

REPORT

DATE: February 20, 2020

TO: Governing Board

FROM: Marisa Creter, Executive Director

RE: **GOVERNING BOARD & COMMITTEE MEETING TIMES**

RECOMMENDED ACTION

Adopt Resolution 20-03 updating the Governing Board and committee meeting times and locations.

BACKGROUND

In 2013, the Governing Board adopted a practice of affirming via resolution Governing Board, Policy Committee and TAC meeting dates, times and locations. This was done to increase transparency and make it easier for members of the public to attend meetings.

Resolution 20-03 provides an updated list of regularly scheduled meeting dates, time, and locations for SGVCOG Governing Board, Policy Committees, and TACs. The resolution reflects updating the meeting time and location of the SGVCOG Governing Board to the Foothill Transit Office at 4:00 PM, which is located at 100 S Vincent Ave #200, West Covina, CA 91790.

Prepared by: _____


Katie Ward
Senior Management Analyst

Approved by: _____


Marisa Creter
Executive Director

ATTACHMENTS

Attachment A – Resolution 20-03

RESOLUTION NO. 20-03

**RESOLUTION OF THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS
CONFIRMING MEETING DATES, TIME, AND LOCATIONS FOR THE SGVCOG
GOVERNING BOARD, POLICY COMMITTEES, AND TECHNICAL ADVISORY
COMMITTEES.**

WHEREAS, the San Gabriel Valley Council of Governments holds regular meetings to evaluate matters of importance to the SGVCOG and the San Gabriel Valley; and

WHEREAS, Governing Board Representatives and Alternate Governing Board Representatives perform essential duties for the SGVCOG by their attendance at the regular scheduled meetings of the Governing Board and Policy Committees; and

WHEREAS, City staff representatives perform essential duties for their respective cities by their attendance at the regular scheduled meetings of SGVCOG's Policy and Technical Advisory Committees; and

WHEREAS, to ensure regular attendance at these meetings, SGVCOG wishes to confirm the meeting dates, time, and locations for the SGVCOG Governing Board, Policy Committee, and Technical Advisory Committees.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board hereby confirms the regularly scheduled meetings for the Governing Board, Policy Committees, and Technical Advisory Committees as follows:

1. Governing Board on the third Thursday of every month at 4:00 p.m. at the Foothill Transit Office (100 S Vincent Ave #200, West Covina, California 91790).
2. Executive Committee on the first Monday of every month at 12:00 p.m. at the SGVCOG Office (1000 S. Fremont Ave., Building 10, Suite 10210, Alhambra, California 91803)
3. Transportation Policy Committee on the third Thursday of every month at 3:00 p.m. at Duarte Community Center (1600 E. Huntington Drive; Duarte, California, 91010).
4. Energy, Environment, and Natural Resources (EENR) Policy Committee on the third Wednesday of every month at 12:30 p.m. at the Monrovia Community Center (119 W. Palm Avenue, Monrovia, California 91016).
5. Homelessness Committee on the first Wednesday of every month at 8:30 a.m. at West Covina Council Chambers Meeting Room (1444 W Garvey Ave S, West Covina, California 91790).
6. Water Policy Committee on the second Tuesday of every month at 10:00 a.m. at Upper San Gabriel Valley Municipal Water District Offices (602 E. Huntington Dr., Monrovia, California 91016).

7. Capital Projects Construction Committee on the fourth Monday of every month at 12:00 p.m. at West Covina City Hall (1444 W Garvey Ave S, West Covina, California 91790).
8. City Managers Technical Advisory Committee (TAC) on the third Wednesday of every month at the Monrovia Restaurant (534 S. Myrtle Avenue, Monrovia, California 91016).
9. City Managers' Steering Committee on the first Wednesday of every month at 12:00 p.m. at Foothill Transit Office (100 S Vincent Ave #200, West Covina, California 91790).
10. Public Works Technical Advisory Committee (TAC) on the third Monday of every month at 12:00 p.m. at the Monrovia Community Center (119 W. Palm Avenue, Monrovia, California 91016)
11. Planning and Community Development Technical Advisory Committee (TAC) on the fourth Thursday of every month at 12:00 p.m. at the Monrovia Community Center (119 W. Palm Avenue, Monrovia, California 91016)
12. Transportation Technical Advisory Committee (TAC) on the first Thursday of every month at 9:00 a.m. at The ACE Project Offices (4900 Rivergrade Road, Irwindale, California 91706).

This resolution supersedes Resolution No. 19-27 in its entirety.

PASSED AND ADOPTED by the Governing Board of San Gabriel Valley Council of Governments, County of Los Angeles, State of California, on the 20th day of February 2020.

San Gabriel Valley Council of Governments

Cynthia Sternquist, President

Attest:

I, Marisa Creter, Executive Director and Secretary of the Board of Directors of the San Gabriel Valley Council of Governments, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Governing Board held on the 20th day of February, 2020, by the following vote:

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	

Marisa Creter, Secretary