



# San Gabriel Valley Council of Governments

## AGENDA AND NOTICE

### OF THE MEETING OF THE SGVCOG PLANNERS' TECHNICAL ADVISORY COMMITTEE (TAC)

Thursday, February 26, 2015, 12 PM

**Location: Monrovia Community Center (119 West Palm Ave; Monrovia, CA 91016)**

#### PLANNERS' TECHNICAL ADVISORY COMMITTEE

2014/2015

**Chair**  
**Larry Stevens**  
City of San Dimas

**Vice-Chair**  
**Craig Hensley**  
City of Duarte

#### Members

*Alhambra*

*Arcadia*

*Azusa*

*Baldwin Park*

*Claremont*

*Diamond Bar*

*Duarte*

*El Monte*

*Glendora*

*Irwindale*

*La Canada-Flintridge*

*La Verne*

*Monrovia*

*Monterey Park*

*Pasadena*

*Pomona*

*San Dimas*

*San Gabriel*

*San Marino*

*Sierra Madre*

*South El Monte*

*South Pasadena*

*Temple City*

*Walnut*

*West Covina*

Thank you for participating in today's meeting. The Planners' Technical Advisory Committee encourages public participation and invites you to share your views on agenda items.

**MEETINGS:** *Regular Meetings of the Planners' Technical Advisory Committee are held on the fourth Thursday of each month at 12 PM at Monrovia Community Center (119 West Palm Avenue, Monrovia, CA 91016).* The Planners' Technical Advisory Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, [www.sgvkog.org](http://www.sgvkog.org). Copies are available via email upon request ([sgv@sgvcog.org](mailto:sgv@sgvcog.org)). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

**CITIZEN PARTICIPATION:** Your participation is welcomed and invited at all Planners' Technical Advisory Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane or disruptive remarks.

**TO ADDRESS THE PLANNERS' TECHNICAL ADVISORY COMMITTEE:** At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Planners' Technical Advisory Committee may not discuss or vote on items not on the agenda.**

**AGENDA ITEMS:** The Agenda contains the regular order of business of the Planners' Technical Advisory Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

**CONSENT CALENDAR:** Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Planners' Technical Advisory Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



## **PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the Chair may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting (*It is anticipated that the Committee may take action on the following matters*)

## **CONSENT CALENDAR** (*It is anticipated that the Committee may take action on the following matters*)

5. Planners TAC Meeting Minutes –1/22/15  
*Recommended Action: Approve.*

## **PRESENTATIONS** (*It is anticipated that the Committee may take action on the following matters*)

6. CAL FIRE Land Use Planning Program – Presentation by Pete Muñoz, Deputy Chief – Land Use Planning, CAL FIRE  
*Recommended Action: For information.*

## **ACTION ITEMS**

7. SGVCOG Legislative Platform  
*Recommended Action: Discuss and provide direction to staff.*

## **DISCUSSION ITEMS**

8. Residential Motels/Boarding House Discussion  
*Recommended Action: For discussion.*
9. Metro Sustainability Demonstration Project  
*Recommended Action: For discussion.*

## **UPDATE ITEMS** (*It is anticipated that the Committee may take action on the following matters*)

10. SGVCOG Committees Update  
*Recommended Action: For information.*
11. SGV Mobility Matrix  
*Recommended Action: For information.*

## **CHAIR'S REPORT**

## **STAFF ANNOUNCEMENTS**

Next Meeting: March 26, 2015  
Proposed Agenda Topics: LA County GHG Inventory

## **EXECUTIVE DIRECTOR'S REPORT**

## **ANNOUNCEMENTS**

**ADJOURN**



## SGVCOG Planners TAC Unapproved Minutes

Date: Thursday, January 22, 2015

Time: 12:00 p.m.

Location: Monrovia Community Center (119 W. Palm Ave; Monrovia, CA)

### PRELIMINARY BUSINESS

1. Call to Order

The meeting was called to order at 12:05 p.m.

