



San Gabriel Valley
Council of Governments

Adopted Budget

Fiscal Year 2014 – 2015





SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS FISCAL YEAR 2014-15 BUDGET

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West Covina

Arcadia
Diamond Bar
La Canada Flintridge
Pasadena
Sierra Madre
LA County District 1

Azusa
Duarte
La Puente
Pomona
South El Monte
LA County District 4

Baldwin Park
El Monte
La Verne
Rosemead
South Pasadena
LA County District 5

Bradbury
Glendora
Monrovia
San Dimas
Temple City
San Gabriel Valley Water Agencies

Claremont
Industry
Montebello
San Gabriel
Walnut

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San Gabriel Valley Council of Governments

May 29, 2014

Governing Board Delegates and Alternates:

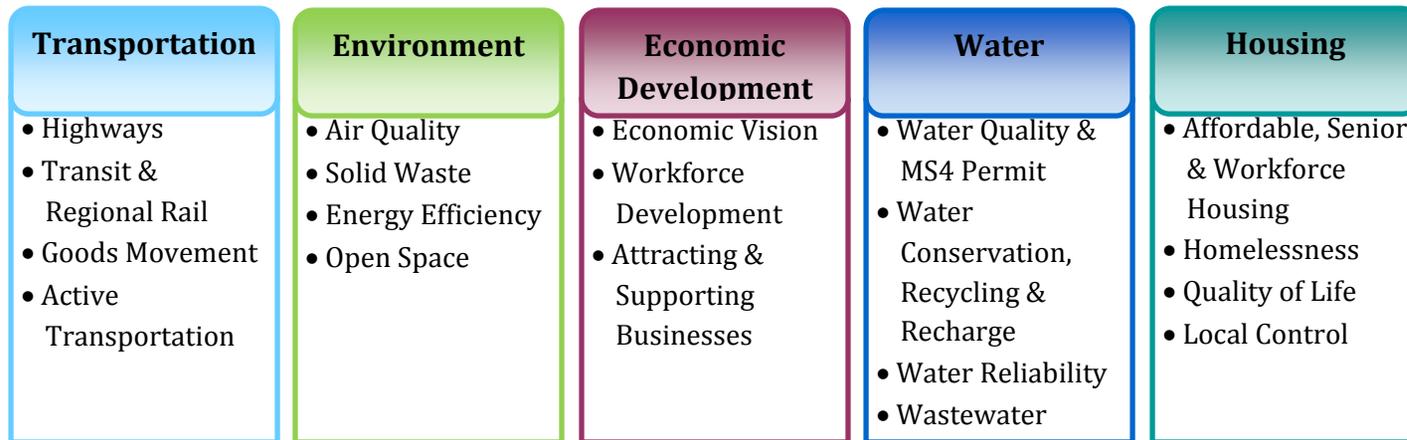
On behalf of the San Gabriel Valley Council of Governments (SGVCOG), it is my pleasure to present a balanced budget for Fiscal Year 2014-15. The budget provides detailed information about anticipated revenues and planned expenditures for the upcoming fiscal year, and demonstrates how available resources are allocated based on the Governing Board's 2014-2017 Strategic Plan and objectives, which serve as the guiding principles. The budget was developed using a conservative approach to revenue forecasting and incorporates prudent expenditure adjustments to achieve a balanced operating budget.

The San Gabriel Valley Council of Governments and Its Role

The San Gabriel Valley Council of Governments (SGVCOG) is the largest and most diverse sub- regional council of governments in Los Angeles County with 31 incorporated cities, three unincorporated communities, and a representative of the Valley's three water districts. Formed 1994 as a joint powers authority pursuant to Government Code Section 6500 et seq., the SGVCOG serves nearly 2 million residents of Los Angeles County and benefits from the membership of all of the cities in the San Gabriel Valley.

While each of the communities has a unique character and history, they also have many shared issues and have developed a unified voice to maximize resources, achieve sustainable solutions, and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley. The SGVCOG's primary mission is to work collaboratively on projects of regional significance and forge a consensus in addressing issues that impact the Valley's cities and unincorporated areas.

Overseen by the Governing Board, the SGVCOG conducts its business through committees and working groups comprised of city and county elected officials and staff, federal and state officials, and partner agencies. These groups focus on issues such as transportation, energy, sustainability, water, livable communities, legislation, economic development, regional planning, housing and greenhouse gas and carbon emission reductions. The major programs of the SGVCOG are listed below.



Strategic Plan, Mission, Vision & Core Values

On October 17, 2013, the SGVCOG adopted its updated Strategic Plan. Part of that effort was to reaffirm and update the SGVCOG Mission, Vision and Core Values as follows:

Mission

“The San Gabriel Valley Council of Governments is a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley.”

Vision

“The San Gabriel Valley Council of Governments will be recognized as a leader in advocating for and achieving sustainable solutions for transportation, housing, economic growth and the environment.”

Core Values & Guiding Principles

- *Accountability*
- *Fiscal Responsibility*
- *Mutual Respect*
- *Transparency*
- *Integrity*
- *Being Proactive & Results Oriented*
- *Unity of Common Goals & Objectives*
- *Creativity*
- *Reflecting the Diversity of Our Member Agencies*
- *Collaboration*

FY 2013-14 Major Accomplishments

As we look forward to another exciting and successful year, it is important to reflect on the accomplishments of the past year. The SGVCOG completed a comprehensive Strategic Planning process that directly involved an overwhelming majority of the member agencies and resulted in the development of long-term strategies, near term actions, and outcomes that will serve as the organization’s

guiding principles over the next three years and ensure resources and expenditures are aligned with the policy direction. The inclusive, comprehensive process developed this year will serve as a foundation for future strategic planning efforts. New financial and accounting policies and practices were implemented to enhance the transparency of the budget process and strengthen internal controls and procedures. Various practices and policies related to the administrative functions of the organization were updated and formalized through the adoption of an Administrative Code, which can be easily accessed by member agencies and the public. Other organizational changes that allow for the creation of additional Technical Advisory Committees (TAC), as needed, to allow for a more flexible structure, reconstitute the Finance Officers TAC to assure greater oversight over financial matters, and create greater inclusiveness by allowing any elected official in a member agency to serve on the policy committees were implemented through the amendment of the Bylaws while work continues to strengthen policies and practices related to the SGVCOG's internal structure.

Significant advancements in the area of transportation were made this year. We have worked to engage our various regional partners to address the San Gabriel Valley's transportation needs and are continuing to identify opportunities and forge new partnerships to address this critical issue. Nearly 200 elected and appointed officials from throughout the San Gabriel Valley and partner agencies attended the Transportation Forum in March 2014 that featured updates on current and future transportation projects and provided the opportunity to collaborate on transportation-related funding initiatives. Guiding Principles, that define the Valley's expectations and funding needs and priorities relative to any future funding measure, were developed and submitted to MTA for consideration, while the Mobility Matrix, which is funded by a \$500,000 MTA grant, was initiated this year to establish a vision and framework for short and long-term sub-regional transportation improvements, identify potential funding sources, and develop regional transportation goals.

The SGVCOG was awarded technical and funding assistance from LA N' Sync to support the development of an application for Active Transportation Program funding. Development of the application is underway, and if successful, the \$25 million in funding would be used to develop a comprehensive, region-wide Active Transportation Master Plan for the San Gabriel Valley and a regional bikeway system connecting major work, commercial, school, transit and recreation centers using a phased approach. Environmental work continues on the Eastside Transit Corridor Phase 2 and 710 North, and the Environmental Impact Reports (EIRs) are scheduled to be released in FY 2014-15. The San Gabriel Valley is also actively participating in a variety of studies and pilot projects designed to improve mobility including the Connected Corridors Project along the I-210 that will use new and existing Integrated Corridor Management technologies to address bottlenecks and vehicle delays, improving travel time reliability, for freeway and arterial traffic, and the High Occupancy Toll (HOT) lane on I-10. The SGVCOG is also working to secure commitments to complete a comprehensive analysis of the SR-57/SR-60 confluence, freight travel along the SR-60, and the SR-60/I-605 interchange. We have been very successful in securing funding this past year for transportation planning efforts and projects and have developed strategies designed to sustain this momentum.

Efforts to reduce energy consumption, air pollution, greenhouse gas emissions and water use and protect and preserve environment and the successes achieved in the San Gabriel Valley cities are being leveraged to attract additional funding and the commitment of resources for continued advancement of these goals. This year, San Gabriel Valley cities received over \$388,983 in incentives, direct purchase of energy-efficiency equipment for city facilities, and reimbursements for staff labor. To encourage the same type of investment by private property owners and make it easier to install energy efficient and water conservation improvements at residential, commercial, industrial and multi-family properties, the SGVCOG launched the California HERO Program and Figtree Financing. Through these programs, property owners can obtain low cost loans for these improvements and repay the loans through an annual assessment on their property tax bill. These programs are expected to boost economic activity through private funding of energy efficiency and water conservation improvements and related payments to contractors and material suppliers while advancing the SGVCOG's environmental goals. Over the last year, advancements have been made in each of the five policy areas in the Strategic Plan, and we will maintain this momentum as we work to achieve the adopted goals and objectives.

Proposed FY 2014-15 Budget

The SGVCOG estimated revenues for the Fiscal Year 2014-15 budget are \$1,445,387 in comparison to revised estimated revenues of \$975,134 for Fiscal Year 2013-14. This increase is due primarily to the initiation of work on a new energy efficiency grant program. Estimated expenditures are \$1,416,243 in comparison to revised estimated expenses of \$904,867 last fiscal year. The narrative provides detailed explanations of the anticipated changes and budgeted figures.

I anticipate this will be an exciting and rewarding year for the SGVCOG. We have made major strides with respect to the SGVCOG's internal processes, have forged partnerships with various stakeholders and will continue to develop these relationships. The members continue to demonstrate their commitment to creating an inclusive environment and extending the leadership demonstrated in the area of energy and the environment to other areas including transportation, housing, homelessness, and economic development. The SGVCOG staff is working closely with you to deliver key projects and initiatives, and we will continue to reach out within our organization and externally to ensure the staff is meeting the Board's expectations and leverage the SGVCOG's resources to preserve and enhance the quality of life in the San Gabriel Valley.

Respectfully submitted,

SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS



Andrea M. Miller
Executive Director

SGVCOG AND THE COMMUNITIES IT SERVES

The San Gabriel Valley Council of Governments (SGVCOG), is the largest and most diverse sub-regional council of governments in Los Angeles County. Founded in 1994, the SGVCOG is a joint powers authority formed in accordance with Section 6500 et seq. of the California Government Code and comprised of 31 incorporated cities in the San Gabriel Valley, the three Supervisorial Districts representing the unincorporated areas, and one representative of the Valley's three water agencies. The SGVCOG serves nearly 2 million residents of Los Angeles County, benefits from the membership of all of the cities in the San Gabriel Valley, and is an association of local governments and agencies that voluntarily convene as a forum to address regional issues.

