Work will be completed by consultant
<b>Activity Description</b>	
<b>Please list any proposed partners</b>	
<b>Is this activity found in your Homeless Plan?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>If no, please explain its connection to implementation of your Homeless Plan</b>	
<b>Deliverables:</b>	

Does the City desire to participate in one of the region-wide programs?

Housing Navigator: In this region-wide program, the City would receive the support of a housing navigator to help more the city's homeless residents into supportive housing. The SGVCOG will procure a consultant on behalf of all cities interested in participating. Interested cities would then allocate the funding (as listed below) towards the SGVCOG's contract.

- ☐ Housing Navigator  
 Cost = TBD

# CITY PLAN TO PREVENT AND COMBAT HOMELESSNESS TEMPLATE

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## **Planning Context**

As Measure H resources are deployed to combat and prevent homelessness throughout Los Angeles County, each City in the County can broaden the collective impact and accelerate change by undertaking a locally specific City Plan to Combat Homelessness. This Plan template is intended to assist your City in undertaking a comprehensive assessment of homelessness in your local jurisdiction, assessing the resources currently available to address the challenge, identifying opportunities for City and County collaboration and marshalling a plan to collaborate in the implementation of identified strategies.

### **1. City and Plan Information**

<b>Name of City</b>	<b>Period of Time Covered by Plan</b>	<b>Date of Plan Adoption</b>

### **2. Why is the City working to develop and implement a homelessness plan?**

Briefly describe the City's interest in developing a City Homelessness Plan. Responses may address, but need not be limited to, the following:

- a. Reducing the extent and scope of homelessness within the City's jurisdiction
- b. Aligning City resources with County investments
- c. Improving coordination and effectiveness of the City's homeless housing and service delivery system within the broader County and Coordinated Entry Systems.
- d. Reducing City costs that don't contribute to combating homelessness, e.g. law enforcement, sanitation, and ambulance costs
- e. Improving quality of life for all residents, including persons who may be experiencing a housing crisis
- f. Creating more housing & services for the City's homeless residents
- g. Promoting more livable cities for current residents and future generations

### **3. Describe your City's planning process**

What were the key steps your City took to develop its plan? What partners and stakeholders (e.g., community members, experts) were engaged in the process?

**4. What are the goals of the City's plan and related actions? Review the example below, then respond to the prompts for your own City goals. Add sections for additional goals if needed.**

**EXAMPLE**

**1. Goal**

List one of the goals the City has identified during the planning process. Is the goal tied to a County Homeless Initiative Strategy? If so, identify which strategy from Question #7 below.

*Example: Increase access to and use of PHA Section 8 Vouchers for homeless individuals and families. (Tied to Strategies B4 and B8)*

**2. Supporting Action(s)**

Identify a specific supporting action(s) designed to support achievement of the City's goal. Each goal may have multiple contributing actions.

*Example:*

- *Commit 50% of all PHA Section 8 turnover vouchers to individuals or families who are chronically homeless.*
- *Access Measure H funding under Strategy B4 to encourage landlords to rent to homeless tenants in need of permanent supportive housing.*

**3. Associated policy change(s)**

a. Describe specific policy changes for each identified strategy, where applicable. You may also identify administrative or other changes necessary to achieve your goal.

*Example:*

- *Change PHA administrative plan to accommodate prioritization of homeless individuals and families in need of permanent supportive housing.*
- *Enter into agreement with HACoLA enabling City PHA to participate in the Homeless Incentive Program.*

b. Identify how the policy change(s) will directly impact the City's ability to achieve the desired goal. Consider policy changes impacting technology, industries or various sectors such as transportation, education, health care, social policy or land use.

*Example:*

- *Prioritization of homeless individuals and families in need of PSH for PHA vouchers increases the chances of placing them in permanent housing.*
- *Incentive program increases chances of voucher-holders signing leases and accessing permanent housing.*

c. Describe the intended process for enacting the policy change.

*Example for Policy Change #1:*

- *Draft revised administrative plan language*
- *Gather input*
- *Present to Housing Authority Board of Commissioners for Approval*
- *Roll out*

d. List the stakeholders/partners you will need to engage to enact the policy change.

**4. Goal Measurement**

What metrics will be used to track progress? What are the data sources? When will the measurement occur?

*Example:*

- *Number of homeless individuals granted vouchers for permanent supportive housing*
- *Number of homeless individuals with vouchers that were housed in permanent supportive housing*
- *Number of homeless individual who retained permanent supportive housing after 12 months*
- *Data sources: PHA data system, HMIS, etc.*

*Measurement will occur on a quarterly basis.*

**5. Goal ownership**

Who is responsible for directing implementation, management, and measurement of the goal and its related actions? Explain their specific roles in the implementation, management and measurement of the goal.

*Example:*

- *Section 8 Coordinator, City Public Housing Agency.*
  - *Roles: facilitating stakeholder outreach; drafting recommendations; drafting plan; working with City Council to refine; etc.*

**6. Leveraged City Resources**

What City resources will be deployed or leveraged in support of the goal?

*Example:*

- *City PHA staff time 0.25 FTE*
- *Promotion of Homeless Incentive Program at City events*

**7. Timeline**

Detail a timeline of major tasks to achieve this goal.

**GOAL #1****1. Goal**

List one of the goals the City has identified during the planning process. Is the goal tied to a County Homeless Initiative Strategy? If so, identify which strategy from Question #7 below.

**2. Supporting Action(s)**

Identify a specific supporting action(s) designed to support achievement of the City's goal. Each goal may have multiple contributing actions.

**3. Associated policy change(s)**

- a. Describe specific policy changes for each identified strategy, where applicable. You may also identify administrative or other changes necessary to achieve your goal.
- b. Identify how the policy change(s) will directly impact the City's ability to achieve the desired goal. Consider policy changes impacting technology, industries or various sectors such as transportation, education, health care, social policy or land use.
- c. Describe the intended process for enacting the policy change.
- d. List the stakeholders/partners you will need to engage to enact the policy change.

**4. Goal Measurement**

What metrics will be used to track progress? What are the data sources? When will the measurement occur?

**5. Goal ownership**

Who is responsible for directing implementation, management, and measurement of the goal and its related actions? Explain their specific roles in the implementation, management and measurement of the goal.

**6. Leveraged City Resources**

What City resources will be deployed or leveraged in support of the goal?

**7. Timeline**

Detail a timeline of major tasks to achieve this goal.

**GOAL #2****1. Goal**

List one of the goals the City has identified during the planning process. Is the goal tied to a County Homeless Initiative Strategy? If so, identify which strategy from Question #7 below.

**2. Supporting Action(s)**

Identify a specific supporting action(s) designed to support achievement of the City's goal. Each goal may have multiple contributing actions.

**3. Associated policy change(s)**

- a. Describe specific policy changes for each identified strategy, where applicable. You may also identify administrative or other changes necessary to achieve your goal.
- b. Identify how the policy change(s) will directly impact the City's ability to achieve the desired goal. Consider policy changes impacting technology, industries or various sectors such as transportation, education, health care, social policy or land use.
- c. Describe the intended process for enacting the policy change.
- d. List the stakeholders/partners you will need to engage to enact the policy change.

**4. Goal Measurement**

What metrics will be used to track progress? What are the data sources? When will the measurement occur?

**5. Goal ownership**

Who is responsible for directing implementation, management, and measurement of the goal and its related actions? Explain their specific roles in the implementation, management and measurement of the goal.

**6. Leveraged City Resources**

What City resources will be deployed or leveraged in support of the goal?

**7. Timeline**

Detail a timeline of major tasks to achieve this goal.

**GOAL #3****1. Goal**

List one of the goals the City has identified during the planning process. Is the goal tied to a County Homeless Initiative Strategy? If so, identify which strategy from Question #7 below.

**2. Supporting Action(s)**

Identify a specific supporting action(s) designed to support achievement of the City's goal. Each goal may have multiple contributing actions.

**3. Associated policy change(s)**

- a. Describe specific policy changes for each identified strategy, where applicable. You may also identify administrative or other changes necessary to achieve your goal.
- b. Identify how the policy change(s) will directly impact the City's ability to achieve the desired goal. Consider policy changes impacting technology, industries or various sectors such as transportation, education, health care, social policy or land use.
- c. Describe the intended process for enacting the policy change.
- d. List the stakeholders/partners you will need to engage to enact the policy change.

**4. Goal Measurement**

What metrics will be used to track progress? What are the data sources? When will the measurement occur?

**5. Goal ownership**

Who is responsible for directing implementation, management, and measurement of the goal and its related actions? Explain their specific roles in the implementation, management and measurement of the goal.

**6. Leveraged City Resources**

What City resources will be deployed or leveraged in support of the goal?

**7. Timeline**

Detail a timeline of major tasks to achieve this goal.

**[Add additional goals and respond to above questions as needed.]**

**5. Identify City employees or other staff who will lead implementation of the plan.**

**Table 1: Primary Contact for Plan Implementation**

Name & Position	Address & Email	Phone	% of Time



**6. Describe the City's participation or plans to participate in any new or ongoing collaborative efforts, within the City and/or with other cities and/or in the Service Planning Area.**

Collaboration can occur between City departments, with non-governmental City partners, and with other cities or regional entities throughout LA County. The City may also participate in broad-based regional planning efforts designed to enhance overall coordination. Describe how the City intends to support or provide leadership in such collaborative processes. Include discussion of planned participation in local coalitions, Service Planning Area coordination, and any other groups or collaborative structures.

*Example: City elected official is a member the Council of Governments Homeless Committee. City staff participate in SPA-wide coalition meetings. City will coordinate with neighboring jurisdictions to address broader concerns.*

**7. Review specific County Homeless Initiative Strategies from the table below and consider how the City could collaborate and align planning efforts to achieve mutual goals.**

For each of the County Homeless Initiative Strategies listed in the table below, identify whether the City plans to participate in the Strategy's implementation and/or if the City is currently participating in the Strategy's implementation. If the City is already participating in the implementation of any of the Strategies, please attach an explanation.