2. Roll Call

**Members Present**

Alhambra

Arcadia

Claremont

Diamond Bar

Duarte

Glendora

Monrovia

Monterey Park

San Dimas

S. Smith

J. Kasama

B. Desatnik

G. Gubman, G. Lee

C. Hensley

E. Stadnicki

B. O'Connor

M. Huntley

L. Stevens

**Members Absent**

Azusa

Baldwin Park

El Monte

Irwindale

La Canada-Flintridge

La Verne

Pasadena

Pomona

San Gabriel

Sierra Madre

South Pasadena

Walnut

West Covina

**Guests:**

San Marino

Temple City

A. Cervantes

S. Reimers

**Staff**

A. Miller

C. Sims

3. Public Comment

There was no public comment.

4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting

There were no changes to the Agenda Order.

### CONSENT CALENDAR

5. Planners TAC Meeting Minutes – 7/24/14

6. Planners TAC Meeting Notes – 11/20/14

**There was a motion to approve consent calendar Items 5 and 6 (M/S: C. Hensley/B. O'Connor).**

<b>AYES:</b>	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, Glendora, Monrovia, Monterey Park, San Dimas
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Azusa, Baldwin Park, El Monte, Irwindale, La Canada Flintridge, La Verne, Pasadena, Pomona, San Gabriel, Sierra Madre, South Pasadena, Walnut, West Covina

## **PRESENTATIONS**

7. **Metro Sustainability Demonstration Project**  
J. Lieb, from Metro, provided an overview of Metro's Sustainability Demonstration Project. Metro will be releasing a call for proposals for Councils of Government, in partnership with their jurisdictions, can submit applications for projects that test ideas from Metro's Sustainability Framework. These projects should include a strong evaluation component and an implementation component, or the project does include plan development, it should have a near-term implementation strategy. He reported that the call for proposals should be released in the next few weeks and is expected to be on the streets for approximately 6 weeks.
8. **Affordable Housing & Sustainable Communities (AHSC) Funding Opportunities**  
J. Lieb, from Metro, reported that Metro was looking to partner with any cities that intended to apply for the AHSC program and assist in providing the transportation connection component of the projects. He provided a report from Metro outlining the guidelines Metro would use to evaluate which projects with which to partner. There was a brief discussion on how the AHSC application process had unfolded.

## **ACTION ITEMS**

9. **Election of Vice-Chair for FY 2014-15**  
**There was a motion to appoint C. Hensley Vice-Chair of the Planners TAC for FY 2014-15 (M/S: E. Stadnicki/M. Huntley).**

<b>AYES:</b>	Alhambra, Arcadia, Claremont, Diamond Bar, Duarte, Glendora, Monrovia, Monterey Park, San Dimas
<b>NOES:</b>	
<b>ABSTAIN:</b>	
<b>ABSENT:</b>	Azusa, Baldwin Park, El Monte, Irwindale, La Canada Flintridge, La Verne, Pasadena, Pomona, San Gabriel, Sierra Madre, South Pasadena, Walnut, West Covina

## **DISCUSSION ITEMS**

- 10.** Implementation of the Solar Rights Act (AB 2188)  
SGVCOG staff provided a brief overview of the Solar Rights Act. There was discussion about what cities were doing to comply with the AB 2188. Some ideas included self-certification and utilizing existing policies and ordinances that are already in effect in the cities.
- 11.** Implementation of AB 1147 (Massage Therapy Act)  
Cities discussed how they intended to implement AB 1147. Some ideas included developing facility standards, implementing a distance requirement between businesses, requiring a conditional use permit, and implementing a minimum size requirement for massage businesses.

## **UPDATE ITEMS**

- 12.** SGVCOG Committees Update  
SGVCOG staff provided a brief update on activities at the SGVCOG's policy committees. Staff reported that the Governing Board had recently undertaken its Strategic Planning session; the Transportation Committee was currently working on the SGVCOG Mobility Matrix; the Housing, Community, and Economic Development (HCED) Committee was currently working on assisting Union Station Homeless Services, located in Pasadena, in rolling out the Coordinated Entry System (CES) and Homeless Family Solutions System (HFSS); and the Energy, Environment, and Natural Resources (EENR) Committee was currently working on the National Monument designation for the San Gabriel Mountains.
- 13.** California HERO Update  
SGVCOG staff directed attendees to the written California HERO Report.