Since its formation over two decades ago, the SGVCOG has served as a unifying voice for the San Gabriel Valley. Initially, the SGVCOG was focused on preserving the local control, community pride, and independence that had been created with the incorporation of the cities that comprised the SGVCOG while addressing the diffusion of power that had made it difficult for the region to effectively advocate for resources. The SGVCOG's primary mission has evolved, and today, the SGVCOG works collaboratively on projects of regional significance, forges consensus in addressing issues that impact the Valley's cities and unincorporated areas, and advocates for regional and member interests to improve the quality of life in the San Gabriel Valley.

The SGVCOG was the “first of its kind” providing an innovative model to overcome regional hurdles that could only be adequately addressed by the 31 cities, unincorporated communities, and water districts working together to send a unified message. This successful model evolved into public-private partnerships where government, academia, and the corporate community could partner to maintain the quality of life and prosperity of the region and protect local control and self-determination while exploring innovative solutions to the region's challenges.

The innovation demonstrated by the SGVCOG is best exemplified by the SGVCOG's establishment of the Alameda Corridor-East (ACE) Construction Authority in 1998.

Southern California's San Pedro Bay ports are the nation's busiest, handling 44 percent of the country's containerized imports, 90 percent of California's imports and 75 percent of its exports. Nearly 60 percent of the containers travel inland by freight rail along the ACE Trade Corridor to and from destinations across the country. Train traffic along this Corridor is projected to increase by as much as 160 percent by the year 2020. Goods movement activities provide substantial economic benefits in Southern California and the San Gabriel Valley region and have enormous impacts on the regional transportation system, public health, the environment and quality of life for area residents.

In an effort to mitigate the impacts of the significant increases in rail traffic over 70 miles of mainline railroad in the San Gabriel Valley while facilitating goods movement, the SGVCOG developed the ACE Project, which consists of multiple construction projects including center median and crossing arm improvements, traffic signalization, and grade separation projects along two 35-mile freight rail mainline routes from downtown Los Angeles through the San Gabriel Valley to San Bernardino County and then established the Alameda Corridor-East (ACE) Construction Authority as the administrative agency of the SGVCOG responsible for completing this Project.

The SGVCOG and ACE Construction Authority have secured more than \$1 billion in federal, state and local funds for the ACE Project. Construction of the Jump Start safety enhancements at 39 at-grade crossings was completed in 2004. Construction of 14 roadway grade separations in Phase I has been completed or is underway. Another five grade separation projects are in design and concept plans have been developed for the remaining three projects. ACE Construction Authority will continue to pursue existing and proposed Federal, State and local funding opportunities. The ACE Project is part of a larger transportation corridor known as the Alameda Corridor-East (ACE) Trade Corridor, which stretches through San Bernardino, Riverside and Orange counties. Without ACE, increased rail traffic would add to congestion throughout the San Gabriel Valley.

The SGVCOG is leading the way in its efforts to advance the sustainability of the region by reducing energy consumption, air pollution, greenhouse gas emissions and water use and protecting and preserving environment. The success achieved in the San Gabriel Valley cities is being leveraged to attract additional funding and the commitment of resources for continued advancement of these goals.

The SGVCOG's work over the past several years and the agenda going forward will continue to focus on collaboration; building consensus and serving as a unified voice to maximize resources, achieve sustainable solutions for transportation, housing, economic growth and the environment; and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley.

ANNUAL BUDGET PROCESS

The SGVCOG accounts for its funds using governmental accounting standards. Governmental funds use the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liability of the current period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, are recorded when the payment is due.

The annual budget contains information for the General Fund, Special Revenue Funds and Capital Projects Funds as well as projections, program overviews, and the detail within each program. Each program overview provides a description, goals and objectives to be accomplished in the fiscal year, and performance indicators and is consistent the Strategic Plan, which is reviewed each year. The budget document is intended to provide an understanding of the SGVCOG programs and services and serves as a meaningful benchmark against which to evaluate the SGVCOG's accomplishments or challenges and to assess performance with fiscal accountability.

Review of Direction and Assessment of Needs

The SGVCOG's annual budget process begins with a review of the direction the Governing Board provides related to the short-term and long-term goals and objectives established as part of the Strategic Plan. An annual Strategic Planning Session is held to assist the policy makers in evaluating and determining where the SGVCOG plans to be and what it desires to accomplish. This information is used to assess actual results for the current fiscal year and to discuss changes in strategy for the ensuing fiscal year.

Simultaneous with the review of short-term direction, staff evaluates which tasks need to be accomplished, taking into consideration both long-term and short-term Board direction. Tasks identified in long-term strategic plan have priority for the associated revenues. New projects or old projects are added or deleted based on direction from the Board of Directors.

Evaluation of Resources

The second phase of the budget process begins in February and involves an analysis of funding sources. Identification of available resources occurs during the fiscal year, but estimates for the coming year are forecast during the budget development process. Particular focus is placed on determining funds that should be carried over from the current fiscal year, new or potential revenue sources, and growth rates for continuing revenues.

Budget Development and Review

The SGVCOG bylaws set the fiscal year beginning July 1 and ending June 30. The budget process is structured to provide for the maximum level of input from the SGVCOG policy and technical advisory committees. Budget involvement includes key SGVCOG staff members. The finance and administrative staff prepare revenue projections, the indirect budget, and complete set up the

SGVCOG's budget system for the new fiscal year. Detailed line item budgets are developed and submitted to the Executive Director for review for overall consistency with both the short- and long-term strategic direction of the Governing Board, the appropriateness of funding sources for the identified tasks, and any recommended staffing changes. Ongoing reviews of the budget allow for timely response to any significant developments that may occur.

Budget Adoption and Implementation

The budget is presented to the SGVCOG Governing Board at its May meeting for adoption. Upon adoption of the fiscal year budget, staff is charged with the on-going responsibility of monitoring actual revenues and expenditures. As deviations to the budget occur, staff revises assumptions and/or requests budget amendments as necessary. Reports are presented to the Governing Board to communicate compliance with fiscal authority.

Budget Amendments

When it becomes necessary to modify the adopted budget, the amendment procedure depends on the type of change that is needed.

1. ***Administrative Budget Amendments:*** There are three types of administrative budget amendments that do not result in an increase to the overall program budgets. Administrative budget amendments require approval of the Executive Director. The three types include:
 - a. Transfers from one line item to another within a task budget within same funding source, or changes between tasks within the same program and funding source.
 - b. Reallocation of budgeted salary costs and revenues from one program to another within the same funding source.
 - c. Substitution of one approved funding source/grant for another approved funding source/grant within a program.
2. ***Board Approved Amendments:*** A Board approved budget amendment brings about a change in the total expenditures or revenue source for a program. Examples of these changes include, but are not limited to, the following:
 - a. The acceptance of additional grant monies.
 - b. The inclusion of expenditures that are projected to exceed budgeted amounts.
 - c. The re-appropriation of monies/expenditures (excluding SGVCOG staff salary costs) from one program or funding source to another.

These changes require budget authorization and a formal agenda item forwarded to the Governing Board for final approval. The agenda items requesting budget amendments will define the expected funding source and will adhere to the balanced budget requirements. All budget amendments are documented by the Accountant/Treasurer and are tracked in the SGVCOG's computerized financial system.

FINANCIAL POLICIES

The SGVCOG's financial policies set the basic framework for the overall fiscal management of the organization. Operating independently of changing circumstances and conditions, these policies assist the decision-making process of the SGVCOG Governing Board and administration. The policies represent long-standing principles and practices that guide the SGVCOG and assist in maintaining financial stability. The policies are reviewed annually through the auditing process.

Operating Budget Policies

The Governing Board approves a fiscal year budget containing new revenues and expenditures. The budget amounts for each fiscal year include prior year Board approved appropriations.

1. The SGVCOG utilizes a decentralized operating budget process, whereby all task managers participate.
2. The budget is balanced with total anticipated revenues plus beginning undesignated/unreserved fund balances.
3. SGVCOG utilizes encumbrance accounting related to purchase orders as an element of control in the formal budgetary integration.
4. New or expanded contracts will not be authorized without implementing adjustments of expenses or revenues at the same time.
5. Costs of administration will be budgeted at whatever is reasonable and necessary.
6. Contracts will be budgeted by fiscal year for multi-year projects based on best estimates with the understanding that to the extent actual expenditures vary from estimates, and the project is ongoing, adjustments will be made in the mid-year budget process.

Revenue Policies

1. SGVCOG establishes a general assessment dues structure for all member jurisdictions which is based generally on population. The current dues structure was approved by the Governing Board on June 21, 2007.
2. The SGVCOG will aggressively seek additional federal, state and local funding/grants.

Cash Management Policies

1. SGVCOG deposits all funds in a timely manner and at an average minimum no less than once a week.
2. Cash disbursements to local jurisdictions and vendors/consultants will be done in an expeditious and timely manner.
3. Idle funds will be invested in accordance with SGVCOG's established investment policy emphasizing in order of priority – safety, liquidity, diversification, and a reasonable market ratio of return.

Investment Policies

1. SGVCOG will review, on an annual basis, and formally adopt an investment policy.

2. SGVCOG will instruct financial institutions to make investments in accordance with the investment policy.
3. SGVCOG has engaged the services of a Treasurer who will continue to provide on-going advice on current investment strategies, cash management, and cash flow projections.
4. SGVCOG will present a monthly investment status report to the Board of Directors.

Auditing Policies

1. An independent audit, by a recognized CPA firm, will be performed annually.
2. SGVCOG shall produce annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board.
3. Completeness and reliability of the information contained in the financial statements is based upon a comprehensive framework of internal controls that is established for this purpose.