**Table 2: City Planning Activities tied to County Homeless Initiative Strategies**

	Plan to participate	Currently participating	County Homeless Initiative Strategies
<b>A – Prevent Homelessness</b>	<input type="checkbox"/>	<input type="checkbox"/>	A1. Homeless Prevention for families
	<input type="checkbox"/>	<input type="checkbox"/>	A5. Homeless Prevention for Individuals
<b>B – Subsidize Housing</b>	<input type="checkbox"/>	<input type="checkbox"/>	B3. Partner with Cities to Expand Rapid Rehousing
	<input type="checkbox"/>	<input type="checkbox"/>	B4. Facilitate Utilization of Federal Housing Subsidies
	<input type="checkbox"/>	<input type="checkbox"/>	B6. Family Reunification Housing Subsidies
	<input type="checkbox"/>	<input type="checkbox"/>	B7. Interim/Bridge Housing for those Exiting Institutions
	<input type="checkbox"/>	<input type="checkbox"/>	B8. Housing Choice Vouchers for Permanent Supportive Housing
<b>C – Increase Income</b>	<input type="checkbox"/>	<input type="checkbox"/>	C1. Enhance the CalWORKs Subsidized Employment Program for Homeless Families
	<input type="checkbox"/>	<input type="checkbox"/>	C2. Increase Employment for Homeless Adults by Supporting Social Enterprise
	<input type="checkbox"/>	<input type="checkbox"/>	C4/5/6. Countywide Supplemental Security/Social Security Disability Income and Veterans Benefits Advocacy
	<input type="checkbox"/>	<input type="checkbox"/>	C7. Subsidize Employment for Homeless Adults

	Plan to participate	Currently participating	County Homeless Initiative Strategies
<b>D – Provide Case Management &amp; Services</b>	<input type="checkbox"/>	<input type="checkbox"/>	D2. Jail In-Reach
	<input type="checkbox"/>	<input type="checkbox"/>	D5. Support for Homeless Case Managers
	<input type="checkbox"/>	<input type="checkbox"/>	D6. Criminal Record Clearing Project
	<input type="checkbox"/>	<input type="checkbox"/>	D7. Provide Services for Permanent Supportive Housing
<b>E – Create a Coordinated System</b>	<input type="checkbox"/>	<input type="checkbox"/>	E4. First Responders Training
	<input type="checkbox"/>	<input type="checkbox"/>	E5. Decriminalization Policy
	<input type="checkbox"/>	<input type="checkbox"/>	E6. Expand Countywide Outreach System
	<input type="checkbox"/>	<input type="checkbox"/>	E7. Strengthen the Coordinated Entry System (CES)
	<input type="checkbox"/>	<input type="checkbox"/>	E8. Enhance the Emergency Shelter System
	<input type="checkbox"/>	<input type="checkbox"/>	E10. Regional Coordination of Los Angeles County Housing Agencies
	<input type="checkbox"/>	<input type="checkbox"/>	E14. Enhance Services for Transition Age Youth
<b>F – Increase Affordable/ Homeless Housing</b>	<input type="checkbox"/>	<input type="checkbox"/>	F1. Promote Regional SB2 Compliance and Implementation
	<input type="checkbox"/>	<input type="checkbox"/>	F2. Linkage Fee Nexus Study
	<input type="checkbox"/>	<input type="checkbox"/>	F4. Development of Second Dwelling Units Program
	<input type="checkbox"/>	<input type="checkbox"/>	F5. Incentive Zoning/Value Capture Strategies
	<input type="checkbox"/>	<input type="checkbox"/>	F6. Using Public Land for Homeless Housing
	<input type="checkbox"/>	<input type="checkbox"/>	F7. Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals
	<input type="checkbox"/>	<input type="checkbox"/>	F7. Housing Innovation Fund (One-time)

# LOS ANGELES COUNTY HOMELESS INITIATIVE

## City Plan to Prevent and Combat Homelessness: A Guide

As Measure H resources are deployed to reduce and prevent homelessness throughout Los Angeles County, each City in Los Angeles County can broaden the collective impact and accelerate change by undertaking a locally specific City Plan to Combat Homelessness. As your project team uses the provided template to develop your City Plan, this Guide is meant to frame the questions/prompts in the template, offer background information, direct you to useful resources, and situate your thinking in the broader context of the County's response to homelessness. Please review each section of the Guide carefully as you work through the template.

### Planning Context Framing Your City's Interest in Developing and Implementing a Homelessness Plan

***Consider the following questions as you respond to Question #2 in the template. Use your answers to help you describe why your city is undertaking this process.***

1. What are the most significant issues related to homelessness that have an impact on your City?
2. What City Departments are most impacted by homelessness and how?
3. How are residents, businesses, community groups, and other stakeholders in your City affected by homelessness?
4. What City programs are currently available to serve the homeless?
5. Other than City programs, what homeless services are available in your City?
6. Which City policies have a direct or indirect effect on homelessness or people experiencing homelessness?
7. Which community stakeholders should be involved in collaboration with your City around homelessness?
8. Which City Departments that directly interact with homeless populations have a protocol for addressing their needs?
9. Does your City know how much it annually spends (first responders, shelters, other City services, etc.) in serving homeless residents (e.g. spending on police, paramedics, cleaning crews, libraries, transportation, shelters, homeless services, other City Services)?
10. How does your City work with the Coordinated Entry System (CES) in your region?
11. How does your City currently coordinate with regional partners to address homelessness? How can this coordination be enhanced?

# LOS ANGELES COUNTY HOMELESS INITIATIVE

## City Plan to Prevent and Combat Homelessness: A Guide

As Measure H resources are deployed to reduce and prevent homelessness throughout Los Angeles County, each City in Los Angeles County can broaden the collective impact and accelerate change by undertaking a locally specific City Plan to Combat Homelessness. As your project team uses the provided template to develop your City Plan, this Guide is meant to frame the questions/prompts in the template, offer background information, direct you to useful resources, and situate your thinking in the broader context of the County's response to homelessness. Please review each section of the Guide carefully as you work through the template.

### Planning Context Framing Your City's Interest in Developing and Implementing a Homelessness Plan

***Consider the following questions as you respond to Question #2 in the template. Use your answers to help you describe why your city is undertaking this process.***

1. What are the most significant issues related to homelessness that have an impact on your City?
2. What City Departments are most impacted by homelessness and how?
3. How are residents, businesses, community groups, and other stakeholders in your City affected by homelessness?
4. What City programs are currently available to serve the homeless?
5. Other than City programs, what homeless services are available in your City?
6. Which City policies have a direct or indirect effect on homelessness or people experiencing homelessness?
7. Which community stakeholders should be involved in collaboration with your City around homelessness?
8. Which City Departments that directly interact with homeless populations have a protocol for addressing their needs?
9. Does your City know how much it annually spends (first responders, shelters, other City services, etc.) in serving homeless residents (e.g. spending on police, paramedics, cleaning crews, libraries, transportation, shelters, homeless services, other City Services)?
10. How does your City work with the Coordinated Entry System (CES) in your region?
11. How does your City currently coordinate with regional partners to address homelessness? How can this coordination be enhanced?

## City Goals and Related Actions

Cities have opportunities to collaborate on many of the County Homeless Initiative strategies. The questions below help guide your planning for the areas where cities are best equipped to engage. They are organized by relevant County Homeless Initiative strategies and provide information about funding opportunities, as applicable.

**Consider these questions as you develop your goals (Question #4 in the template) and determine what actions you will take to achieve them through your City Homelessness Plan. Please see the appendix for more details on the strategies referenced below.**

### A. PREVENT HOMELESSNESS

#### Relevant County Homeless Initiative Strategies:

- *A1/A5 Homeless Prevention Program for Families /Individuals*

#### Questions to consider regarding homelessness prevention:

1. How can your City identify families/individuals who are at risk of homelessness?
2. What organizations already serve families and individuals at risk of homelessness? What is the City's relationship to these organizations?
3. Do City Departments currently link families to the Coordinated Entry System for Single Adults, Families, and Youth? If so, what steps do City Departments take to make these links? How can these methods be enhanced? If not, what are the available opportunities within the city to improve referral processes?
4. What resources does your City have that could be redirected for homeless prevention services for families and/or individuals?
5. What policies does your City have in place that could help to prevent homelessness? (e.g. anti-harassment strategies, legal services, eviction defense) What policies could your city adopt to prevent homelessness?
6. What City department(s) would be best suited to lead your City's efforts around preventing homelessness for families and/or individuals?

### B. SUBSIDIZE HOUSING

#### Relevant County Homeless Initiative Strategies:

- *B3 Partner with Cities to Expand Rapid Re-Housing*
- *B4 Facilitate Utilization of Federal Housing Subsidies*
- *B6 Family Reunification Housing Subsidies*
- *B7 Interim/Bridge Housing for those Exiting Institutions*
- *B8 Housing Choice Vouchers for Supportive Housing*

**Funding Opportunities:**

- B3 Rapid Re-Housing: Cities contribute \$500 per month for up to 9 months of a rental subsidy for each family or individual and collaborates with the County in identifying families/individuals for enrollment in rapid rehousing. The County funds the remainder of the rental subsidy and the full cost of supportive services. The County covers all costs of the rental subsidy after 9 months.
- B4 Homeless Incentive Program: Cities with their own Public Housing Authorities (PHAs) can contract with HACoLA to implement the Homeless Incentive Program (HIP) and receive \$3500 for each homeless family/individual who receives a federal housing subsidy for permanent supportive housing. These funds can be used for damage mitigation, vacancy payments to hold units, and security deposits.
- B7 Interim/Bridge Housing for those Exiting Institutions: Cities that develop shelters or have existing shelters can apply for funding under B7 to use all or a portion of beds for interim/bridge housing for people exiting jails, public and private hospitals, foster care, the probation system, and mental health facilities.

**Questions to consider regarding subsidized housing:**

1. In what ways is your City interested in pursuing the above funding opportunities?
2. What resources are available or could be redirected to maximize participation in any of the above opportunities?
3. What City Departments are best suited to lead efforts on rapid rehousing, Homeless Incentive Program and/or interim/bridge housing?
4. Does your City currently have protocols in place to refer homeless individuals, families, and youth to local rapid rehousing providers?
5. What could your City do to encourage landlords to provide housing opportunities to homeless residents, including those with housing vouchers?
6. What resources can/does your City provide to help people identify available rental units?
7. Does your City have its own PHA? If so, how many Housing Choice Vouchers (Section 8) become available each year through routine turn-over?
8. If your City has a PHA, does it currently prioritize homeless individuals, chronically homeless individuals, and/or families for PHA vouchers? If so, how? If not, how can your City make changes to its Administrative Plan to enable this prioritization?
9. If your City issues housing vouchers for homeless individuals, are they matched through CES? If not, how can the City coordinate with CES to enable this matching?
10. Under Strategy B6, the County provides subsidized time limited rapid-rehousing and case management services to families in the child welfare system. If your City issues housing vouchers, can you set aside vouchers for these families, who may need ongoing rental assistance?

11. Does your City operate jails and/or hospitals? If so, do these institutions refer clients to bridge housing?

### **C. INCREASE INCOME**

**Relevant County Homeless Initiative Strategies include:**

- *C1 Enhance the CalWORKs Subsidized Employment Program for Homeless Families*
- *C2 Increase Employment for Homeless Adults by Supporting Social Enterprise*
- *C4/5/6 Countywide Supplemental Security/Social Security Disability Income and Veterans Benefits Advocacy*
- *C7 Subsidized Employment for Homeless Adults*

**Questions to consider regarding increasing income:**

1. What social enterprise/subsidized employment organizations are currently operating in your City?
2. How could your City work with the local Chamber of Commerce and business owners to increase employment opportunities for homeless/formerly homeless residents by:
  - a. Partnering with social enterprise
  - b. Becoming employment sites for subsidized employment through local workforce development and/or CalWORKs programs?
3. Would your City be interested in adopting a City policy or ordinance to provide increased employment opportunities by establishing a contracting/sub-contracting preference for social enterprise? A sub-contracting preference would extend the preference to bidders who agree to sub-contract a portion of the contract work to a social enterprise; this would greatly expand the range of City contracts in which a social enterprise could potentially participate. The County's Ordinance establishing a contracting preference for social enterprises can be found at: <http://file.lacounty.gov/SDSInter/bos/supdocs/105828.pdf>
4. What City Department would be best suited to lead your City's efforts around increasing employment opportunities by supporting social enterprise and/or fostering development of subsidized employment opportunities?
5. What referral systems are in place to connect disabled, homeless City residents with the County's disability benefits advocacy program for SSI, SSDI, and Veteran's benefits? What referral systems can be established?

### **D. PROVIDE CASE MANAGEMENT AND SERVICES**

**Relevant County Homeless Initiative Strategies include:**

- *D2 Expand Jail In-Reach*
- *D5 Support for Homeless Case Managers*
- *D6 Criminal Record Clearing Project*
- *D7 Provide Services for Permanent Supportive Housing*

### **Funding Opportunity**

- D7 Provide Services for Permanent Supportive Housing: City PHAs can partner with the County Department of Health Services to connect voucher holders to Intensive Case Management Services (ICMS). Cities can enter into MOUs with the County, under which the County provides supportive services for any new unit of PSH created within the City.

