



San Gabriel Valley Council of Governments

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City Managers' Steering Committee

Minutes

Date: November 2nd, 2011

Time: 12:00 noon

Location: Covina City Hall

1.0 Preliminary Business

The meeting was called to order at 12:05 p.m.

Members Present:

Alhambra	J. Keating
Covina	D. Parrish
Diamond Bar	J. DeStefano
Glendora	C. Jeffers
La Canada Flintridge	M. Alexander
Rosemead	J. Allred
San Marino	M. Ballantyne
San Gabriel	M. Marlowe
Walnut	R. Wishner
West Covina	A. Pasmant, C. Freeland

Members Absent:

El Monte
San Dimas

COG Staff:

N. Conway, Executive Director
M. Creter, Staff
I. Tsai, General Counsel

Public:

G. Aguirre
J. Ballas, Industry
R. Bates, Pico Rivera
A. Cervantes, Pico Rivera
A. Eskandari, Pomona
L. Lowry, Pomona
H. Maloney, Monrovia
S. Ochoa, Monrovia
R. Richmond, ACE
G. Sund, Altadena
C. Sutton, Excalibur Property Holdings
S. Yauchzee, West Covina

2.0 Public Comment

There were no comments from the public.

3.0 Changes to Agenda Order; Identify Subsequent Need or Emergency Items

4.0 Consent Items

4.1 Minutes from October 5th, 2011 meeting

There was a motion to approve the minutes (M/S/C: M. Alexander/ M. Ballantyne / Unanimous).

5.0 Discussion Items

5.1 San Gabriel Valley NPDES/Stormwater MS-4 Permit Coordination

H. Maloney (Monrovia) presented on this item. She reviewed the current activities being undertaken by the LA Permit Group, and discussed the need for technical and outreach assistance in negotiating the upcoming

MS-4 permit with the Los Angeles Regional Water Quality Control Board. She indicated that the timeframe for this assistance would be from January – June 2012 (six months), and that the estimated cost would not exceed \$10,000/month. For that reason, it is being recommended that the Governing Board take an action to assess a small fee (\$2,000 - \$5,000) to each member city. If additional cities (i.e. Gateway Cities or South Bay cities) elected to participate, SGVCOG cities would be refunded a pro rata share. This approach was reviewed and recommended by the Water Working Group and Public Works TAC. In order to select a consultant, the SGVCOG would undertake a public procurement process, including releasing a Request for Proposals.

There was a motion to recommend to the Governing Board undertaking a public procurement process and hiring a consultant to provide technical and outreach services related to the MS-4 permit development and to assess member cities a fee (TBD – est. \$2,000) to fund this activity (M/S/C: M. Alexander / S. Preston / Unanimous).

5.2 Role of City Managers' Steering Committee in ACE and SGVCOG Oversight

The Executive Director presented on this item. He indicated that it was for information only. He stated that this item was intended to provide clarification to the Steering Committee regarding the role of the Steering Committee in providing oversight to both the ACE Project and the SGVCOG as identified in the bylaws. The Steering Committee discussed agendaizing this item for further discussion at a future meeting.

5.3 ACE Phase II Subcommittee Correspondence

Representatives from the ACE Project, the ACE Phase II Subcommittee, and Pico Rivera presented on this item.

S. Yauchzee (West Covina), Chair of the ACE Phase II Subcommittee, indicated that the Subcommittee utilized existing data and developed a methodology to rank projects. This methodology considered project cost, delay reduction, and safety. He indicated that the Subcommittee met with Pico Rivera to discuss their concerns, but did not alter their methodology or their rankings.

R. Bates and A. Cervantes (Pico Rivera) expressed concerns over of the ACE Phase II review process, as well as the overall cost and financial oversight of the ACE Project.

R. Richmond addressed the issues raised by Pico Rivera and discussed the recent action by the ACE Board of Directors to approve seven Phase II projects.

There was a motion to forward the ACE Phase II project rankings, as developed by the ACE Phase II subcommittee to the Transportation Committee for review and action (M/S: R. Wishner/ S. Preston). This motion was rescinded.

There was extensive discussion by members of the Steering Committee regarding the intent and direction of the original motion that was approved by the SGVCOG Transportation Committee. There was discussion regarding Steering Committee's role to "analyze and critique the current revenue assumptions used by ACE for Phase II." There was also discussion regarding how to assess the "regional benefit" of projects, as the Chair of the ACE Phase II Subcommittee indicated that the Subcommittee was unaware of any methodology that exists to develop a numerical assessment of this factor.

There was a motion to carryover action on the project rankings until the Steering Committee finalized its analysis of the revenue assumptions (M/S/C: J. DeStefano / M. Alexander / Unanimous).

5.4 SGVCOG Organization and Operation Review

The Executive Director reported on this item and indicated that the Governing Board took action to award contract to CityGate. He further indicated that work would begin this month and that City Managers Steering Committee members, as well as the Executive Committee and the Chairs of all Policy Committees and TACs would be interviewed as a part of the study.

6.0 Closed Session

- 6.1 Conference with legal counsel re: pending litigation pursuant to Government Code section 54956.9(c) – Caltrans Audit
There was no closed session.

7.0 New Business items for Next Regular Meeting

8.0 Announcements

9.0 Next Meeting

10.0 Adjourn

The meeting was adjourned at 2:00 p.m.