FY 2014-15 BUDGET
BUDGET OVERVIEW AND NET ASSETS

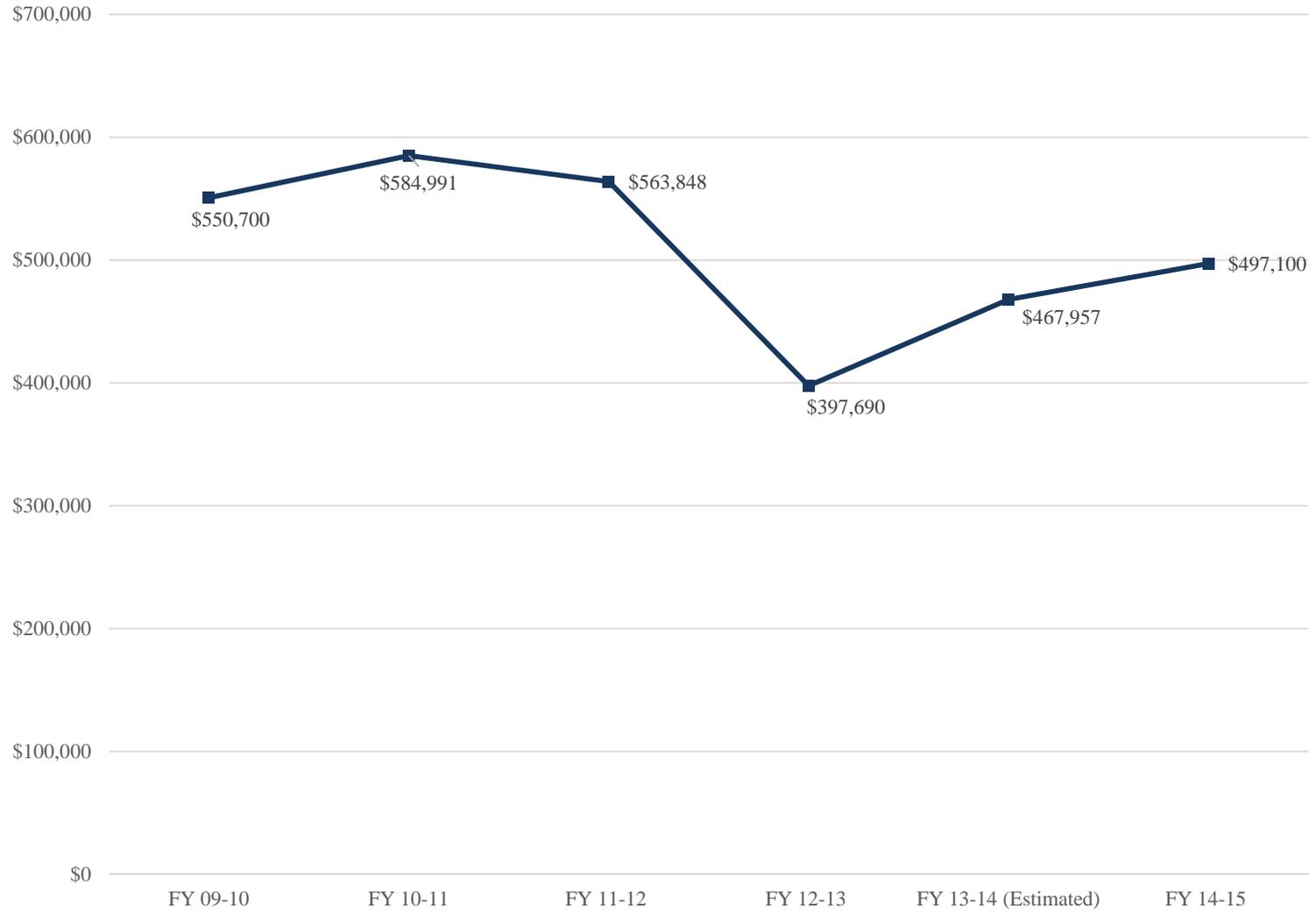
San Gabriel Valley Council of Governments	
Fiscal Year 2014-15 Budget	
<u>Description</u>	<u>Amount</u>
Revenues:	
General Operating Income	\$ 692,049
Grants & Special Project Income	753,338
Total Revenue	1,445,387
Expenses:	
Ongoing Operational Contracts	75,000
Personnel ¹	470,872
General & Administrative ²	137,371
Consultant Services	165,000
Direct Expenses	23,000
Direct Grant Expenses	545,000
Total Expenses	1,416,243
Change in Net Assets	\$ 29,144

Estimated Fund Balance (7/1/2014):	\$467,957
Estimated Fund Balance (6/30/2015):	\$497,100

¹ Personnel Costs include \$71,159 in costs that are reimbursed by grant programs.

² General & Administrative Costs include \$53,841 in costs that are reimbursed by grant programs.

FY 2009-15 SGVCOG Net Assets³

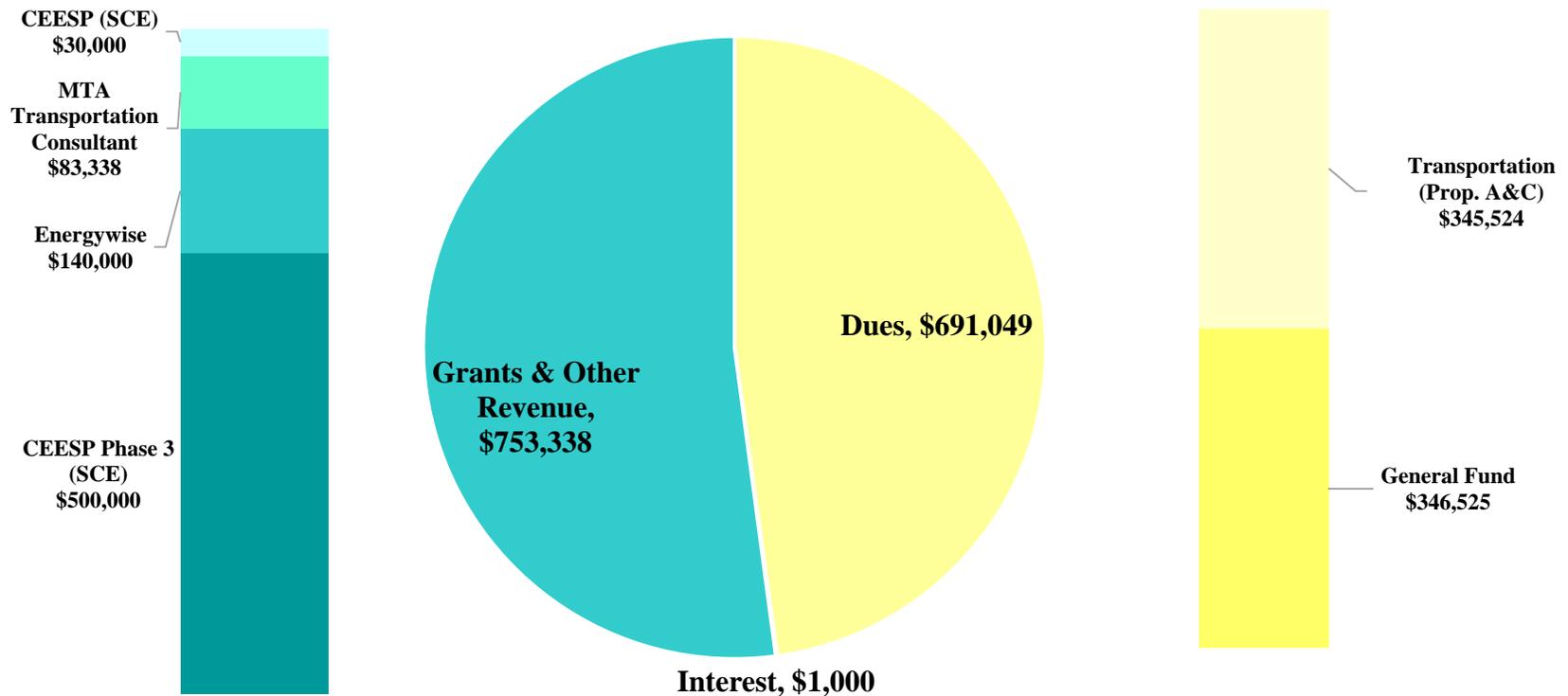


³ Net assets for FY 2009-13 are based on the SGVCOG's audited financial statements. FY 12-13 includes an estimated claim settlement payment of \$150,000.

REVENUES

In FY 2014-15, SGVCOG revenues are projected at \$1,445,387. Dues revenue, which reflects direct contributions made by member agencies, is estimated at \$691,049, or 48% of total revenues. Of the dues revenue, \$345,525, or 50%, is projected to be paid with unrestricted, or general, funds, while \$345,524, or 50%, is anticipated to be paid by member agencies with transportation (Proposition A & C) funds. It is anticipated there will be \$1,000 in revenue from interest. The remaining \$753,338, or 52%, of the SGVCOG revenues are received through grants and other funding. Of note, \$1,098,863, or 76%, of SGVCOG revenues come from restricted sources, both grants revenue and restricted source dues income, which limits the use of these funds.

**FY 2014-2015 – SGVCOG Revenues
\$1,445,387**



Dues Revenue - The revenue from dues is the primary source of income to support the SGVCOG's day-to-day staffing and operations. On June 21, 2007, the Governing Board reviewed recommendations of the City Managers' Steering Committee and approved a dues structure for city-members as follows:

\$5,000 base fee + \$.30 per capita = Member Dues

At the same time, the Governing Board:

1. Established a \$30,000 cap on member dues;
2. Directed that the dues cap be reviewed every three years;
3. Directed that an annual review of the need for an adjustment of dues proportionate to increases in the Consumer Price Index (CPI) be completed; and
4. Capped CPI adjustments at 5% and indicated the timeframe during which the CPI would be calculated would be determined.

Dues range from \$5,325 to \$30,000, with agencies paying an average of \$19,744; nine member agencies pay the maximum dues amount. With the exception of changes in dues amounts related to population change, there has not been a change to the dues since this structure was adopted by the SGVCOG in June 2007. Prior to the 2007 adjustment, the last adjustment in dues approved by the Board was in 1998. For the seventh consecutive year, no increase in dues is being recommended.

In 2009, the SGVCOG Governing Board adopted a policy that at least \$5,000 of each member agency's dues be paid using general, or unrestricted, funds. The remainder may be paid using restricted funds, but it is the member's responsibility to ensure that SGVCOG dues are an eligible use of these funds. This policy is intended to ensure the SGVCOG has adequate unrestricted funding to operate pursuant to the Governing Board's direction and the adopted Strategic Plan without allowing the source of funds to determine the organization's priorities. Dues are typically derived from two sources: general funds and transportation funds (Propositions A & C, Measure R). This year, 50% of the dues paid by member agencies is anticipated to be paid by member agencies' general, or unrestricted, funds, while 50% is expected to be funded by transportation funds. This will require the SGVCOG meet the restrictions related to the use of these funds.

Total member agency dues for FY 2014-15 are estimated to be \$691,049. For the purposes of comparison, staff has also compiled data on the reimbursements and incentive payments that cities have received as a result of participating in the San Gabriel Valley Energy Wise Partnership and the Southern California Edison (SCE) California Long-term Energy Efficiency Strategic Plan (CEESP) grant. During FY 2013-14, cities received \$388,982 in incentives, direct purchase of energy-efficient equipment for city facilities, and reimbursements for staff labor.