### **Questions to consider regarding case management and services:**

1. If your City operates a jail, how do you assist homeless inmates? For inmates whom the City transfers to a County jail, in what ways can inmates be flagged as candidates to be offered services through the Jail In-Reach program while in a County facility? What other referrals can be made? Is this Jail In-Reach program replicable in the City-operated facility?
2. Do City Departments or local agencies participate in regional case conferencing to coordinate care with other service providers? If not, how can Department staff be encouraged to participate?
3. Can your City host a Criminal Record Clearing Project clinic at a public facility? These clinics help individuals to clear tickets and citations and the associated fines or warrants, removing barriers to housing and employment. How can your City help market, encourage community support, and promote high attendance for this event?
4. If your City has a PHA, are voucher holders who need permanent supportive housing (PSH) connected with services? City PHAs can work with the County Department of Health Services to provide access to Intensive Case Management Services (ICMS).
5. What barriers exist within City permitting and zoning rules to siting PSH? What can the City do to remove these barriers?
6. What is your relationship with PSH developers and service providers in your City? How can the City offer additional support to tenants of existing PSH?
7. Is your City interested in establishing an MOU with the County, whereby for every new unit of PSH created in the City, the County will provide all supportive services? The LA County Board of Supervisors motion authorizing the MOUs and a template MOU can be found at: <http://file.lacounty.gov/SDSInter/bos/supdocs/116267.pdf>
8. Under the MOU, new PSH could be established through construction, rehabilitation, and acquisition. In addition, Cities with PHA's can designate housing vouchers for use in PSH to create new PSH slots. Is your City able to create PSH through any of these means?

## **E. CREATE A COORDINATED SYSTEM**

### **Relevant County Homeless Initiative Strategies include:**

- *E4 First Responders Training*
- *E5 Decriminalization Policy*
- *E6 Expand Countywide Outreach System*
- *E7 Strengthen the Coordinated Entry System*
- *E8 Enhance the Emergency Shelter System*



- *E10 Regional Coordination of Los Angeles County Housing Authorities*
- *E14 Enhance Services for Transition Age Youth*

### **Funding Opportunity**

- E8 Enhance the Emergency Shelter System: Funding is available for acquisition, construction, or rehabilitation of buildings for shelter facilities. The County can also fund and provide services onsite at City-run shelters.

### **Questions to consider regarding creating a coordinated system:**

1. Does your City currently provide training for first responders regarding interaction with people who are mentally ill and/or homeless?
2. Which City first responders engage with homeless residents and what are the reasons that they engage?
3. What barriers have been identified by first responders in serving homeless City residents?
4. How do first responders currently address constituent concerns about encampments, homeless residents living in vehicles, and unsheltered homeless residents?
5. How does your city coordinate with homeless outreach teams? How could this coordination be strengthened?
6. Does your City currently have a policy regarding first responders interacting with homeless individuals that emphasizes connecting individuals to service providers rather than criminalizing them (i.e. a decriminalization policy)? If so, can this policy be enhanced?
7. How can your City coordinate referrals to the Countywide Outreach System?
8. How does your City coordinate with CES lead agencies in your Service Planning Area (SPA) (for Single Adults, Families, and Youth)? How can coordination be improved?
9. How can the City facilitate relationships between Housing Locators and property owners/landlords to increase the number of people who can make use of rental subsidies?
10. Are any emergency shelters located in your City? If the Conditional Use Permit (CUP) for these shelter(s) does not currently permit 24/7 operations, how can your City facilitate modification of the CUP?
11. If your City has a jail, when homeless residents are released, what actions are currently taken to prevent their return to homelessness?
12. What are ways your City could partner with the County to enhance the Emergency Shelter System? (This may include increasing access to hotels and motels to act as interim emergency shelter.)
13. What City ordinances or policies could your City change to enhance shelter opportunities for homeless City residents?

14. If your City has a PHA, how could collaboration with other Public Housing Authorities in LA County maximize the effectiveness of your City's Housing Authority in combating homelessness?
15. Is your Housing Authority participating in the regular quarterly Homeless Issues Roundtable convened by the Housing Authorities of the City and County of Los Angeles?
16. What services are currently available for homeless Transition Age Youth (TAY) in your City? What additional services are needed? How can you City help to make them available?

## F. INCREASE AFFORDABLE/HOMELESS HOUSING

### **Relevant County Homeless Initiative Strategies include:**

- *F1 Promote Regional SB 2 Compliance and Implementation*
- *F2 Linkage Fee Nexus Study*
- *F4 Development of Second Dwelling Units Program*
- *F5 Incentive Zoning/Value Capture Strategies*
- *F6 Using Public Land for Homeless Housing*
- *F7 Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals*
- *F7 Housing Innovation Fund (One-time)*

### **Funding Opportunities**

- F7 Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals: Cities can apply for funding through the Notices of Funding Availability issued by the County's Community Development Commission.
- F7 Housing Innovation Fund: Cities can apply for grant funding to develop homeless housing in creative ways that are expeditious and cost-effective. A solicitation for proposals is forthcoming in 2018.

### **Questions to consider regarding increasing affordable/homeless housing:**

1. Is your City in compliance with SB 2? If not, what challenges (if any) have you encountered in complying with SB 2? (See SB 2 Best Practices Guide: <http://homeless.lacounty.gov/wp-content/uploads/2017/11/Public-Counsel-SB-2-Best-Practices-Guide-FINAL.pdf>)
2. What opportunities do you see for your City to partner with the County to promote continued compliance with SB 2 or to implement the provisions of SB 2 in your City?
3. Which Department in your City has lead responsibility for the implementation of SB 2?
4. If your City is a Community Development Block Grant (CDBG) entitlement jurisdiction, how does the City intend to use the FY 2019 funding that will be allocated through the Building Homes and Jobs Act (new SB 2 enacted in 2017) to support your homelessness plan?
5. Does your City have a housing impact fee or linkage fee program to support the production of affordable housing?

6. Has your City conducted a linkage fee study?
7. Does your City wish to pursue a nexus study as the required first step for eventual implementation of a linkage fee?
8. The recent passage of AB 1505 restores the ability of cities and counties to adopt inclusionary housing policies for rental units. The text of AB 1505 can be found here: [https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill\\_id=201720180AB1505&version=20170AB150593CHP](https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=201720180AB1505&version=20170AB150593CHP)
  - If your jurisdiction has an inclusionary ordinance that was created before 2009, what updates/amendments need to be made? Does the existing ordinance provide alternative means of compliance (i.e. in lieu fees, land dedication, etc.), as now required by State law?
  - If your existing or planned inclusionary ordinance requires more than 15% of new rental units to be affordable, you may be asked to prepare an economic feasibility study for the California Department of Housing and Community Development. What City departments or partners can help with the completion of this study?
  - What percentage of affordable units per development best addresses the needs of your community?
  - What levels of affordability should be targeted to address the needs of your community?
9. Does your City have an accessory dwelling unit (ADU) ordinance in place? Is your ordinance in compliance with the changes in State law regarding ADUs which took effect on January 1, 2017, under AB 2299 and SB 1069? (See [https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill\\_id=201520160AB2299&version=20150AB229994CHP](https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=201520160AB2299&version=20150AB229994CHP) and [https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill\\_id=201520160SB1069&version=20150SB106990CHP](https://leginfo.legislature.ca.gov/faces/billPdf.xhtml?bill_id=201520160SB1069&version=20150SB106990CHP) ).
10. Could the development of ADUs increase the supply of affordable housing in your City?
11. What are the barriers (if any) to allowing/encouraging ADUs in your City?
12. Are there opportunities for your City to partner with the County to increase the development of accessory dwelling units in your City?
13. Does your City currently implement any incentive zoning/value capture strategies?
14. Would your City benefit from implementing any incentive zoning/value capture strategies?
15. Are there opportunities for your City to partner with the County to utilize Incentive Zoning/Value Capture strategies to preserve and or develop affordable/homeless housing?
16. Are there City-owned properties that could be used for the development of services or housing for people experiencing homelessness?

17. What steps is your City taking to help preserve affordable housing?

18. Does your City have any innovative ideas for the development of homeless housing in a cost-effective and expeditious manner?

### Measuring your progress

Measuring progress is essential to assessing performance, effectively utilizing resources, and, ultimately, ensuring success. As you establish your Homelessness Plan goals (responding to Question #4 in the template) and look towards implementation, consider the following questions to help you formulate metrics, assess your data and evaluation capacity, and leverage existing resources.

- For each goal and action, what data sources are available to measure performance? If no data sources are currently available, what systems can be put in place to collect accurate and timely data?
- What metrics will be most informative as you assess your progress?
- How can you measure overarching progress, across multiple goals?
- How frequently will your report on your progress and to whom?
- Who will be responsible for data collection for each goal or action?
- Who will be responsible for data collection and analysis across the City's Homelessness plan as a whole?
- What other measurement and evaluation processes are already in existence in your City? Can you tap into resources and expertise already being utilized elsewhere in the City?
- What local partners can you engage to assist with data collection, analysis, and evaluation? Are there local universities or businesses with data analysis capacity that can contribute their expertise?
- How will you use data collected to enhance your Homelessness Plan and related actions?

### Collaborating with Regional Partners

When cities partner with one another, work with regional organizations and coalitions, and join with the County in combatting homelessness, we can maximize the impact of our efforts. As you respond to Question #6 in the template, please see the contact information for CES leads, LAHSA, Councils of Government, the County Homeless Initiative team, and other cities' planning project directors in your grantee binder.

## **Outreach Services for San Gabriel Valley Regional Landlord Education Program Scope of Work**

### **Project Description**

The SGVCOG is implementing a regional supplementary landlord education and outreach program in the San Gabriel Valley. The Program will augment the existing Los Angeles County Development Authority's (LACDA) Homeless Incentive Program (HIP). The HIP program offers monetary incentives to encourage landlords to rent their available units to LACDA's homeless Section 8 voucher holders. These monetary incentives include providing holding fees, payment of application fees, move-in assistance (security deposit, utility assistance, furniture), vacancy loss payments in the event of departure without notice, and assistance with damage claims caused by tenants during their occupancy.

The purpose of this project is two-fold: 1) work with staff in each of the participating cities, staff of non-profit service providers, housing navigators, and previously and newly identified landlords to provide outreach and education on what the HIP provides in regards to services and support, and 2) provide monetary incentives to encourage landlords to rent their available units to LACDA's homeless Section 8 voucher holders.

The proposer should have experience implementing direct homeless service programs and should have knowledge of and experience with LACDA's HIP. The provider shall follow relevant guidelines and adhere to best practices in for a regional landlord education/outreach program.

Outreach spending for this project may not exceed 20% of funding allocation. The remaining 80% of funding must be directed towards providing funding to enable landlords to accept clients who are about to become homeless or are already homeless.

**Participating Jurisdictions (at this time):** TBD

### **Project Schedule**

The program must be operational – i.e. prepared to distribute incentives – by October 2020.

The launch of the program will be completed in phases, with the anticipated phasing schedule indicated below. The phasing schedule may be modified by the SGVCOG as implementation proceeds.

- Phase 1 (completed by end of September): Outreach and implementation plans completed; educational seminars and outreach presentations underway
- Phase 2 (started by October 2020): resources distributed

All project work must be completed by May 31, 2021.

### **Scope of Work**

Consultants proposals shall address, at a minimum, but not be limited to, the following scope of work identified below. Proposers are encouraged to add additional tasks as deemed necessary.

1. Complete high-level landlord outreach plan for each participating jurisdiction.
  - a. Hold meetings (at least one) with each participating jurisdiction to review high-level outreach plan to landlords.

