



SGVCOG Governing Board Minutes

Date: August 22, 2013

Time: 6:00 p.m.

Location: Garvey Community Center (9108 Garvey Avenue, Rosemead, CA 91770)

PRELIMINARY BUSINESS

1. Call to Order
President Messina called the meeting to order at 6:12 p.m.
2. Pledge of Allegiance
First Vice President Mary Ann Lutz led the Pledge of Allegiance.
3. Roll Call
A quorum was in attendance.

Governing Board Members Present

Alhambra	Barbara Messina
Arcadia	Peter Amundson
Azusa	Angel Carrillo
Bradbury	Bruce Lathrop
Claremont	Sam Pedroza
Covina	Kevin Stapleton
Diamond Bar	Carol Herrera
Duarte	John Fasana
Glendora	Gene Murabito
Industry	Tim Spohn
La Canada Flintridge	David Spence*
La Puente	Charlie Klinakis
La Verne	Charlie Rosales
Monrovia	Mary Ann Lutz
Montebello	Jack Hadjinian
Monterey Park	Teresa Real Sebastian
Pasadena	Terry Tornek
Rosemead	Steven Ly*
San Dimas	Denis Bertone
San Gabriel	Juli Costanzo*
Sierra Madre	John Harabedian
South El Monte	Joseph Gonzales
Temple City	Fernando Vizcarra
Walnut	Mary Su
West Covina	Fredrick Sykes
LA County Supv. District 4	Mike Hughes*
LA County Supv. District 5	Kathryn Barger Leibrich*

*Alternate

Absent

Baldwin Park
El Monte
Pomona
San Marino
South Pasadena
LA County Supv. District 1
SGV Water Districts

Staff

Executive Director Andrea Miller

Asst. to the Executive Director	Marisa Creter
Jones & Mayer SGVCOG Staff	Richard Jones Caitlin Sims
SGVCOG Staff	Genevieve Blanche

4. Public Comment
P. Hernandez from the Office of Congresswoman Grace Napolitano announced that a “Meet-and-Greet” with Congresswoman Napolitano and Union Pacific President Jack Koralski would be held on August 27th. Governing Board members were asked to contact SGVCOG staff if they had any questions.

PRESENTATIONS

5. San Gabriel Valley Water Forum - Presentation by Bob Morales, San Gabriel Valley Municipal Water District
B. Morales presented on the San Gabriel Valley Water Forum, which would be held on Thursday, October 3 at the Pomona Fairplex. The event will feature technical and non-technical panels on water quality and all elected officials, staff, residents, and students are invited to attend.

CONSENT CALENDAR

6. Governing Board Meeting Minutes
7. Approve Monthly Cash Disbursements/Balances/Transfers
8. Memorandum of Understanding (MOU) between San Gabriel Valley Council of Governments (“SGVCOG”) and the Los Angeles County Metropolitan Transportation Authority (the “LACMTA”)
9. Governing Board and Committee Dates, Times and Locations
10. California Energy Efficiency Strategic Plan (CEESP) Implementation – Phase 3 Contract
11. ACE Monthly Report
12. Committee Attendance
13. Executive Committee Minutes
14. EENR Committee Minutes
15. HCED Committee Minutes
16. City Managers Steering Committee Meeting Minutes
17. Public Works TAC Minutes
18. ACE Construction Authority Minutes

Item 9 was removed from the agenda.

There was a motion to approve consent items 6-8 and 10-18 (M/S: K. Stapleton/M. Hughes).

[Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, Glendora, Industry, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pasadena, Rosemead, San Dimas, San Gabriel, Sierra Madre, Temple City, Walnut, West Covina, LA County District 4
NOES:	
ABSTAIN:	
ABSENT:	Baldwin Park, El Monte, Pomona, San Marino, South El Monte, South Pasadena, LA County District 1, LA County District 5, SGV Water Districts

ACTION ITEMS

19. Purchasing and Procurement Policy

Executive Director A. Miller reported on the Purchasing and Procurement Policy. She reported that the City Managers' Steering Committee had reviewed the document and had made recommendations related to the Ethical Conduct (2.02.01B) and Conflict of Interest (2.02.01C) sections. After discussion, the following changes were made to the policy:

- 1) Nominal value for a gift (in section 2.02.01D) be clarified as not to exceed \$50
- 2) In section 2.02.01F, the third bullet point, which would allow SGVCOG the opportunity to purchase goods and services at rates comparable to those offered to the SGVCOG.

There was a motion to adopt Resolution 13-16 establishing a Purchasing and Procurement Policy (M/S: K. Stapleton/D. Bertone).

[Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, Glendora, Industry, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pasadena, Rosemead, San Dimas, San Gabriel, Sierra Madre, Temple City, Walnut, West Covina, LA County District 4
NOES:	
ABSTAIN:	
ABSENT:	Baldwin Park, El Monte, Pomona, San Marino, South El Monte, South Pasadena, LA County District 1, LA County District 5, SGV Water Districts

20. FY 2013-14 Budget Amendment #1
Executive Director A. Miller reported that the FY Budget Amendment #1 was being proposed to address the need for computer equipment to replace the equipment that had broken.

There was a motion to adopt Resolution 13-17 approving SGVCOG FY 2013-14 Budget Amendment #1 (M/S: K. Stapleton/J. Fasana).

[Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, Glendora, Industry, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pasadena, Rosemead, San Dimas, San Gabriel, Sierra Madre, Temple City, Walnut, West Covina, LA County District 4
NOES:	
ABSTAIN:	
ABSENT:	Baldwin Park, El Monte, Pomona, San Marino, South El Monte, South Pasadena, LA County District 1, LA County District 5, SGV Water Districts

21. SGVCOG Ongoing Contracts for Consultant Services
Executive Director A. Miller reported that the SGVCOG had two contracts that would be expiring during FY 2013-14: legal services and financial audit services. The other long-term professional service agreement is for Accountant/Treasurer service, which has been in place since 2009. After discussion, she indicated that the other two agreements – for the annual Executive Director Evaluation and Strategic Planning – are reviewed each year prior to the commencement of work.

There was a motion to direct staff to initiate procurement processes for accountant/treasurer services, and 2) direct staff to participate in a joint procurement with the ACE Project for annual financial audit services. 1 (M/S: J. Fasana/S. Ly).

[Motion Passed]

AYES:	Alhambra, Arcadia, Azusa, Bradbury, Claremont, Covina, Diamond Bar, Duarte, Glendora, Industry, La Canada Flintridge, La Puente, La Verne, Monrovia, Montebello, Monterey Park, Pasadena, Rosemead, San Dimas, San Gabriel, Sierra Madre, Temple City, Walnut, West Covina, LA County District 4
NOES:	
ABSTAIN:	
ABSENT:	Baldwin Park, El Monte, Pomona, San Marino, South El Monte, South Pasadena, LA County District 1, LA County District 5, SGV Water Districts

GENERAL COUNSEL

- 22.** Status of Public Records Requests
General Counsel reported that there were no public records requests.
- 23.** ACE Project Transfer Agreement
General Counsel reported that all responsibilities for the SGVCOG to sign and execute the final Project Transfer Agreement had been completed. ACE had received the agreement and is now waiting for the PERS evaluation. Once obtained and signed by ACE, the agreement will be executed.

PRESIDENT'S REPORT

There was no report.

COMMITTEE REPORTS

J. Fasana reported that there had been no Transportation Committee meeting. M. Echternach provided an update on federal legislation. J. Fasana also reported that Los Angeles Mayor Eric Garcetti had made his appointments to the MTA Board.

Housing, Community, and Economic Development

There was no report.

Energy, Environment and Natural Resources Committee

D. Bertone provided an update on the National Recreation Area proposal. M. Lutz also provided an update on HR 1877 and HR 2707, two pieces of federal legislation that would provide funding for storm water projects.

PROJECT REPORTS

ACE Construction Authority

M. Christoffels referred Governing Board members to the written ACE Project report. He reported that the ACE Project had received \$110 million in surplus Prop 1B funds.

San Gabriel Valley Energy Wise Partnership

M. Creter reported that each city will receive demand response materials and collateral that can be distributed to community members to encourage them to participate in demand response programs. She also reported that the City of Monrovia had completed a water pump project. The Partnership would be scheduling a check presentation after the City had moved to Gold in the Energy Leader Model.

California HERO

There was no report

LIAISON REPORTS

Gold Line Foothill Extension Construction Authority
There was no report

San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy
There was no report.

Southern California Association Governments
M. Horton reported that the SCAG Regional Council meeting would be moved from Thursday, September 5th to Thursday, September 12th.

South Coast Air Quality Management District
There was no report.

BOARD MEMBER ITEMS

EXECUTIVE DIRECTOR'S REPORT

24. Updated SGVCOG Strategic Plan
Executive Director A. Miller presented on this item and provided the Governing Board with a status report on the development of the FY 2014-17 Strategic Plan. Members of the Governing Board requested that an item regarding the strategic planning facilitation process be added to a future Governing Board meeting agenda.

ANNOUNCEMENTS

CLOSED SESSION

There was no closed session.

ADJOURN

The meeting was adjourned at 8:15 p.m.