FY 2014-15 SGVCOG Dues \$691,049		
Agency	2014 Population Dept. of Finance	2014-2015 Dues
Alhambra	84,697	\$30,000
Arcadia	57,500	\$22,250
Azusa	48,385	\$19,516
Baldwin Park	76,715	\$28,015
Bradbury	1,082	\$5,325
Claremont	35,920	\$15,776
Covina	48,619	\$19,586
Diamond Bar	56,400	\$21,920
Duarte	21,668	\$11,500
El Monte	115,064	\$30,000
Glendora	51,290	\$20,387
Industry	438	\$19,744
Irwindale	1,466	\$5,440
La Canada Flintridge	20,535	\$11,161
La Puente	40,478	\$17,143
La Verne	32,228	\$14,668
Monrovia	37,162	\$16,149
Montebello	63,527	\$24,058
Monterey Park	61,777	\$23,533
Pasadena	140,879	\$30,000
Pomona	151,713	\$30,000
Rosemead	54,762	\$21,429
San Dimas	34,072	\$15,222
San Gabriel	40,313	\$17,094
San Marino	13,341	\$9,002
Sierra Madre	11,094	\$8,328
South El Monte	20,426	\$11,128
South Pasadena	26,011	\$12,803
Temple City	36,134	\$15,840
Walnut	30,112	\$14,034
West Covina	107,828	\$30,000
LA County District 1	N/A	\$30,000
LA County District 4	N/A	\$30,000
LA County District 5	N/A	\$30,000
SGV Water Agencies	N/A	\$30,000
Total	1,501,898	\$691,049

FY 2013-14 Estimated Incentive and Reimbursements \$388,982				
Agency	SGVEWP Incentives ⁴	SGVEWP Direct Install Program	CEESP Reimbursements	Total
Alhambra		\$53,036		\$53,036
Arcadia	\$9,474			\$9,474
Baldwin Park				\$0
Bradbury				\$0
Claremont		\$24,129		\$24,129
Covina	\$21,797		\$890	\$22,687
Diamond Bar		\$1,118		\$1,118
Duarte		\$3,885		\$3,885
El Monte				\$0
Glendora				\$0
Industry				\$0
Irwindale				\$0
La Canada Flintridge				\$0
La Puente				\$0
La Verne			\$276	\$276
Monrovia			\$2,041	\$2,041
Montebello	\$24,509			\$24,509
Monterey Park	\$1,656	\$93,710	\$456	\$95,822
Pomona	\$33,755	\$19,342		\$53,096
Rosemead				\$0
San Dimas		\$12,046		\$12,046
San Gabriel				\$0
San Marino				\$0
Sierra Madre	\$12,680			\$12,680
South El Monte	\$9,049			\$9,049
South Pasadena		\$61,252		\$61,252
Temple City				\$0
Walnut				\$0
West Covina	\$2,415		\$1,417	\$3,832
Total	\$115,334	\$268,518	\$5,080	\$388,932

⁴ Only cities that are SCE customers are eligible for incentives, direct install and reimbursements through the San Gabriel Valley Energy Wise Partnership. Incentive estimates include projects that are scheduled to be completed by June 2014.

Historically, the SGVCOG has had relatively stable dues revenue. In FY 2011-12, there was a slight decrease due to new population estimates from the California Department of Finance that reflected data from the 2010 Census. In FY 2012-13, there was a decrease in dues resulting from two cities (Irwindale and Walnut) suspending their memberships. In FY 2013-14, all member agencies paid dues, with the exception of the City of Irwindale. In FY 2014-15, it is projected that all member agencies will pay.

Grants & Other Funding- One of the strategies identified in the SGVCOG's Strategic Plan was to expand and diversify the Agency's resources to support Governing Board adopted goals and service levels. Income from grants and other sources varies annually based on the number of active grants and has been used to leverage the SGVCOG's other resources and enable the organization to meet its objectives and serve the needs of member agencies.

In FY 2014-15, there is an estimated \$753,338 in revenue anticipated from four programs:

- **San Gabriel Valley Energy Wise Partnership (\$140,000):** At the January 2013 meeting, the Governing Board approved a contract extension to continue participating in this local government partnership program through December 2014. This program is funded by the CPUC. There are a number of specific objectives for the Partnership:
 - 1) Assisting local governments in identifying and implementing energy-efficiency projects in their municipal facilities;
 - 2) Providing training to city staff on energy efficiency issues and initiatives including Title 24, AB 32 and Demand Response; and
 - 3) Educating and outreaching to the public to increase knowledge of energy-efficiency in their homes and businesses and to provide information on utility programs and rebates.

As the local government partner, the SGVCOG is primarily responsible for administrating and coordinating with utility staff in identifying energy-efficiency projects in city facilities and marketing and outreach for the Partnership. SGVCOG is fully reimbursed for all staff time spent managing this program.

For FY 2014-15, \$90,000 in revenues from SCE are anticipated and \$50,000 in revenues from SCG are anticipated. Currently, SCE and SCG are in the process of getting formal approval to extend the existing Partnership cycle through the end of the 2015. It is expected that the annual budget will remain unchanged during 2015.

- **SCE CEESP Grant (\$30,000):** This is the third year of this grant program, which was been extended through October 2014 with mutual approval from SCE and the SGVCOG Governing Board in Fall 2012. This program provides funding for two activities:
 - 1) Developing customized energy actions plans (EAPs) and greenhouse gas (GHG) emissions inventories, and

- 2) Training and funding for city staff to upload municipal facility energy usage data onto a County-wide energy management and tracking program.

Both of these efforts will assist cities in complying with AB 32 and other State and Federal mandates related to energy-efficiency and climate change. The first task, development of EAPs, was completed in FY 2012-13. In FY 2014-15, staff will complete work and finalize reporting on the utility manager task.

- ***SCE CEESP Phase 3 Grant (\$500,000)***: At its August 2013, meeting, the Governing Board approved a contract with Southern California Edison (SCE) for work related to the California Long-Term Energy Efficiency Strategic Plan (CEESP) Phase 3 Grant. The scope of work includes three activities:
 - 1) Develop a voluntary green building program for residential and non-residential property owners. This program is intended to educate property owners about strategies for reducing energy consumption utilizing a “whole building” approach.
 - 2) Assist cities in implementing online permitting programs, which will incorporate an educational component related to energy-efficiency.
 - 3) Develop an energy efficiency Point-of-Permit program that will develop new forms, checklists and marketing materials to integrate EE elements into the city permit and inspection processes.

In total, the SGVCOG was awarded \$849,410 to complete the three tasks. Work on this grant began in Spring 2014, and is expected to be completed by the end of 2015.

- ***MTA Transportation Consultant (\$83,338)***: The Los Angeles County Metropolitan Transportation Authority (MTA) Board of Directors includes one member appointed by the City Selection Committee to represent the San Gabriel Valley as the SGVCOG representative. John Fasana (Duarte) currently serves in this role. MTA recognizes the need for the SGVCOG representative to have staff support to perform the duties of a Board Member. Previously, the support services were provided by an MTA employee, and the salary and benefit costs related to the position were shared between the SGVCOG and MTA. Beginning in FY 2013-14, MTA has instead provided an annual allocation to the SGVCOG, which then be used to provide the support services either through the use of a consultant or by hiring an employee.

In August 2013, the SGVCOG approved an MOU with MTA. Under the terms of this MOU, the SGVCOG and Board Member are be responsible for selecting, employing/contracting with, compensating and overseeing the work of the individual responsible for providing the support services. MTA reimburses the SGVCOG in an amount not to exceed the contract costs, if using consultant services, or the salary and benefit costs, if using an employee, plus an administrative fee of 3% of the actual costs, which is intended to reimburse the SGVCOG for the additional work and responsibility related to the oversight of the function. Currently, the total reimbursement from MTA is for an amount not exceed \$83,337.50 in the

first 12 months. This amount would be adjusted in an amount equal to any increases approved by the Board for MTA non-contract employee salary increases. The term of the MOU is from July 1, 2013 to June 30, 2017, unless earlier terminated by mutual written agreement.

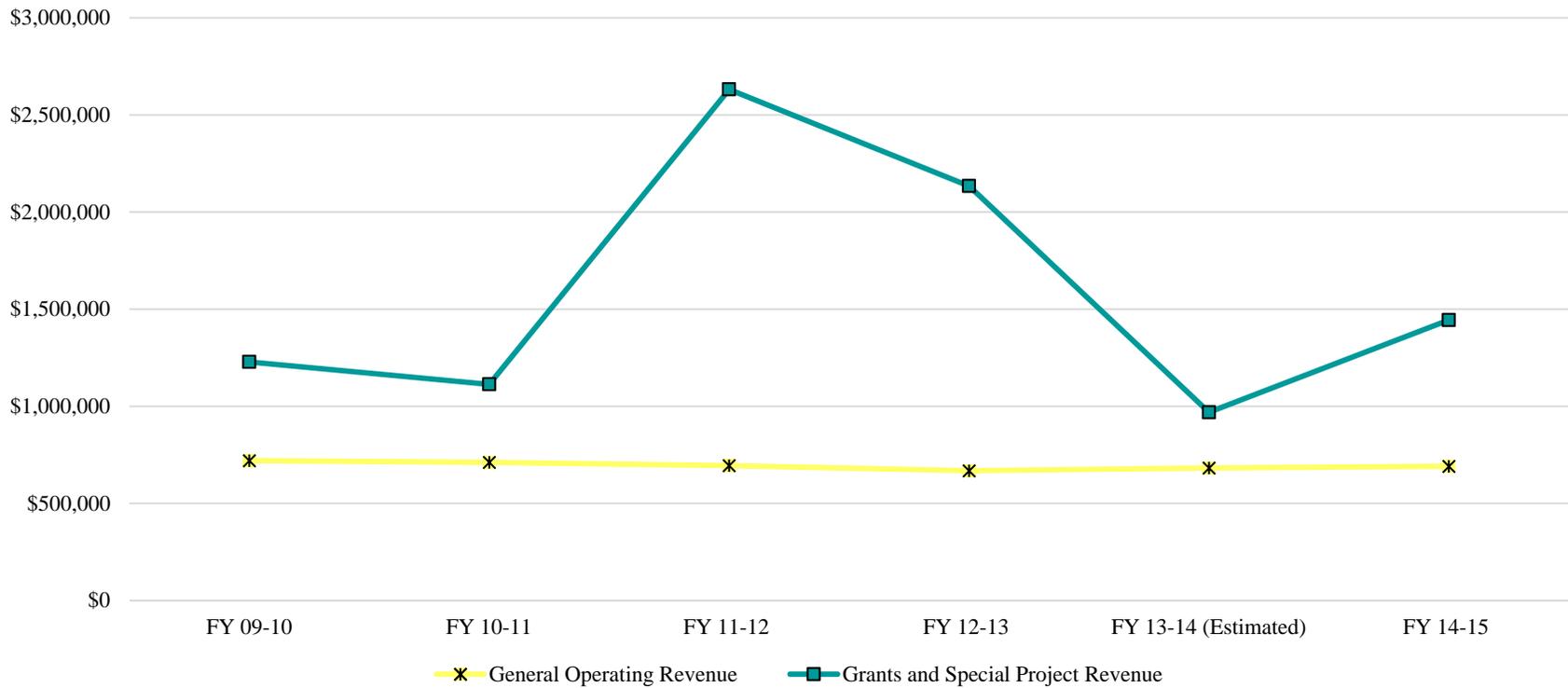
In addition to these programs, in April 2013, the SGVCOG entered into a Memorandum of Understanding (MOU) with Western Riverside Council of Governments (WRCOG) to promote the California HERO program in the San Gabriel Valley. The California HERO program provides property owners with access to loans for the installation of energy-efficiency and renewable energy projects. Participating contractors attend certification classes and are monitored for program compliance. This program has been operating in Western Riverside County for over a year and has resulted in increased construction jobs. To date, there have been over 5,000 projects funded, and over \$100 million in loans approved for the residential program. This makes it the largest Property Assessed Clean Energy (PACE) program in the country.