## **CHAIR'S REPORT**

L. Stevens suggested that cities look at revisions to the Federal Communications Act regarding cell phone towers that would limit cities' ability to address the height of towers and the distance from towers.

## **STAFF ANNOUNCEMENTS**

There was a recommendation that there be a discussion on how cities were dealing with residential motels/hotels and boarding houses.

## **ANNOUNCEMENTS**

## **ADJOURN**

The meeting adjourned at 1:25 p.m.

**COMMITTEE APPROVED**

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Date

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Caitlin Sims, Staff Liaison

# REPORT

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DATE: February 26, 2015

TO: Planners' Technical Advisory Committee (TAC)

FROM: Fran Delach, Interim Executive Director

RE: **CAL FIRE LAND USE PLANNING PROGRAM**

## **RECOMMENDED ACTION**

For information.

## **BACKGROUND**

In 2012, SB 1241 (Kehoe) was signed, requiring cities and counties in state responsibility areas (SRA) and very high fire hazard severity zones (VHFHSZ) to address fire risk in the safety element of their general plans, upon revision of their housing elements occurring on or after January 1, 2014. The update must include consideration of the Governor's Office of Planning and Research (OPR) Fire Hazard Planning Document, specific information about fire hazards, and a set of goals, policies, and objectives to protect the community from unreasonable wildfire risks and a set of feasible implementation measures to achieve these goals, policies, and objectives. Cities or counties must also make the following findings before approving a tentative map or parcel map:

- 1) That the design and location of each lot are consistent with any applicable regulations adopted by the board regarding defensible space requirements;
- 2) That structural fire protection and suppression services will be available for the subdivision; and
- 3) That, to the extent applicable, the subdivision meets the regulations regarding road standards for fire equipment.

Pete Muñoz, Deputy Chief of Land Use Planning for the California Department of Forestry and Fire Protection (CAL FIRE), will be presenting on SB 1241 and the tools and programs that CAL FIRE will be providing to assist cities in meeting SB 1241.



# REPORT

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DATE: February 26, 2015

TO: Planners' Technical Advisory Committee (TAC)

FROM: Fran Delach, Interim Executive Director

RE: **METRO SUSTAINABILITY DEMONSTRATION PROJECT**

## **RECOMMENDED ACTION**

For discussion.

## **BACKGROUND**

At the January 2015 Planners Technical Advisory Committee (TAC) meeting, Jacob Lieb, from the Los Angeles County Metropolitan Transportation Authority (Metro), presented on Metro's proposed sustainability demonstration project program. Metro intended to solicit proposals from each of the sub-regions for projects that test ideas from Metro's recently adopted Sustainability Framework. Projects should include a demonstration component, an evaluation component, and/or an implementation component. If the proposal is for plan development, it should have a near-term implementation plan. At that meeting, Metro staff indicated that a call for proposals would be released and each sub-region would have approximately 6 weeks to submit a proposal.

Since that time, Metro staff has contacted SGVCOG staff and indicated that, rather than releasing a formal call for proposals, was asking each sub-region to submit a proposal for approximately \$150,000. Metro staff asked that each sub-region submit its proposal as soon as possible.

Staff has discussed the proposal and is proposing the development of one or two bicycle friendly business districts in the San Gabriel Valley. A BFBD is a partnership between the City, neighborhood and business organizations, and local businesses that improves a business district's bicycle friendliness through bicycle infrastructure and local business promotions to people travelling by bicycle. The district encourages and promotes short, local trips, especially for shopping, dining and recreation.

Several cities in the region have existing "Bicycle Friendly Districts." The City of Long Beach was the first in the nation to develop a Bicycle Friendly Business District. Long Beach's program provides cargo bikes for businesses to make deliveries, and businesses provide shopping and dining discounts on Saturdays to customers that arrive on bicycles. The City of Los Angeles also launched a pilot Bicycle Friendly Business District in northeast Los Angeles, and intends to fund more pilot programs in upcoming budget cycles. The program was identified as a program goal in the San Gabriel Valley Bicycle Master Plan.

Staff is requesting feedback from the Planners TAC on the staff proposal or an alternative proposal to submit to Metro.