**Deliverables:** Landlord outreach plan for each participating city.

- b. Agendas/sign-in sheets for up to 5 meetings with each participating city.
2. Work with housing navigation team to collect information on potential rental units that could be landlord outreach opportunities

**Deliverable:** List of potential rental units, organized by jurisdiction

3. Conduct outreach activities (i.e. presentations, tabling, etc.) to promote participation in HIP (at least 5 in each jurisdiction the proposer is applying for)
4. Post on social media outreach at least three (3) times to increase public awareness of HIP and related programs
5. Complete a detailed report on outreach to property owners with details on what outreach was performed to engage the persons/organizations listed and the outcome of outreach activities
  - a. Each person and property that is targeted for outreach must be addressed in the report separately

**Deliverables:** presentation; sign-in sheet & agenda/flyer for each event; social media posts; list of landlords outreached-to with report on outcomes related to outreach

6. Develop and implement approach to distribute, including an overview of expected uses of funding for clients, such as application fees, move-in assistance (security deposit, utility assistance, furniture), and other potential uses not listed here.
  - a. The provider should work with community partner organizations (such as churches, civic groups, neighborhood and city councils, etc.) to provide technical assistance and help ensure landlord participation.

**Deliverable:** Report on potential services provided; description of implementation approach.

7. Provide monthly report for each participating city and the SGVCOG on program expenditures for services/assistance provided to landlords and clients.

**Deliverable:** Monthly report for each participating city and the SGVCOG on expenditures of direct services/assistance provided to landlords and clients.

### **Evaluation Criteria**

Proposals will be evaluated using some or all of the following criteria in its evaluation and comparison of submitted proposals. The criteria listed are not necessarily an all-inclusive list. The order in which they appear is not intended to indicate their relative importance.

- Understanding of the project (20%)
- Services to be provided (20%)
- Ability to complete the work within the time specified (20%)
- Qualifications of the firm, including but not limited to its experience and personnel assigned to the project (30%)
- Cost (10%)

The SGVCOG shall have absolute discretion in determining the applicability and weight or relative weight of some or all of the criteria listed above and is not required to select the lowest monetary proposer.

## Homeless Prevention/Diversion Programs Grant Application

<b>Overview</b>	<p>The San Gabriel Valley Council of Governments will be awarding funding to facilitate the implementation of homeless prevention and diversion programs that prevent or divert San Gabriel Valley residents from becoming homeless. Homeless prevention and diversion programs alleviate minor financial obligations in order to provide a means of achieving safe temporary housing.</p> <p>The SGVCOG is seeking eligible applicants to administer homeless prevention/diversion program. Multiple applicants will likely be selected to administer these programs. However, the SGVCOG does want to maintain as much consistency as possible in program administration across the region.</p>
<b>Eligibility</b>	<p>Any San Gabriel Valley city can apply as a lead applicant. Service providers can apply in partnership with a city lead applicant.</p> <p>Additional cities can also be included in a multi-city application. A letter from each city manager from each participating city must be included in the application package. The letter must include the city's contact person and his/her contact information.</p>
<b>Award Amounts:</b>	<p>Up to \$15,000 per city. Multi-city applications are eligible for \$15,000 per city included in the application. Labor costs are capped at 10%.</p> <p>Additional funds may become available depending on the level of interest from cities across the region.</p>
<b>Project Requirements:</b>	<p>Applicants will administer a homeless prevention/diversion program that provides the following services to individuals and families experiencing homelessness or on the verge of experiencing homelessness:</p> <ul style="list-style-type: none"> <li>• Housing relocation and stabilization;</li> <li>• Short-term or medium-term rental assistance;</li> <li>• Rental application fees;</li> <li>• Security deposits;</li> <li>• Utility deposits &amp; payments;</li> <li>• Moving costs;</li> <li>• Housing search and placement;</li> <li>• Housing stability case management;</li> <li>• Mediation;</li> <li>• Tenant legal services;</li> <li>• Credit repair.</li> </ul> <p>Applicants should focus on how to supplement the problem-solving program that was launched in late 2018 by the Los Angeles Homeless Services Authority (LAHSA).</p>

	The applicant must also indicate how it will assess and monitor program outcomes.
<b>Applicant Requirements:</b>	<ul style="list-style-type: none"> <li>Must have received LAHSA problem solving (or equivalent) training</li> </ul>
<b>Project Reporting</b>	Program administrators will be required to submit monthly reports reporting on individuals/families served, by jurisdiction. These monthly reports must also include reports on outcomes for previous clients served for 6 months.
<b>Implementation</b>	Programs can be administered by in-house city staff or by the partner service provider. The lead program administrator must be included on the application.
<b>Project Timeline</b>	Programs must be operational by September 1, 2020. At least 10% of funding must be expended by May 31, 2021. All funding must be expended by December 15, 2021. Final report is due 6 months following expenditure of all funding but no later than June 15, 2022.
<b>Project Review Process</b>	Applications will be reviewed by panelists including the SGVCOG Regional Homelessness Coordinator and other outside professionals that work in the field of homelessness.

### Scoring Criteria:

Category	Points Available
Program Approach	25 points
Resource Leveraging	25 points
Administrator Experience	15 points
Performance Metrics	15 points
Partnerships	20 points
<b>TOTAL</b>	<b>100 points</b>

### APPLICATION

<b>Lead City Applicant:</b>	
<b>Service Provider Partner: (Participation Letter Attached)</b>	
<b>Additional City Partners (City Manager participation letters required as Attachment)</b>	
<b>Total Funding Request (\$15,000 per city maximum)</b>	
<b>Program Administrator:</b>	



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**Has the Program Administrator completed the LAHSA problem solving training?**

- ☐ Yes; Date Completed \_\_\_\_\_
- ☐ No; Date Planned Completion \_\_\_\_\_
- ☐ Completed Equivalent Training (Attach description of training and documentation of completion)

**Contacts**

**Lead City Applicant**

<b>Name:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	

<b>City Manager Name:</b>	
<b>City Manager Signature:</b>	

**Program Administrator (if different from Lead City Applicant)**

<b>Name:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	

<b>City Manager Name:</b>	
<b>City Manager Signature:</b>	

**Proposed Program Approach**

*How will the Program Administrator administer the homeless prevention and diversion program?*

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**Administrator Experience**

*Describe the Program Administrator's experience in administering homeless prevention and diversion programs.*

**Program Leveraging**

*Describe the Program Administrator's experience with LAHSA's problem solving funds and how it will leverage those (and other) homelessness prevention and diversion funds.*

**Program Reporting**

*Describe how the Program Administrator will evaluate program outcomes, including evaluation of clients' outcomes, and report on these in monthly reports. Describe how the Program Administrator will use reports to help optimize program success.*

**Program Outreach**

*Describe how the Program Administrator will reach those in need of potential services.*

**Partnerships**

*Discuss how the program will involve partnerships with other municipalities, service providers, nonprofits, or other community stakeholders.*

## Homelessness Pilot Programs

<b>Overview</b>	<p>The San Gabriel Valley Council of Governments will be awarding funding to support pilot projects that test innovative direct homeless solutions. This funding is intended for cities that have completed homeless plans and have identified innovative potential projects or programs.</p> <p>The pilot projects program will provide initial funding for the set-up and/or implementation of innovative pilot projects on a small scale. The pilot projects program will focus on collecting data and performance metrics on the proposed projects in order to determine assess whether they could be successfully implemented on a wider scale with additional funding.</p>
<b>Eligibility</b>	Any San Gabriel Valley city that has completed a Homeless Plan. Multiple cities can also apply together.
<b>Award Amounts:</b>	<p>\$50,000 - \$150,000 (for a single city)</p> <p>\$200,000 maximum award for multi-city application</p>
<b>Project Categories</b>	<ul style="list-style-type: none"> <li>• Homeless workforce development</li> <li>• Accessory dwelling units (ADUs) and shared housing</li> <li>• Innovative community outreach</li> <li>• Safe parking programs</li> <li>• Collaborative sub-regional models</li> <li>• Other (as defined by applicant)</li> </ul>
<b>Ineligible Activities</b>	<ul style="list-style-type: none"> <li>• Law enforcement activities</li> <li>• Pilot projects that are duplicative of the services provided through another program that is funded by the SGVCOG's homelessness funding: homeless prevention/diversion, landlord education/outreach, master leasing. Pilot projects that address the same or related issues may be submitted, so long as their approach is distinct from the regional programs.</li> </ul>
<b>Project Objectives</b>	<ul style="list-style-type: none"> <li>• Test innovative approaches towards addressing homelessness</li> <li>• Demonstrate replicability and scalability</li> <li>• Collect data and identify performance metrics</li> <li>• Demonstrate coordination with other municipalities and non-profits</li> </ul>
<b>Data Collection</b>	Projects must include data collection and performance metrics that define how project success will be determined. Given the relatively small amount of funding available for each project, the data collection and performance metrics are not expected to be complex but should be in line with the scale of the proposed project.
<b>Project Reporting</b>	Project applicants will be required to submit quarterly reports (Attachment A) with their quarterly invoices.
<b>Project Implementation</b>	Projects can be completed by in-house city staff or by outside contractors/non-profits, as indicated on the project application. If a project applicant intends to complete the project using an outside contractor or non-profit, an approved competitive procurement process must be used.

<b>Project Timeline</b>	All projects must be completed by May 31, 2021. A final report and the final invoice must be submitted by June 15, 2021.
<b>Project Review Process</b>	Applications will be reviewed by panelists including the SGVCOG Regional Homelessness Coordinator and other outside professionals that work in the field of homelessness.

**Scoring Criteria:**

<b>Category</b>	<b>Points Available</b>
Innovation	30 points
Replicability & Scalability	25 points
Cost Effectiveness	15 points
Performance Metrics	20 points
Partnerships	10 points
<b>TOTAL</b>	<b>100 points</b>

**APPLICATION**

<b>Lead Applicant:</b>	
<b>Additional Applicants:</b>	
<b>Project Name:</b>	
<b>Total Funding Request:</b>	

**Project Category:**

- ☐ Homeless Workforce Development  
☐ Accessory Dwelling Units (ADUs) & Shared Housing  
☐ Innovative Community Outreach  
☐ Safe Parking Programs  
☐ Collaborative Sub-regional Models  
☐ Other \_\_\_\_\_

<b>Contact Name:</b>	
<b>Email:</b>	
<b>Phone Number:</b>	

**Project Implementation**

- ☐ Work will be completed in house  
☐ Work will be completed by non-profit, including service providers  
☐ Work will be completed by consultant

**Project Summary**

*Provide an overview of the proposed project.*

**Project Objectives**

*Describe the problem that the proposed project is intended to address and how the proposed pilot project is anticipated to do that.*

**Project Justification**

*Describe how the proposed project supports the Project Objectives.*

**Scope of Work**

*Define the project scope of work and the proposed tasks.*

**Data and Performance Metrics**

*Define what data will be collected and how it will be collected and the performance metrics that will be used to define project success.*

**Partnerships**

*Discuss how the project will involve partnerships with other municipalities or nonprofits.*

## **Master Leasing Program Statement of Work**

### **Project Description**

The SGVCOG is implementing a funding that would be used to master lease one or more motel or apartment units for use as crisis, interim, or transitional housing. The funding could also cover the cost of outreach workers, security and services. For example, a block of hotel rooms could be secured through a Master Lease between the provider and the property owners. In addition to the cost of the unit, the cost of outreach workers, security and services would be eligible expenses.

The purpose of this project is to work with staff in each of the participating cities, staff of non-profit service providers, and housing navigators to establish master lease agreements.

- **Participating Jurisdictions (at this time):** TBD

It is expected that providers will leverage other programs and funding to implement the master leasing program.

### **Project Schedule**

The program must be operational – i.e. prepared to begin utilizing master leased units – by November 2020.