Pursuant to the MOU, the SGVCOG will serve as the point of contact for information and support for the program in our region and will assist San Gabriel Valley cities in implementing the program. While contractors would have the primary responsibility for marketing the program, SGVCOG staff will provide information on California HERO at existing marketing and outreach events in participating cities. In exchange for this program support, WRCOG is obligated to pay Participant fees to the SGVCOG equal to 0.05% of the aggregate cost of the bonds issued to fund California HERO eligible projects within the subregion.

In April 2014, the SGVCOG Governing Board entered into a nearly identical agreement with Figtree Financing program to support their non-residential PACE program. In exchange for this program support, Figtree is obligated to pay Participant fees to the SGVCOG equal to 0.02% of the aggregate cost of the bonds issued to fund Figtree Financing eligible projects within the subregion.

The proposed FY 2014-15 budget does not include revenues related to the California HERO or the Figtree programs. During the first half of the fiscal year, staff will review the program activity and recommend changes to projected revenues during the mid-year budget analysis, if appropriate.

FY 2009-15 Total Revenue^{5,6}



⁵ FY 2012-2013 includes \$75,000 in revenue related to a settlement with the SGVCOG’s former insurance agent involving the 2005 Caltrans audit and related legal expenses. The settlement was a reimbursement for costs previously paid by the SGVCOG.

⁶ Currently, both SGVEWP and CEESP Phase 3 grants have an end date of December 31, 2014. However, SCE and SCG are in the process of obtaining formal approval to extend the existing SGVEWP Partnership cycle through the end of the 2015, which would also extend the Phase 3 grant. It is expected that the annual budget will remain unchanged during 2015. Therefore, the FY 2014-15 budget includes funding for a full calendar year for both programs.

EXPENDITURES

During FY 2014-15, SGVCOG expenditures are projected to total \$1,416,243. This reflects an increase of \$511,376, or 56%, from FY 2013-14, which is largely associated with the initiation of the CEESP Phase 3 grant. Additionally, over the past three years, there has been a significant shift in costs. From FY 2009-12, the Managements Services Agreement (MSA) with Arroyo Associates Inc. (AAI), and the various associated amendments, had annual costs that ranged from \$514,895 to \$691,577. Once the MSA was terminated in October 2012, those cost savings were used to fund in-house personnel, which is budgeted at \$470,872 for FY 2014-15. The three largest expenditure components are 1) Direct Grant Expenses, \$545,000 or 38%, 2) Personnel, \$470,872 or 33%, and 3) Consultant Services, \$165,000 or 12%.

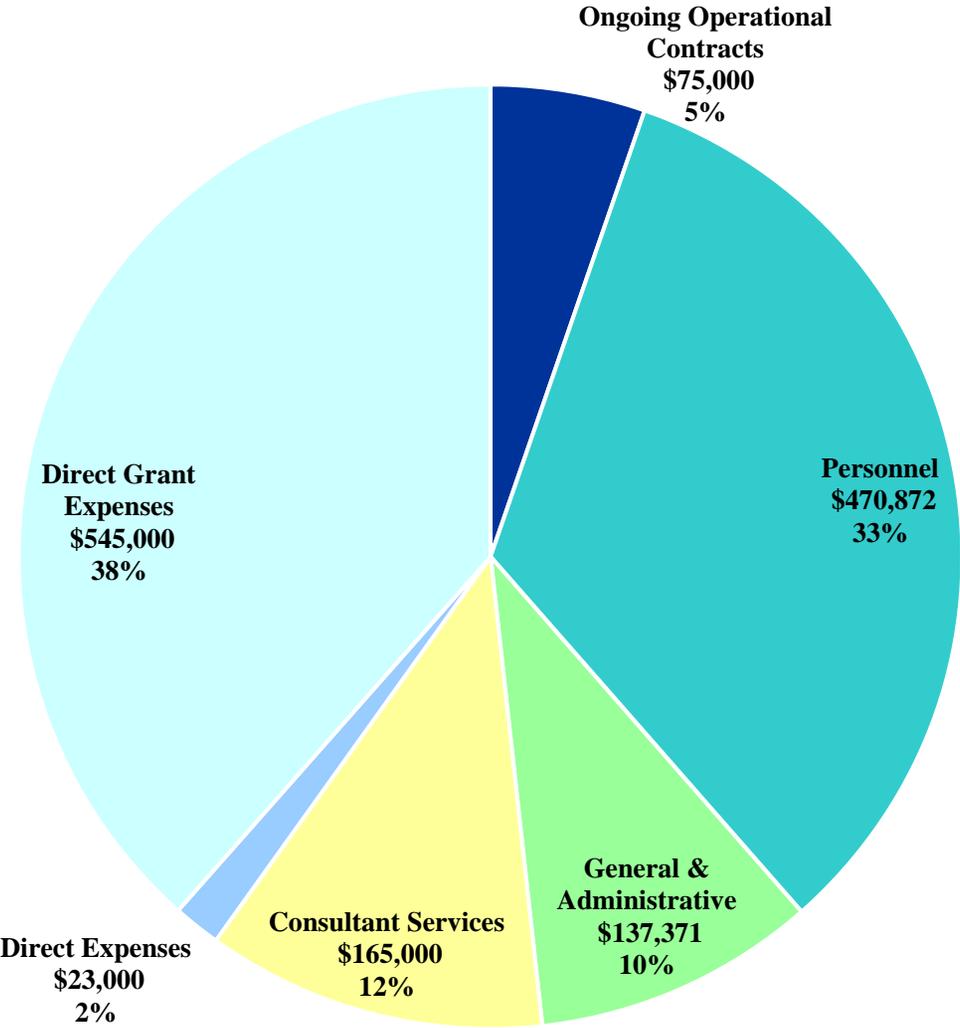
SGVCOG Expenses 2009-2015

Category	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Ongoing Operational Contracts	\$ 40,026	\$ 108,457	\$ 162,130	\$ 69,044	\$ 92,000	\$ 75,000
Personnel ⁷	\$ 25,596	\$ 19,328	\$ -	\$ 126,766	\$ 410,700	\$ 470,872
General & Administrative ⁸	\$ 56,894	\$ 75,321	\$ 44,689	\$ 243,261	\$ 134,500	\$ 137,371
Consultant Services	\$ 405,657	\$ 459,388	\$ 469,939	\$ 531,185	\$ 146,667	\$ 165,000
Direct Expenses	\$ 28,618	\$ 17,303	\$ 19,117	\$ 33,719	\$ 26,000	\$ 23,000
Direct Grant Expenses	\$ 514,224	\$ 402,212	\$ 1,959,093	\$ 1,386,690	\$ 95,000	\$ 545,000
Total	\$ 1,071,015	\$ 1,082,009	\$ 2,654,968	\$ 2,390,665	\$ 904,867	\$ 1,416,243

⁷ In FY 2013-14, one full-time Senior Analyst staff position was vacant.

⁸ FY 2012-13 General & Administrative costs include \$155,000 in costs associated with the termination of the MSA and an estimated claim settlement payment of \$150,000.

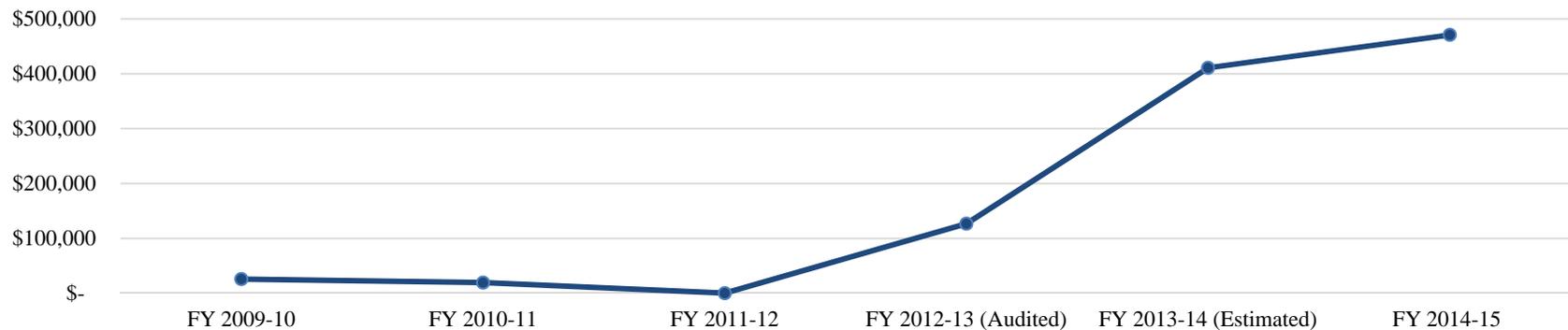
FY 2014-2015 – SGVCOG Expenditures by Category
\$1,416,243



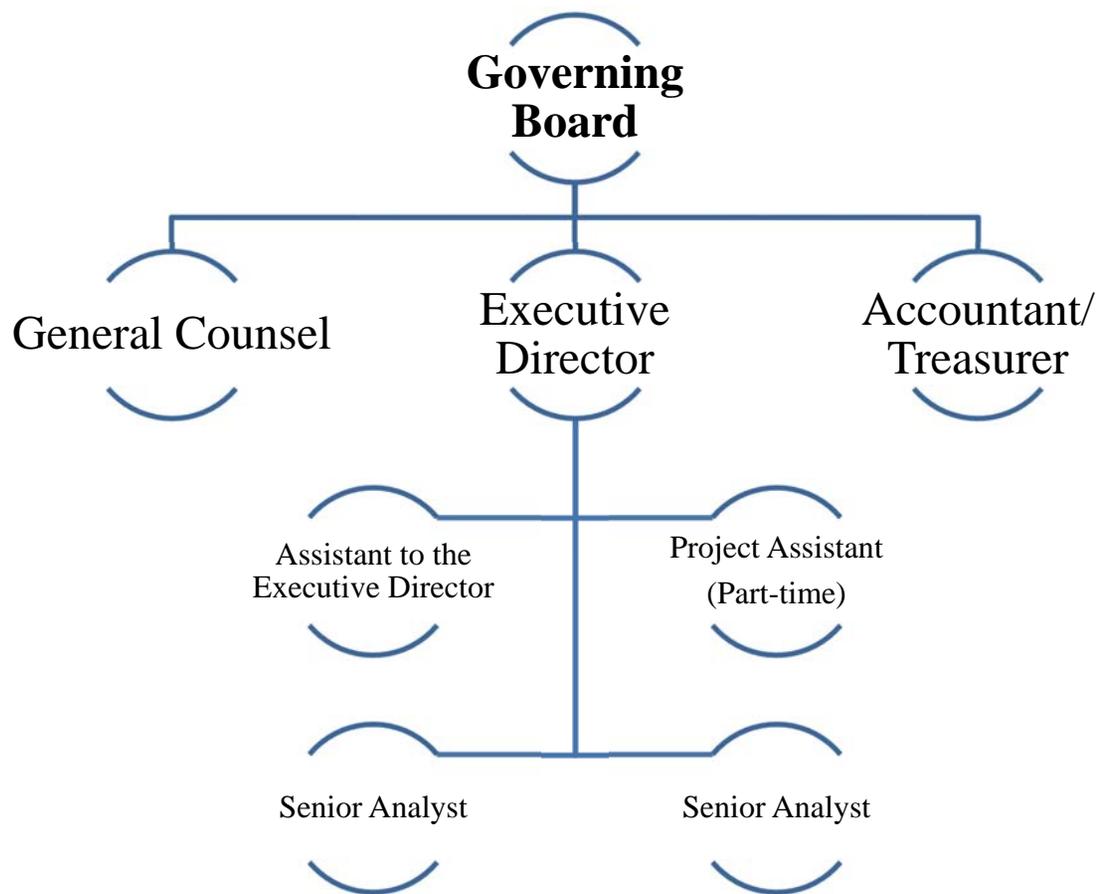
Personnel- These costs include the salary, benefit and retirement costs associated with the SGVCOG staff. The SGVCOG currently has five budgeted positions, including an Executive Director, Assistant to the Executive Director, two Senior Analysts, and a part-time project assistant. Legal services and accounting/treasurer services are provided pursuant to contracts. Additionally, various specialized services, such as strategic planning and human resources, are provided to the SGVCOG on an as-needed basis under contracts.

In FY 2012-13, the SGVCOG entered into temporary employment agreements in September 2012 with three staff members, and then, in February 2013, entered into two-year employment agreements with five staff members. The personnel costs for FY 2012-13 include both the costs from the temporary and full-time agreements. FY 2013-14 estimated budget reflects the first full year of employee costs, with one senior analyst position vacant. The FY 2014-15 budget includes funding for all four full-time and one part-time positions. The SGVCOG provides standard benefits to staff, and all staff members participate in the California Public Employees' Retirement System (CalPERS). All new employees are under the “2% at 62” formula, and all employees pay the full employee CalPERS contribution. The FY 2014-15 budget assumes a 2% increase in employer CalPERS contributions, which is based on the projections provided by CalPERS.

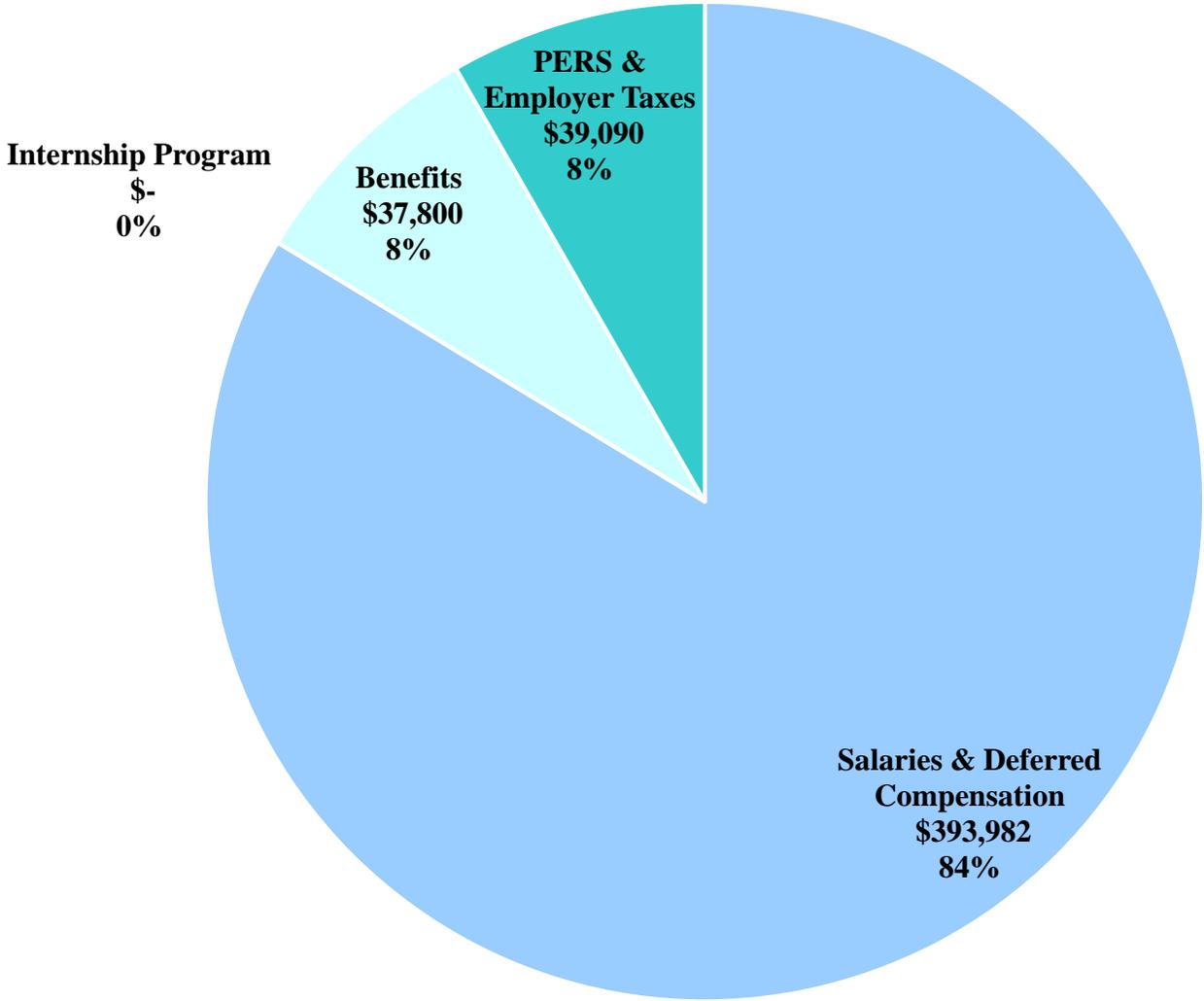
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Salaries & Deferred Compensation				\$ 126,766	\$ 341,600	\$ 393,982
Internship Program	\$ 25,596	\$ 19,328			\$ -	\$ -
Benefits					\$ 37,100	\$ 37,800
PERS & Employer Taxes					\$ 32,000	\$ 39,090
Total	\$ 25,596	\$ 19,328	\$ -	\$ 126,766	\$ 410,700	\$ 470,872



SGVCOG Organization Chart



**FY 2014-2015 – SGVCOG Personnel Expenditures
\$470,872**



Of the \$470,872 in total personnel costs, \$71,159, or 15%, is offset by grants revenue. For those programs that do not have outside funding, including administrative work, environmental programs that are not related to existing grants, economic development, housing and water, general fund revenue is used to offset these costs. In total, the estimated labor costs associated with these programs is \$62,955.

FY 2014-15 Administrative & Personnel Expenditures – Applied Revenues

	FY 2014-15 (Draft)	General Fund	Trans.⁹	EENR	SGVEWP	CEESP	CEESP Phase 3	Econ. Dev.	Housing	Water
Salaries & Deferred Compensation	\$ 393,982	79,978	210,493	15,874	42,136	2,089	9,450	11,971	13,390	8,645
Internship Program	\$ -	-	-	-	-	-	-	-	-	-
Benefits	\$ 37,800	5,126	18,632	622	6,983	151	850	1,881	3,265	288
PERS & Employer Taxes	\$ 39,090	4,470	18,104	2,909	6,758	618	2,122	558	828	2,723
Total	\$ 470,872	89,574	247,229	19,404	55,878	2,859	12,422	14,410	17,484	11,657

⁹ Transportation revenues reflect dues that are paid using transportation funding, typically Proposition A&C or Measure R.

General & Administrative- These costs include facility costs (i.e. rent, storage, utilities, and office supplies), insurance/bonding, meetings and travel, and memberships. Prior to FY 2012-13, facility costs were included under the terms of the MSA with AAI. In FY 2012-13, the Governing Board authorized entering into a five-year lease with the facility where the SGVCOG’s offices are currently located in Alhambra. Currently, the SGVCOG only has one annual membership, with the Local Government Sustainable Energy Coalition (LGSEC), that provides support and advocacy for local governments on energy-efficiency and renewable energy projects. The three largest expenditures within this category are Rent & Parking (\$63,351 or 46%); Meetings & Travel (\$30,000 or 22%); and Equipment & Software Acquisition (\$10,000 or 7%). Based on the SGVCOG’s indirect costs allocation plan, a portion of the general and administrative costs are reimbursed through the SGVCOG’s grant programs. This reimbursement estimate is based on the staff labor associated with each of these programs. In FY 2014-15, it is estimated that \$53,841, or 39%, of the SGVCOG’s general and administrative costs will be reimbursed by these grant programs.