The launch of the program will be completed in phases, with the anticipated phasing schedule indicated below. The phasing schedule may be modified by the SGVCOG as implementation proceeds.

- Phase 1 (completed by end of September 2020): Identification of master lease candidates and draft cooperation template drafted.
- Phase 3 (started by November 1, 2020): resource distribution underway.

The program must be fully operational, with units available for housing, for a minimum of six months, with a target start date of November 1, 2020, and project closeout by May 31, 2021.

### **Scope of Work**

Consultants proposals shall address, at a minimum, but not be limited to, the following scope of work identified below. Proposers are encouraged to add additional tasks as deemed necessary.

1. Develop a plan to outreach to potential landlords, hoteliers, and other property owners who could have interest in becoming a master lease signatory.
2. Work with housing navigation team to collect information on potential rental units that could be landlord outreach opportunities  
Deliverable: List of potential rental units, organized by jurisdiction
3. Execute master lease agreement with property owner and manage program.
  - a. Should complete operational plan that details how service and security will be provided, how people will be referred to the units, etc.  
Deliverable: Executed master lease agreement; operational plan
4. Maintain records and provide report on the number of clients accepted, placements outside of the program, and other assistance rendered to clients.

**Deliverable:** Cost and Outcome report for each master-lease location

### **Evaluation Criteria**

Proposals will be evaluated using some or all of the following criteria in its evaluation and comparison of



submitted proposals. The criteria listed are not necessarily an all-inclusive list. The order in which they appear is not intended to indicate their relative importance.

- Understanding of the project (20%)
- Services to be provided (20%)
- Ability to complete the work within the time specified (20%)
- Qualifications of the firm, including but not limited to its experience and personnel assigned to the project (30%)
- Cost (10%)

The SGVCOG shall have absolute discretion in determining the applicability and weight or relative weight of some or all of the criteria listed above and is not required to select the lowest monetary proposer.

DATE: February 3, 2020

TO: Executive Committee  
Homelessness Committee  
Governing Board

FROM: Marisa Creter, Executive Director

**RE: SAN GABRIEL VALLEY REGIONAL HOUSING TRUST BOARD OF DIRECTORS APPOINTMENT PROCESS**

### **RECOMMENDED ACTION**

Recommend Governing Board approve proposed San Gabriel Valley Regional Housing Trust Board of Directors Appointment Process

### **BACKGROUND**

SB 751 (Rubio) was signed by Governor Newsom in October 2019 and authorizes the formation of a San Gabriel Valley Regional Housing Trust (SGVRHT) joint powers authority (JPA) by the County of Los Angeles and any or all of the cities within the San Gabriel Valley Council of Governments. The Trust would be authorized to plan and construct housing – for the homeless and persons of extremely low, very low, and low income within the San Gabriel Valley – receive public and private financing and funds, and authorize and issue bonds. SB 751 (Rubio) establishes that the SGVRHT will be overseen by a nine-member Board of Directors, to be named by the SGVCOG Governing Board.

Since September 2019, SGVCOG staff has held meetings of the SGVRHT Working Group – including staff from approximately seventeen cities – to discuss the development of the SGVRHT joint powers agreement and other important aspects of the formation of the SGVRHT. The SGVRHT Working Group discussed and supported a proposed process by which the Governing Board could name members to the SGVRHT Board of Directors. This recommendation was presented to the City Managers Steering Committee at its meeting in January, where the Committee concurred with the recommendation.

### **DISCUSSION**

SB 751 (Rubio) asserts that the Board of Directors of the SGVRHT shall be made up of the following:

- Seven members from jurisdictions that are parties to the Agreement (i.e. any city or the County of Los Angeles); and
- Two members that are experts in housing or homeless policy.

Each member of the Board of Directors will serve a two-year term and is named by the SGVCOG Governing Board.

At this time, SB 751 (Rubio) requires that a local government representative on the SGVRHT Board of Directors be a member of the Governing Board. The SGVCOG is currently working with Senator Rubio's office to introduce clean-up legislation that would allow any elected official from a jurisdiction that is a party to the agreement to be appointed to the SGVRHT Board of Directors.

To ensure that there is regional representation on the SGVRHT Board of Directors, the SGVCOG is proposing that the Governing Board use a district-based approach to appoint the elected official members, using the districts listed below. These are the same districts that are used for the City Managers Steering Committee and the Capital Projects Committee.

- Northeast District: Azusa, Claremont, Glendora, La Verne, San Dimas
- Southeast District: Covina, Diamond Bar, Industry, La Puente, Pomona, Walnut
- Central District: Baldwin Park, El Monte, Rosemead, South El Monte, Irwindale, West Covina
- Northwest District: Arcadia, Bradbury, Duarte, La Canada Flintridge, Monrovia, San Marino, Sierra Madre
- Southwest District: Alhambra, Montebello, Monterey Park, San Gabriel, South Pasadena, Temple City

The remaining two elected official seats would be at-large seats for which any city that joins the JPA or the County if it joins the JPA would be eligible. An election would be held between interested representatives in each of the five districts. If only one city from a district were to join the SGVRHT, that seat would also become an at-large seat for which any Party would be eligible. The seat would remain an at-large seat until the next election cycle when two cities from a district had joined.

Previously, members of the Governing Board have expressed an interest in having an application process to name members to the SGVRHT Board of Directors. This would help the Governing Board to identify those members that had the interest and expertise that would best support participation on the SGVRHT Board of Directors. As such, staff proposes that interested Board members submit an application (Attachment A) to express their interest and expertise that makes them best qualified to serve on the SGVRHT Board of Directors. The Governing Board would then consider the applications and hold an election to appoint the members.

The remaining two members named to the SGVRHT Board are to be experts in housing or homelessness. The Governing Board would also have an application process in order to appoint these members. The Governing Board will not define what defines "expertise" for the purposes of serving on the SGVRHT Board but will instead ask applicants to also submit the application and their resumes in order to evaluate which individuals would be the best representatives for the SGVRHT Board of Directors. The Governing Board would then consider the applications and hold an election to appoint the members. Any individual that served on the SGVRHT Board of Directors would be ineligible for funding from the SGVRHT.

## **NEXT STEPS**

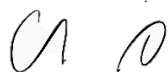
In order to be eligible to serve on the SGVRHT Board of Directors, a city would need to join the SGVRHT by executing the joint powers agreement. As discussed above, the joint powers agreement was developed by the SGVRHT Working Group, made up of staff from approximately

seventeen cities. At this time, twenty cities have indicated that they intend to join the SGVRHT. Several of these cities have indicated that they intend to take the agreement to their city councils in February or March 2020. Once two city councils have adopted the joint powers agreement, the SGVRHT will be officially formed.

SGVCOG staff recommends that the application period be opened on March 1, 2020, after it is anticipated that the SGVRHT will be officially formed. There is also a statewide notice of funding availability for local housing trust funds expected to be released in the spring of 2020, and it is important that the SGVRHT Board of Directors is seated in order to direct staff to submit an application. As such, to balance the need to provide city councils with sufficient time to consider the joint powers agreement with the need to seat a Board of Directors, SGVCOG staff recommends that elections for the SGVRHT Board of Directors be held on April 16, 2020, at the April 2020 Governing Board meeting. SGVCOG staff recommends that the application period close on Tuesday, April 7, to allow staff to include the applications in the Governing Board agenda packet. A city council member from a city that had joined the SGVRHT by the application deadline would be eligible to apply for a seat on the SGVRHT Board of Directors.<sup>1</sup>

## **ATTACHMENTS**

Attachment A – Draft Board of Directors Application



Prepared by: \_\_\_\_\_

Caitlin Sims  
Principal Management Analyst

Approved by: \_\_\_\_\_



Marisa Creter  
Executive Director

<sup>1</sup> Currently, SB 751 (Rubio) requires that a SGVRHT Director be a Governing Board member or alternate. The SGVCOG is working with Senator Rubio to introduce clean-up legislation that would allow any elected official from a jurisdiction that joins the trust to serve as a SGVRHT Director.

**San Gabriel Valley Regional Housing Trust Board of Directors**  
Application Form

Name	
Email Address	
Phone Number	
Position	

Please describe your experience related to housing and homelessness in the San Gabriel Valley.

--

What have you determined to be the primary role of the SGVRHT Board of Directors?

--

What is there specifically in your background, training, education, or interests that qualifies you for appointment? What special qualities and/or qualifications can you bring to the SGVRHT Board of Directors?

Why do you seek appointment to this Body?

How do you envision your fulfilling the objectives and goals of the SGVRHT?

Please attach a copy of your resume.



DATE: February 5, 2020  
TO: SGVCOG Homeless Committee  
FROM: Marisa Creter, Executive Director  
RE: **GOVERNOR'S PROPOSED BUDGET**

### **RECOMMENDED ACTION**

For information only.


### **BACKGROUND**

On January 10, 2020, the 2020-21 State Budget proposal was submitted to the California Senate and Assembly. Included in the proposal are three items intended to address homelessness throughout the state (all subject to change):

- **California Access to Housing and Services Fund:** This would create \$750 million fund the state Department of Social Services (DSS) to (a) pay rent for individuals facing homelessness; (b) support development of additional dwelling units and (c) to help stabilize board and care facilities/homes. This money is intended to go directly to service providers.
- **Medi-Cal Healthier California for All:** The Budget includes \$695 million (including federal funds) to boost preventative health care that reduce health care costs. This program would specifically address many challenges of chronically unsheltered populations – providing funding for tenancy support services, housing navigation services, recuperative care, and could include targeted rental assistance if housing insecurity is tied to inappropriately high utilization of costly health care services.
- **Community Care Collaborative Pilot (CCCP):** The budget includes \$24.6 million in 2020-21 and \$364.2 million over 6-years for the Department of State Hospitals to implement efforts in three pilot counties to place individuals with mental health needs, specifically those designated Incompetent to Stand Trial, into stable placements in the community instead of state hospital placements.

It is likely that this proposal will undergo changes in the coming months as the budget discussions continue within the state legislature.



Prepared by:   
Timothy Kirkconnell  
Senior Management Analyst

Approved by:   
Marisa Creter  
Executive Director

DATE: February 5, 2020  
TO: SGVCOG Homeless Committee  
FROM: Marisa Creter, Executive Director  
RE: **UPCOMING POTENTIAL BALLOT MEASURES: RIGHT TO SHELTER  
& COMPASSIONATE INTERVENTION ACT**

### **RECOMMENDED ACTION**

For information only.


### **BACKGROUND**

Currently, there are two ballot measures underdevelopment related to homeless that may be of interest to the Committee. There are as follows:

- **California Compassionate Intervention (CCI) Act:** This measure, which was introduced by former Assemblyman Mike Gatto, would reclassify certain crimes, such as public defecation or drug use, to instead be a “call for help” and trigger new procedures for addressing the arrestee’s condition. Additionally, the CCI Act would create a “Specialized Benefits, Treatment, and Therapy Court” within every county with a population greater than 100,000 residents. This court would coordinate efforts between existing government agencies that offer financial assistance, addiction counseling, drug treatment, mental-health services, and health care (including prescription-drug) coverage. Further, convictions handed down by a Specialized Benefits, Treatment, and Therapy Court would be automatically expunged after a prescribed amount of time.
- **Right to Shelter:** Governor Newsom’s Council of Regional Homeless Advisors recently expanded their recommendations related to a legally enforceable “right to shelter”. In early January, the Council released a report that called for an amendment to the California Constitution that would create a legally enforceable mandate to reduce the homeless population. The Legislature would develop the plan, and then it could appear as a statewide ballot measure in November. The proposal would allow a “designated public official” sue the State and/or local agencies (cities and Counties) for not offering sufficient emergency and permanent housing to the homeless. A judge could then intervene and require a city to take actions such as approving an emergency shelter or redirecting budget funds to homelessness services.

Staff will continue to track these initiatives and the Homeless Committee may agendize either for a possible position of support or opposition at a future meeting.

Prepared by:



Timothy Kirkconnell  
Senior Management Analyst

Approved by: Marisa Creter  
Marisa Creter  
Executive Director

**ATTACHMENTS**

Attachment A – Ballot Initiative Language for the California Compassionate Intervention  
(CCI) Act



5419 Hollywood Boulevard  
Suite C-356  
Los Angeles, CA 90027  
323.819.0300  
**www.ActiumLLP.com**

**Founding Partners**

Assemblyman (Ret.) Mike Gatto  
Allan D. Johnson

14 November 2019

Attorney General Xavier Becerra  
ATTN: Initiative Coordinator  
P.O. Box 944255  
Sacramento, CA 94244-2550

Dear Attorney General Becerra,

All across California, people are concerned about homelessness. Like all issues, there are two sides (or more) to the debate. One side primarily believes the government should be more aggressive in making our streets safer for all people. The other side thinks government should be more lenient, believing that economic hardships are the singular cause. And everyone debates how best to engage those who are living on our streets.

I believe there is more in common between the sides than we think. It is not humane to leave people who need help to fend for themselves on the streets. Certain acts by those people, which hurt society as a whole, should be treated as cries for help and opportunities to engage people to get them help. Doing so will also help law-abiding citizens enjoy the safe and clean use of our streets, and encourage respect for our laws.

With those principles in mind, I submit the following initiative. This is the amended version, and represents the final version for title and summary. For the "chief purpose and points" of this initiative, please use this cover letter, along with the "purposes" and "findings and declarations" that appear on the next page.

Sincerely,

A handwritten signature in black ink that reads "Mike Gatto". The signature is written in a cursive, flowing style.

**Mike Gatto**

California State Assemblyman (ret.)

## **Section 1. Title**

This act shall be known as the "**California Compassionate Intervention Act.**"

## **Section 2. Purposes**

This measure seeks to get help for those who need it, and thereby also greatly reduce nuisance behavior on our streets.

## **Section 3. Findings and Declarations**

The People of the State of California hereby find and declare all of the following:

1. Respect for civil liberties is an important value. But public nuisances are a significant and growing problem in our state.
2. Many people causing public nuisances need help, but they cannot otherwise get it for themselves, because of personal issues or a lack of awareness of available resources.
3. Federal homeless census data shows that about 40 percent of the homeless are addicts and another 25 percent have "severe" mental illness. The Los Angeles Times recently analyzed data from the Los Angeles Homeless Services Authority, and found that 76% of individuals living outside, on the streets, reported being (or were observed to be) affected by mental illness, substance abuse, poor health, or a physical disability. We need to get these people help, in a way that respects their civil liberties.
4. Respect for the law is important to a well-functioning society. Disregard for the law disadvantages all people. When someone breaks the law, it should be enforced. However, certain criminal acts should be treated not as something meriting harsh punishment, but as a "cry for help." By actually enforcing existing laws, and creating no new crimes, we can engage individuals who need help. Once that person's life is in order, and appropriate steps have been taken to treat that individual, the records of their brush with law-enforcement should be expunged in the court's discretion.
5. Many of our existing infrastructure systems are burdened inappropriately. Emergency rooms are clogged. Streets and sidewalks, which should be available for everyone's safe use, are not. It is critical for the state's survival to channel people who need help into appropriate resources.
6. It is not humane to leave people who need help alone on the streets.

The People of the State of California hereby ordain as follows:

#### **Section 4. Intervention Predicates**

Section 19.5 is added to the Penal Code to read:

**19.5.** The following crimes shall be known as Intervention Predicates: Violations of Penal Code sections 314, 370, 372, 640(d)(1), 640(d)(3), 647(a), 647(c), 647(e), 647(f); and Violations of Health & Safety Code sections 11350(a), 11364(a), 11365, 11377(a), 11550(a).

Section 836.7 is added to the Penal Code to read:

**836.7.** In order to protect public health and provide timely assistance to those in need, it is the will and intent of the people of the state of California that the Intervention Predicates be strictly enforced, but also treated as calls for help. Notwithstanding any other law, when a peace officer as defined by sections 830.1, 830.31, or 830.33 has probable cause to believe an individual has committed any of the offenses listed in Section 19.5, that peace officer shall make a lawful arrest and take that individual into custody.

Section 1320.36 is added to the Penal Code to read:

**1320.36.** Notwithstanding any other law, a person arrested or detained for any of the violations listed in Section 19.5 shall not be released without a risk assessment conducted within 72 hours of booking.

(a) For persons arrested or detained for any of the violations listed in Section 19.5, the Court shall review the criminal history of the person, including the person's history of failure to appear in court within the past three years, and any supplemental information reasonably available that addresses the arrested person's risk to public safety, risk to self, or risk of failure to appear in court as required.

(b) Based on these factors, the Court shall decide whether pretrial detention is appropriate, and shall prioritize the trials of those individuals.

Section 1370(i) is added to the Penal Code to read:

**1370(i).** Any person arrested or detained for any of the violations listed in Section 19.5 who is adjudged to be covered by the provisions in this chapter (commencing with section 1367), shall be prioritized for Section 1370(a)(1)(B)(i) treatment if so qualified. Such individuals shall also be subject to an evaluation and remedies pursuant to Chapter 5 (commencing with Section 5450) and/or section 5150 of the Welfare and Institutions Code.

## **Section 5. Specialized Benefits, Treatment, and Therapy Courts**

Section 69510 is added to the Government Code to read:

**69510.** In every county with a population greater than 100,000, there is hereby established within the superior court of the county a "Specialized Benefits, Treatment, and Therapy Court." The cases of defendants charged with any of the Intervention Predicates in Section 19.5 of the Penal Code shall be handled by the aforementioned Court.

Section 69511 is added to the Government Code to read:

**69511.** The court referenced in section 69510 shall coordinate efforts between existing government agencies that offer financial assistance, addiction counseling, drug treatment, mental-health services, and health care (including prescription-drug) coverage.

(a) If the Court determines that the defendant's crime was caused in whole or in part by economic need, the Court shall provide the defendant with information, referrals, and immediate assistance in securing and accessing housing, financial assistance, and social-safety-net programs under Division 9, Part 5 of the Welfare and Institutions Code (commencing with section 17000), and Part 6 (commencing with section 18900) and similar programs. Any sentence imposed shall remain at the discretion of the Court, or as guided or mandated by law.

(b) If the Court determines that the defendant's crime was caused in whole or in part by drug use or addiction, the Court shall provide the defendant with information and assistance with addiction counseling and drug treatment, with a focus on community-based treatment programs where appropriate.

(1) Notwithstanding any other provision of law, the Court shall sentence that defendant to no less than 90 days and no more than 364 days, with the sentence to be served by participation in a court-approved addiction-counseling and drug-treatment program, including, where appropriate in the discretion of the Court, such programs offered within the county jail system, or another program requiring confinement, or a secure but community-based treatment program under the supervision of the Court and/or probation system.

(A) This section shall not apply to felonies, or defendants who, due to multiple charges or prior convictions or any enhancement, are required by law to serve time greater than 364 days.

(B) This section shall not apply to felonies or defendants who, due to multiple charges or prior convictions or any enhancement, in the Court's permissible discretion should serve time greater than 364 days.

(2) The Court may require the defendant to appear before the Court again for another evaluation, at which time the Court may add terms of continuing counseling to the defendant's sentence and/or probation.

(c) If the Court determines that the defendant's crime was caused in whole or in part by a mental-health issue, the Court shall provide the defendant with information and assistance to secure mental-health services, including prescription-drug coverage.

(1) The Court shall sentence that defendant to the maximum allowable sentence permitted by law, not to exceed 364 days, with the sentence to be served in a public-funded hospital, a special mental-health-focused hospital within a county jail, or another mental-health-treatment facility, including private, non-profit, or community-based facilities under contract.

(A) This section shall not apply to felonies, or defendants who, due to multiple charges or prior convictions or any enhancement, are required by law to serve time greater than 364 days.

(B) This section shall not apply to felonies or defendants who, due to multiple charges or prior convictions or any enhancement, in the Court's permissible discretion should serve time greater than 364 days.

(2) If the Court determines that the defendant is a potential or actual harm to him or herself due to mental-health issues, the Court shall appoint a guardian or conservator to make decisions for the defendant with respect to treatment and housing.

(3) Before a sentence terminates, for individuals with court-appointed guardians or conservators, the defendant shall appear before the Court again for another evaluation, at which time the Court, with the assistance of the guardian or conservator, shall decide if continuing treatment is appropriate. At this evaluation, the provisions in Chapter 5 (commencing with Section 5450) and/or section 5150 of the Welfare and Institutions Code may also be applied.

(d) If the Court determines that none of the needs in subsections (a) through (c) are present, it shall sentence the defendant in its discretion and consistent with existing law, notwithstanding this enactment.



Section 69512 is added to the Government Code to read:

**69512.** It is the intent of the people of the state of California that convictions handed down by a Specialized Benefits, Treatment, and Therapy Court be automatically expunged after a reasonable period consistent with this section.

(a) Convictions where the judge makes a determination pursuant to subsection (a) shall be automatically expunged after one year.

(b) Convictions where the judge makes a determination pursuant to subsection (b) shall be expunged after the court enters a finding that the defendant has adhered to a drug-addiction treatment protocol.

(c) Convictions where the judge makes a determination pursuant to subsection (c) may be expunged in the discretion of the court at the appropriate time.

(d) In all cases handled by the Court, a defendant or probationer shall be informed of the right and privilege to petition for a certificate of rehabilitation and pardon.

(e) In any subsequent prosecution of the defendant for any crime designated as an "Intervention Predicate" pursuant to Penal Code section 19.5, the prior conviction may be pleaded and proved and shall have the same effect as if probation had not been granted or the accusation or information had not been dismissed or expunged.

(f) Nothing in this section shall be construed as a prohibition on a defendant utilizing the procedures in Penal Code section 1203.4.

Section 69513 is added to the Government Code to read:

**69513.** In all matters, the Court and its personnel shall consider cultural, linguistic, gender, sexual orientation, age, and special needs of those based on any characteristic listed or defined in Section 11135 of the Government Code. Provision shall be made to remove barriers to mental health services as a result of having limited-English-speaking ability or cultural differences. Provision shall be made to identify and meet the needs of the LGBT community in any program or accommodations.

## **Section 6. Redirected/Repurposed Funding from Proposition 63 “Millionaires Tax”**

Section 5891 (e) is added to the Welfare and Institutions Code to read:

**5891(e).** Notwithstanding anything in this Act or any other law, the funding established pursuant to this Act shall be prioritized to each county, on a per capita basis, to implement and execute Sections 69510 – 69513 of the Government Code and sections 836.7 and 1320.36 of the Penal Code. A continuous annual appropriation is hereby made, using funding established pursuant to this Act, in an amount not less than 43% of the total funding and revenues collected pursuant to this Act, to the counties on a per capita basis. Counties receiving such funds shall appropriate funds to the courts, to drug-treatment and mental-healthcare programs (including such programs in jails), and to peace-officer training programs, to effectuate the California Compassionate Intervention Act. Commencing January 1, 2020 and repeating each year thereafter, the Presiding Justice of each court shall inform the Legislature of an estimate for ongoing costs for implementing Sections 69510 – 69513 of the Government Code.