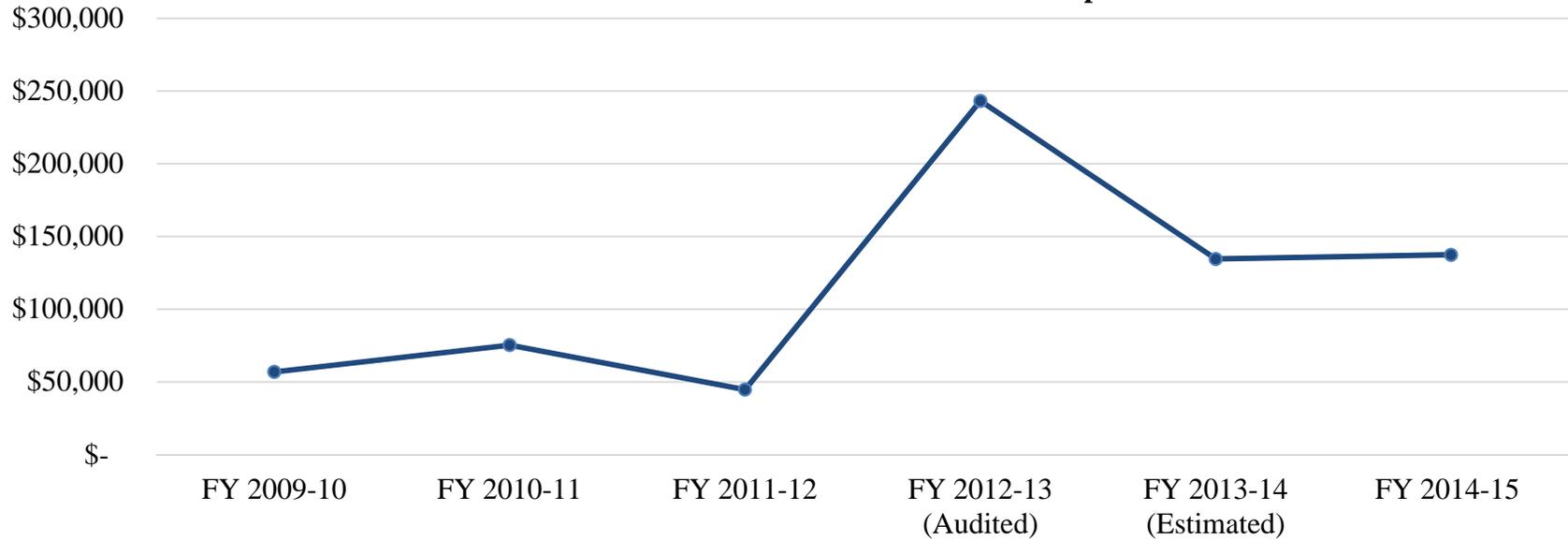
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Rent & Parking				\$ 39,622	\$ 58,600	\$ 63,351
Utilities				\$ 3,060	\$ 2,000	\$ 7,000
Postage					\$ 1,000	\$ 1,500
Equipment & Software Acquisition	\$ 3,657	\$ 669	\$ 812	\$ 6,009	\$ 25,000	\$ 10,000
Storage					\$ 2,000	\$ 2,520
Office Supplies				\$ 3,152	\$ 3,000	\$ 3,000
Miscellaneous maint/ops expense	\$ 10,832	\$ 1,458	\$ 7,349	\$ 5,678	\$ 5,000	\$ 5,000
Unreimbursable Grant Expenses ¹⁰	\$ -	\$ 38,668	\$ -		\$ -	\$ -
Meeting/Travel ¹¹	\$ 35,612	\$ 29,350	\$ 21,349	\$ 20,955	\$ 25,000	\$ 30,000
Dues & Subscriptions	\$ 1,885	\$ 514	\$ 10,345	\$ 10,055	\$ 3,000	\$ 3,500
Administrative Fees ¹²					\$ 2,500	\$ 3,500
Depreciation	\$ 1,049					
Insurance	\$ 3,859	\$ 4,662	\$ 4,834	\$ 4,730	\$ 7,400	\$ 8,000
Claim Expense				\$ 150,000		
Total	\$ 56,894	\$ 75,321	\$ 44,689	\$ 243,261	\$ 134,500	\$ 137,371

¹⁰ Unreimbursed Grant Expenses for FY 2010-11 include the \$36,963 in Caltrans Grant Costs that were required to be returned as a result of a program audit.

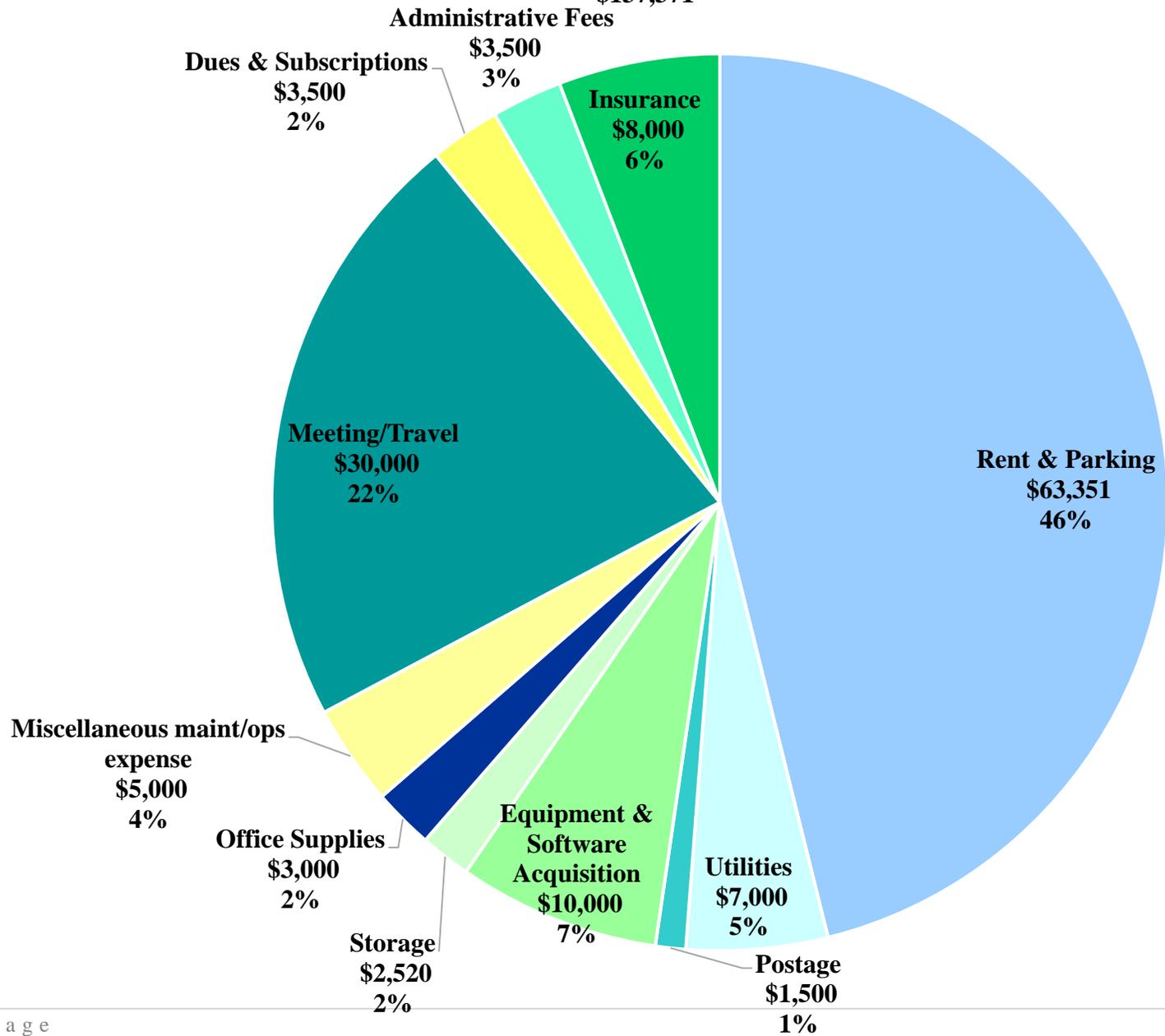
¹¹ Meetings & travel expenses include costs for local meetings and receptions as well as Board and staff travel. In FY 11-12 and FY 12-13, there was limited Board and staff travel to Washington D.C. and Sacramento, which significantly lowered the expenditures in this area.

¹² Administrative fees include banking, payroll processing and other similar charges that SGVCOG incurs as a result of serving as an employer. Because the transition to having employees occurred in FY 2012-13, that year reflects only a partial year of costs.

FY 2009-2015 – SGVCOG General & Administrative Expenditures

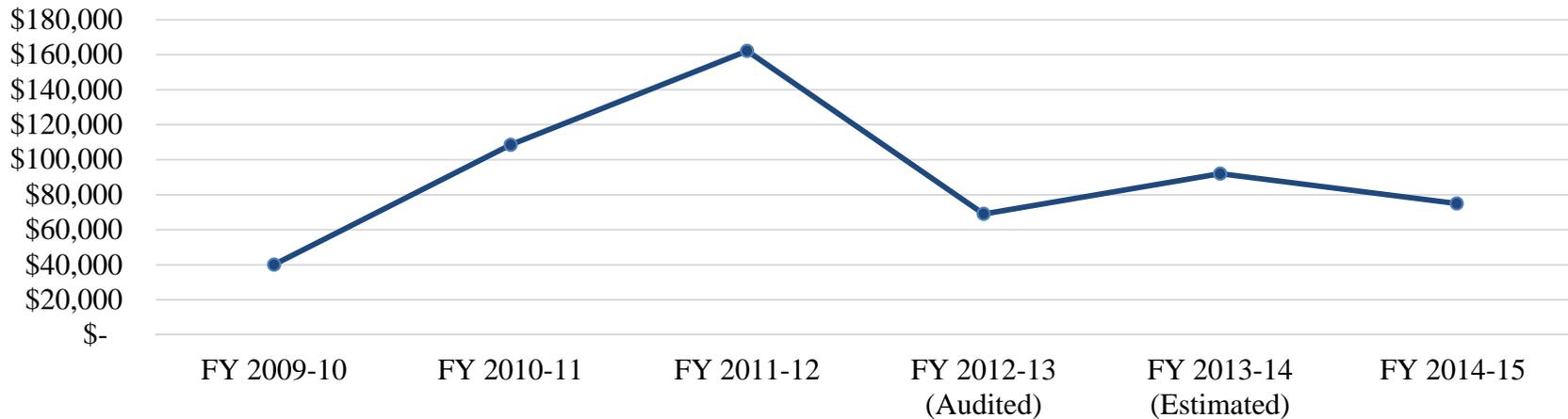


FY 2014-2015 – SGVCOG General & Administrative Expenditures
\$137,371



Ongoing Operational Contracts – This includes ongoing annual contracts for legal, accountant/treasurer and auditor services. Both the legal and accountant/treasurer contracts provide for monthly retainers, and the financial audit is conducted and paid for annually. In November 2013, the Governing Board approved a three-year contract with Platinum Consulting Group for accountant/treasurer services. In March 2014, the Governing Board approved a renewal of the contract with Jones & Mayer for General Counsel legal services for one year with four one-year options, with the same terms and conditions. The SGVCOG and the ACE Project are currently undertaking a procurement process to select a new financial auditor. The budgeted cost for the financial audit services is based on prior year costs. Staff will present a contract and update the budget to reflect actual costs once the procurement process is completed.