## **Section 7. Efficient Prioritizing of Housing Funding**

Any county, any city (including charter cities), any county and city, and any Joint Powers Authority shall prioritize extant funding for projects for homeless housing, toward converting into permanent housing existing structures not currently used for housing, and/or toward projects with the lowest absolute per-unit cost, or both. This section shall be construed to require prioritization of resources towards bringing housing to bear in the quickest and most cost-effective manner. Nothing in this Section or this enactment shall be deemed to require reductions in extant outreach programs to the homeless, or reductions to county or municipal task forces or personnel tasked with assisting the homeless population.

## **Section 8. Accountability**

To ensure that the policies, intent, and provisions of this Act are followed, the independent State Auditor shall conduct a comprehensive audit of the programs referenced in this Act within three years of its enactment.

## **Section 9. Amendment**

This Act can only be amended in the Legislature by a statute passed by a vote of two-thirds of the members of both houses. Notwithstanding this section, the Legislature may add to the list of Intervention Predicates in Section 19.5 of the Penal Code by majority

vote. Notwithstanding this section, the Legislature may by majority vote appropriate additional funds to fulfill the purposes and implement the programs of this enactment.

## **Section 10. Application and Severability**

The provisions of this act shall be construed broadly, with maximum effect, to preserve the intent of the people, consistent with constitutional principles. If any provision of this Act or the application thereof is held to be invalid, it shall not affect any other provisions or applications of the Act that can be given any effect without the invalid provision or application, and to this end the provisions of this Act are severable.

## **Section 11. Legal Defense**

If this Act is approved by the voters of the State of California and thereafter subjected to a legal challenge alleging a violation of state or federal law, and both the Governor and Attorney General refuse to defend this Act, then the following actions shall be taken:

- (a) Notwithstanding anything to the contrary contained in Chapter 6 of Part 2 of Division 3 of Title 2 of the Government Code or any other law, the Attorney General shall appoint independent counsel to faithfully and vigorously defend this Act on behalf of the State of California.
- (b) Before appointing or thereafter substituting independent counsel, the Attorney General shall exercise due diligence in determining the qualifications of independent counsel and shall obtain written affirmation from independent counsel that independent counsel will faithfully and vigorously defend this Act. The written affirmation shall be made public.
- (c) A continuous appropriation is hereby made from the General Fund to the Controller, without regard to fiscal years, in an amount necessary to cover the costs of retaining independent counsel to faithfully and vigorously defend this Act on behalf of the State of California.

AMENDED IN ASSEMBLY JANUARY 16, 2020

AMENDED IN ASSEMBLY JANUARY 6, 2020

CALIFORNIA LEGISLATURE—2019–20 REGULAR SESSION

## ASSEMBLY BILL

**No. 22**

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**Introduced by Assembly Member ~~Burke~~ Members *Burke and Chiu***

(Principal coauthor: Senator Wiener)

**(Coauthors: Assembly Members *Aguiar-Curry, Arambula, Flora, Gipson, Irwin, Jones-Sawyer, Low, McCarty, and Luz Rivas*)**

**(Coauthors: Senators *Galgiani, Lena Gonzalez, and Skinner*)**

December 3, 2018

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An act to add Section 8258.1 to the Welfare and Institutions Code, relating to housing.

### LEGISLATIVE COUNSEL'S DIGEST

AB 22, as amended, Burke. Housing: children and families.

Existing law establishes the Department of Housing and Community Development in the Business, Consumer Services, and Housing Agency, and requires the department to administer various housing programs throughout the state, including programs that address the needs of homeless individuals and families, and reviewing local ordinances for the design, development, and operation of homeless shelters in cities and counties that have declared a shelter crisis. Existing law also requires a state agency or department that funds, implements, or administers a state program that provides housing or housing-related services to people experiencing homelessness or at risk of homelessness to revise or adopt guidelines and regulations to incorporate the core components of Housing First, an evidence-based model that uses housing as a tool, rather than a reward, for recovery.

This bill would declare that it is the policy of the state that every child and family has the right to *safe, decent, and affordable* housing, ~~which includes and would require the policy to consider~~ homelessness prevention, emergency accommodations, and permanent housing, as specified. The bill would, among other things, require all relevant state agencies and departments, including, but not limited to, the Department of Housing and Community Development, the State Department of Social Services, and the Office of Emergency Services, and local jurisdictions to consider that state policy when revising, adopting, or establishing policies, regulations, and grant criteria when those policies, regulations, and criteria are pertinent to advancing the guidelines listed as core components of Housing First. By imposing new duties on local governments, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: yes.

*The people of the State of California do enact as follows:*

1 SECTION 1. The Legislature finds and declares *all of the*  
2 following:  
3 (a) According to the 2018 Annual Homeless Assessment Report  
4 to Congress, California has the highest number of individuals  
5 experiencing homelessness at ~~129,972~~ 151,278 people, accounting  
6 for 24 percent of homeless individuals nationwide.  
7 (b) The report also notes that California has the highest rate of  
8 unsheltered homeless individuals at ~~89,543~~ 108,432 homeless  
9 Californians, which equates to ~~69~~ 71 percent of homeless  
10 Californians going without a roof over their heads and accounts  
11 for 47 percent of all unsheltered homeless people in the nation.  
12 (c) ~~The report additionally cites New York as having the second~~  
13 ~~largest homeless population in the nation with 91,897 people~~  
14 ~~experiencing homelessness, or 17 percent of the national total.~~  
15 Despite this, the number of people experiencing homelessness in

1 ~~New York that did not have a roof over their heads was 4,294~~  
2 ~~people, or 4.7 percent of New York State's homeless population.~~

3 (c) *In 2019, according to point-in-time estimates, about 6,000*  
4 *families and 12,000 children were homeless in California.*

5 (d) The cost of foster care in the County of Los Angeles is nearly  
6 \$90,000 per year per child and the average cost per inmate in  
7 California is \$81,000 per year. Additionally, 62 percent of children  
8 placed in foster care come from homeless families and 80 percent  
9 of prison inmates were once involved in the foster care system.  
10 The likelihood of a child entering the foster care system increases  
11 from 10 percent to 40 percent if a child is homeless for more than  
12 90 days. Addressing child and family homelessness is not only  
13 morally imperative, but also fiscally prudent.

14 (e) It is the intent of the Legislature in enacting this act to  
15 reaffirm the "Housing First" model as California's approach to  
16 ending ~~chronic~~ homelessness.

17 (f) It is further the intent of the Legislature to minimize trauma  
18 and treat children and families experiencing homelessness with  
19 dignity during the process of implementing the "Housing First"  
20 model for those experiencing homelessness.

21 (g) The prospect, or state, of homelessness is a traumatic  
22 experience that can further compound the very factors leading to  
23 homelessness. Thus, processes should minimize trauma and  
24 facilitate cultures of dignity and respect.

25 SEC. 2. Section 8258.1 is added to the Welfare and Institutions  
26 Code, to read:

27 8258.1. (a) It is hereby declared to be an established policy of  
28 the state that every child and family in California has the right to  
29 *safe, decent, and affordable* housing.

30 (b) This state policy shall ~~include, but not be limited to,~~ *consider*  
31 all of the following components:

32 (1) Prevention of children and families from entering  
33 homelessness by providing assistance and services that include,  
34 but are not limited to, all of the following:

35 (A) Payment of rent and utility arrearages.

36 (B) Legal support for families facing eviction.

37 (C) Connection to services that would address factors that could  
38 lead to homelessness.

39 (2) If prevention assistance and services do not keep children  
40 and families from entering homelessness, emergency

~~accommodations shall be made~~ *accommodation policies shall consider how to provide a clean and safe environment where children and families may reside until they can be placed in permanent housing, in accordance with, but not be limited to, all the following:*

(A) To the extent feasible, emergency accommodations shall be in close proximity to the community where the children and families reside.

(B) Children and families shall be provided with access to supportive services.

(C) There shall be no preconditions for access to accommodations.

(D) *Emergency accommodations shall be in compliance with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.).*

(3) Children and families shall be placed in permanent housing, in accordance with the core components of Housing First. *First, and that is in compliance with the federal Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.).*

(c) All relevant state agencies and departments, including, but not limited to, the Department of Housing and Community Development, the Business, Consumer Services, and Housing Agency, the State Department of Social Services, the State Department of Health Care Services, and the Office of Emergency Services, and local jurisdictions shall do all of the following:

(1) (A) Consider the state policy established by this section when revising, adopting, or establishing policies, regulations, and grant criteria when those policies, regulations, and criteria are pertinent to advancing the guidelines listed as core components of Housing First.

(B) *Commit to preventing homelessness and getting children and families into housing by coordinating resources and practicing evidence-based housing interventions.*

(C) *Revise existing programs and services to identify children and families who are experiencing homelessness or housing instability, and utilize this information to connect children and families with housing resources at the state and local level.*

(D) *Ensure state-funded institutions do not discharge people without a temporary or permanent housing option, and support*

1 *whatever it takes to make homelessness rare, brief, and*  
 2 *nonrecurring.*

3 (2) When implementing the policies, regulations, and grant  
 4 criteria that are revised, adopted, or established in accordance with  
 5 *subparagraph (A) of, and the other requirements specified in,*  
 6 paragraph (1), ensure that children and families be treated with  
 7 dignity and respect so that trauma is minimized throughout the  
 8 process for those who are on the verge of experiencing  
 9 homelessness or are in fact experiencing homelessness, and  
 10 recognize and address the fear and anxiety that children and  
 11 families have when facing the prospect, or state, of homelessness.

12 (3) Include metrics that establish the efficacy of the policies,  
 13 regulations, and grant criteria that are revised, adopted, or  
 14 established in accordance with *subparagraph (A) of, and the other*  
 15 *requirements specified in,* paragraph (1) in furthering the state  
 16 policy and to guide future decisions to improve that efficacy. These  
 17 metrics shall include, but not be limited to, all of the following:

18 (i)

19 (A) The number of children and families who received support  
 20 and were prevented from losing their housing.

21 (ii)

22 (B) The number of children and families who were provided  
 23 emergency accommodations and the average length of their stay.

24 (iii)

25 (C) The number of children and families who were transitioned  
 26 from emergency accommodations into permanent housing.

27 (D) *The number of children and families who returned to*  
 28 *emergency accommodations after being transitioned into*  
 29 *permanent housing because the permanent housing was not*  
 30 *actually sustainable.*

31 SEC. 3. If the Commission on State Mandates determines that  
 32 this act contains costs mandated by the state, reimbursement to  
 33 local agencies and school districts for those costs shall be made  
 34 pursuant to Part 7 (commencing with Section 17500) of Division  
 35 4 of Title 2 of the Government Code.





## HOMELESS POLICY DEPUTIES

### MEETING AGENDA

**Date:** Thursday, January 23, 2020

**Time:** 2:00 PM

**Location:** Hall of Administration  
Room 140  
500 W. Temple Street, Los Angeles, CA 90012

Agenda Item	Lead
I. Welcome and Introductions	Dana Vanderford, Fifth District
II. Draft Fiscal Year 2020-21 Measure H Funding Recommendations Process Board Letter – February 11 Board Meeting	Phil Ansell, CEO-HI
III. A1, Homelessness Prevention Program for Families, and A5, Homelessness Prevention Program for Individuals, Evaluation	Janey Rountree, California Policy Lab
IV. Family Unification Program Vouchers and Foster Youth	Gail Winston, DCFS, Will Lehman, LAHSA, and Adriana Ruiz, LACDA
V. Recommended Items for Future Discussion	
VI. Public Comment	

**Next Meeting:** February 13, 2020, 2:00 PM, Hall of Administration Room 743

**HOMELESS POLICY DEPUTIES  
MEETING SUMMARY  
January 9, 2020**

<b>DEPUTIES IN ATTENDANCE:</b>	
<ul style="list-style-type: none"> <li>• Judy Vasquez, First District</li> <li>• Elise Weinberg, First District</li> <li>• Tami Omoto-Frias, First District</li> <li>• Dhakshike Wickrema, Second District</li> </ul>	<ul style="list-style-type: none"> <li>• Rachael Simon, Third District</li> <li>• Ivan Sulic, Fourth District</li> <li>• Andrew Barth, Fifth District</li> </ul>
<b>ITEMS/PRESENTERS</b>	<b>ACTIONS/NEXT STEPS</b>
<b>I. Welcome and Introductions</b> (Judy Vasquez, First District)	N/A
<b>II. FY 2018-18 Homeless Initiative Evaluation</b> (Halil Toros, Public Sector Analytics)	No follow up on this item.
<b>III. Homeless Housing, Assistance, and Prevention Program Board Letter - January 21, 2020 Agenda</b> (Phil Ansell, CEO-HI)	<p>The deputies requested that the CEO-HI look into allocating a portion of the funding for the innovation category.</p> <p>The CEO-HI will send email to the deputies during the week of 1/13/20 regarding this item.</p>
<b>IV. FY 2020-21 Measure H Funding Recommendations Timeline</b> (Phil Ansell, CEO-HI)	The CEO-HI will return with a revised Board Letter at the 1/23/20 deputy meeting.
<b>V. LAHSA Strategic Planning: Housing Central Command</b> (Heidi Marston, LAHSA & Mandy Chapman, Clutch Consulting)	The deputies requested an update from LAHSA on their strategic planning at a future deputy meeting.
<b>VI. Public Comment</b>	N/A
<b>VII. Recommended Items for Future Discussion</b>	<ul style="list-style-type: none"> <li>• Permanent Housing Evaluations (B3/D7) will be discussed at the two March 2020 deputy meetings.</li> <li>• CEO-HI, LAHSA, and DHS to provide an update on the weekend outreach teams at a future deputy meeting.</li> </ul>
<b>VIII. Next Meeting</b>	Thursday, January 23, 2020 at 2:00 PM in the Hall of Administration (Room 743)



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 713, Los Angeles, California 90012  
(213) 974-1101  
<http://ceo.lacounty.gov>

SACHI A. HAMAI  
Chief Executive Officer

February 11, 2020

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## **RECOMMENDED CHANGE TO MEASURE H FUNDING RECOMMENDATIONS PROCESS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

### **SUBJECT**

The Chief Executive Officer (CEO) recommends changing the process for developing Measure H funding recommendations, from a previously recommended process to address three fiscal years to a process that will only result in recommendations for FY 2020-21, to be presented to the Board in September 2020.

### **IT IS RECOMMENDED THAT THE BOARD:**

Instruct the CEO to change the process for developing Measure H Funding Recommendations for the Measure H-funded Homeless Initiative (HI) Strategies from a previously recommended process to address three fiscal years to a process that will only result in recommendations for FY 2020-21, to be presented to the Board in September 2020.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

On August 13, 2019, the Board directed the CEO to implement a process to develop final FY 2020-21 Measure H funding recommendations for the Measure H-funded HI Strategies, and to develop tentative FY 2021-22 and FY 2022-23 Measure H Funding Recommendations for the Measure H-funded HI strategies. Pursuant to this direction, in September 2019, the HI began implementation of such a process. To date, the HI has hosted eight policy summits to engage policy experts and key stakeholders, and (in collaboration with the Los Angeles Homeless Services Authority (LAHSA)) eight community input sessions (one in each Service Planning Area), to engage community members.

Board of Supervisors  
HILDA L. SOLIS  
First District

MARK RIDLEY-THOMAS  
Second District

SHEILA KUEHL  
Third District

JANICE HAHN  
Fourth District

KATHRYN BARGER  
Fifth District

In contrast to the original recommendation to the Board, which was approved in August 2019, it is now recommended that the Board instruct the CEO to submit only FY 2020-21 final funding recommendations in September 2020. The CEO anticipates that additional State and/or federal funding may be available for homeless services in FY 2021-22 and FY 2022-23 which could supplement the Measure H budget. As a result, developing tentative funding recommendations for FY 2021-22 and FY 2022-23 at this time would be premature.

For FY 2020-21, the Board's decisions about the allocation of Measure H funding may be affected by the results of the 2020 Point-in-Time (PIT) Homeless Count, administered by the Los Angeles Homeless Services Authority (LAHSA) in January 2020. The results of the PIT Count are expected to be available by the end of May or early June. As such, the CEO is recommending that draft funding recommendations be completed following release of the PIT count results, after which the CEO will implement a robust public comment process, before finalizing the recommendations for discussion with the Homeless Policy Deputies and submission to the Board in September. The Board's decisions can then be incorporated into Supplemental Changes to the FY 2020-21 County Budget. This timeline, which is set forth in the Attachment, differs from past years, wherein the CEO presented Measure H funding recommendations to the Board in May, prior to the release of the PIT Count results.

In addition to enabling the FY 2020-21 Measure H funding recommendations to be informed by the 2020 PIT count results, this new recommended timeline will allow for Measure H funding recommendations to reflect the most current information regarding the availability of Measure H revenue and other funding to prevent and combat homelessness.

### **Implementation of Strategic Plan Goals**

The recommended action is consistent with the goals of the Countywide Strategic Plan, specifically Goal 1 - Make Investments that Transform Lives, Goal 2 - Foster Vibrant and Resilient Communities, and Goal 3 - Realize Tomorrow's Government Today.

### **FISCAL IMPACT/FINANCING**

The recommended process to develop Measure H funding recommendations for FY 2020-21 will have no net County cost impact. The Board's action on FY 2020-21 Measure H funding allocations will be reflected in Supplemental Changes to the FY 2020-21 County Budget.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

On December 6, 2016, the Board adopted an ordinance placing Measure H, a quarter-cent special sales tax for a period of 10 years, on the March 7, 2017, countywide election ballot. Measure H is projected to generate approximately \$355 million per year, with revenue to be used to prevent and combat homelessness in Los Angeles County. In

the ordinance, the Board authorized the usage of Measure H revenue for 21 Homeless Initiative Strategies.

Under the ordinance, the Board must approve an annual expenditure plan for Measure H revenue. Once adopted, that plan is subject to annual independent audits. Further, all expenditures are reviewed by the Measure H Citizens' Oversight Advisory Board, which publishes a complete accounting of allocations each year.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approval of this action will enhance efforts to implement the Board-approved Homeless Initiative Strategies to prevent and combat homelessness.

Respectfully submitted,

SACHI A. HAMAI  
Chief Executive Officer

SAH:FAD:PA:JR:EBI:TTD:tv

Attachment

c: Executive Office, Board of Supervisors  
Auditor-Controller  
County Counsel

The following process is designed to develop final recommendations for Fiscal Year (FY) 2020-21.

## **September – November 2019 (Completed)**

### **Policy Summits**

- HI convened eight policy summits to gather input from key partners, including system leaders, service providers, researchers, Cities, Councils of Government, people with lived experience, faith organizations, philanthropic organizations, and others. These sessions were framed by Measure H performance outcome and expenditure data, interim findings from five strategy-specific HI evaluations (currently in progress), and other data and research. The three-hour policy summits were open to the public for observation and comment. There were approximately 30 – 50 invited participants per summit. The first and last sessions were focused on the system as a whole. Sessions included:

- |                              |                              |
|------------------------------|------------------------------|
| 1. Opening System Discussion | 5. Permanent Housing         |
| 2. Prevention and Diversion  | 6. Employment                |
| 3. Outreach                  | 7. Partnerships with Cities  |
| 4. Interim Housing           | 8. Closing System Discussion |

### **Community Engagement Opportunities**

- Opportunities for community input on Measure H implementation were available through an accessible, online mechanism.
- Community input sessions were held during the Los Angeles Homeless Services Authority's (LAHSA's) quarterly meetings, which took place in all eight Service Planning Areas of the County. Meetings were advertised widely to promote inclusion of community members.

## **December 2019 – June 2020 (In Progress)**

### **Strategy Lead Discussions**

- HI and County Strategy Lead agencies will participate in multiple meetings to consider relevant data, policy summit discussions, community input, the results of the 2020 Point-in-Time (PIT) Homeless Count, availability of State and federal homeless services funding, and other available information, ultimately generating draft Measure H funding recommendations for FY 20-21.

## **June - September 2020 (Upcoming)**

### **Draft Recommendations**

- Draft funding recommendations will be released in late June, following the release of the Greater Los Angeles Homeless Count results at the end of May or in early June.

### **Webinar, Public Comment, and Public Meeting**

- After the release of draft funding recommendations, HI will hold a webinar to present the draft recommendations. The official public comment period will then begin, with comments submitted through the HI website. A public meeting in July will provide further opportunity for public comment.

### **Final Strategy Leads Meeting**

- In late July, the HI Strategy Leads will convene for a final meeting, during which public input during the public comment period, including from the public meeting, will be discussed and incorporated into the recommendations as appropriate.

### **Submission of Final Funding Recommendations to the Board Deputies and then to the Board**

- CEO will present a comprehensive set of recommendations for Measure H funding allocations to the Board Deputies in August and the Board in September.





## San Gabriel Valley Consortium on Homelessness

To: | SGV Council of Governments, Homeless Committee  
From: | Scott Chamberlain, Director  
Date: | January 27, 2020  
Subject: | February Liaison Report

The goal of the SGV Consortium is to educate communities about homelessness and solutions, collaborate all community agencies together and advocate to create will to implement more housing and services. We desire to work in collaboration with the COG, in order to more effectively have us both reach our goals. Allow me to highlight a few items that we are working on:

- **Consortium Monthly Meeting on Recuperative Care/Health Issues:** Our January meeting was packed to standing room only with over 80 stakeholders to hear and participate in our Health Working Group panel, which was made up of representatives from National Health Foundation, Illumination Foundation, Kaiser Permanente Foundation and the SGV Health Consortium. The discussion was great, as we advocate for more recuperative care beds, as well as more housing options for people being discharged from the hospitals. In December, we convened Working Groups, describing needs and action steps. These groups included Faith, Workforce, Shelter/Safe Parking, Health, Housing, and Schools. We encourage you or someone from your city or organization to attend our meetings the 2<sup>nd</sup> Wednesday of every month from 9-11am at Emanate Health Queen of the Valley Hospital in West Covina.
- **Faith Based Convening to Address Homelessness:** We co-sponsored, along with Supervisor Solis's office, LAHSA, United Way, and LA Voice, the 1<sup>st</sup> Faith Convening to Address Homelessness. It was held on January 29<sup>th</sup> at 8:30am to 12:30pm at St. John the Baptist Catholic Church in Baldwin Park. There was a host of speakers to help educate, train and motivate people to respond to homelessness in their own communities.
- **Supervisor Meeting Motion Support:** Over the past few months, the Consortium has spoken in support of several motions submitted by Supervisor Solis and Supervisor Barger. With the many state and local initiatives regarding homelessness, we want to support any funding and legislation that benefits the SGV and those experiencing homelessness. This advocacy is needed to continue to create the political will for bridge housing and permanent supportive housing in every city in the SGV.
- **HLC (Homeless Leadership Committee):** We continue to coordinate the HLC for the SGV, which includes representation of SD1 & SD5, LAHSA, Homeless Initiative, United Way, CES-Union Station, DMH, and the COG. This group meets to make sure that we are 1) Communicating, instead of working in silos to build momentum, and 2) Addressing systems change and needs to further build the political will to create change that gets people off the streets.
- **Housing Summit coming this Spring:** Assemblymember Chris Holden (AD-41) will be hosting this summit, which will be similar to the Homelessness Summit we convened with him last June. More information will be forthcoming as we pin down a date with the Assemblymember.