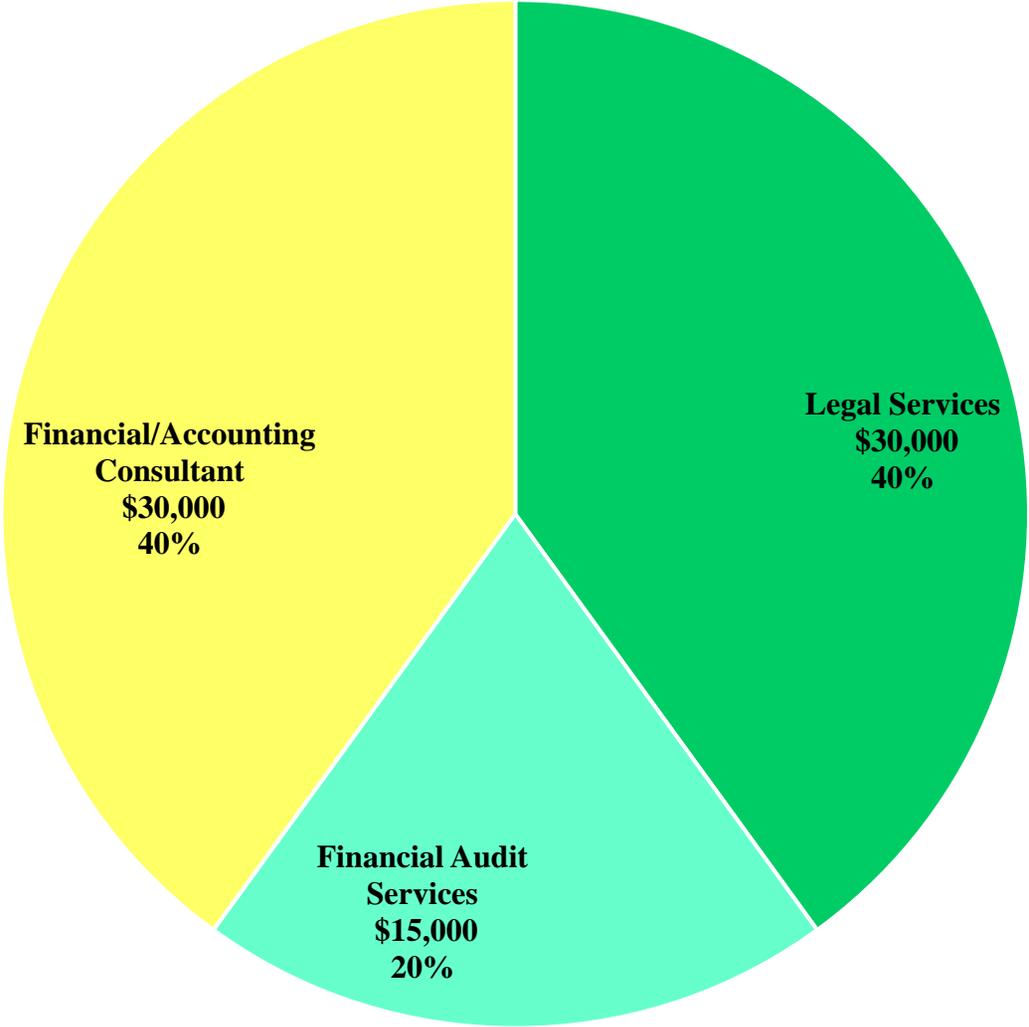
	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Legal Services ¹³	\$ 21,340	\$ 60,070	\$ 135,217	\$ 42,881	\$ 37,000	\$ 30,000
Financial Audit Services ¹⁴	\$ 8,686	\$ 37,387	\$ 14,913	\$ 13,663	\$ 15,000	\$ 15,000
Financial/Accounting Consultant	\$ 10,000	\$ 11,000	\$ 12,000	\$ 12,500	\$ 40,000	\$ 30,000
Total	\$ 40,026	\$ 108,457	\$ 162,130	\$ 69,044	\$ 92,000	\$ 75,000



¹³ FY 2011-12 Legal Expenses included \$50,000 in settlement costs associated with *Gil Aguirre v. San Gabriel Valley Council of Governments*.

¹⁴ In FY 2009-2013 financial audits, the Accounting and Financial Audit Services were combined as a single line item. The breakout of expenses is estimated in this budget based on the contract terms for each service.

**FY 2014-2015 – SGVCOG Ongoing Operational
Contracts Expenditures
\$75,000**



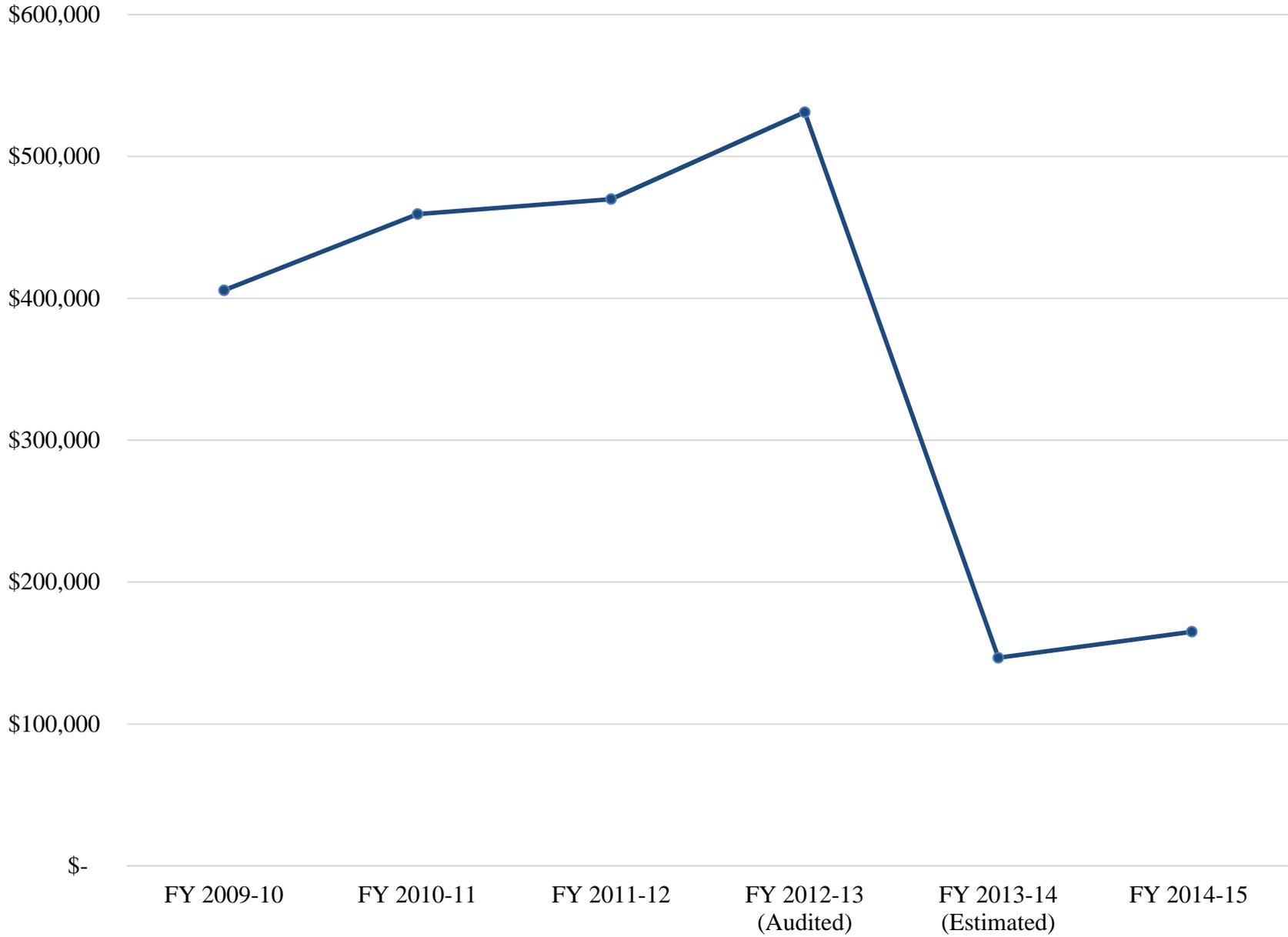
Consultant Services- This reflects the costs related to services including MTA Board Support, clerk services, strategic planning, human resources, media/public relations, and the annual executive director evaluation. The three largest expenditures in this category are MTA Board Support (\$100,000 or 63%); Clerk Services (\$25,000 or 16%); and Strategic Planning (\$15,000 or 9%). Staff is currently undertaking a procurement process to select a strategic planning facilitator. The budgeted cost is based on prior year strategic planning facilitation costs. Staff will present a contract and update the budget to reflect actual costs once the procurement process is completed.

	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Management Services ¹⁵	\$ 15,177	\$ 124,949	\$ 128,210	\$ 235,589		
Transportation Consultant	\$ 242,905	\$ 280,007	\$ 261,634	\$ 283,143		
Air Quality Consultant	\$ 143,687	\$ 50,502	\$ 24,700	\$ 12,453		
MTA Board Support					\$ 91,667	\$ 100,000
Clerk Services					\$ 25,000	\$ 25,000
Strategic Plan					\$ -	\$ 15,000
Technical Policy Committee Support			\$ 35,446		\$ -	\$ -
Human Resources					\$ 10,000	\$ 5,000
Media/Public Relations					\$ 10,000	\$ 10,000
Annual Executive Director Evaluation ¹⁶	\$ 3,888	\$ 3,930	\$ 19,949		\$ 5,000	\$ 5,000
Total	\$ 405,657	\$ 459,388	\$ 469,939	\$ 531,185	\$ 146,667	\$ 165,000

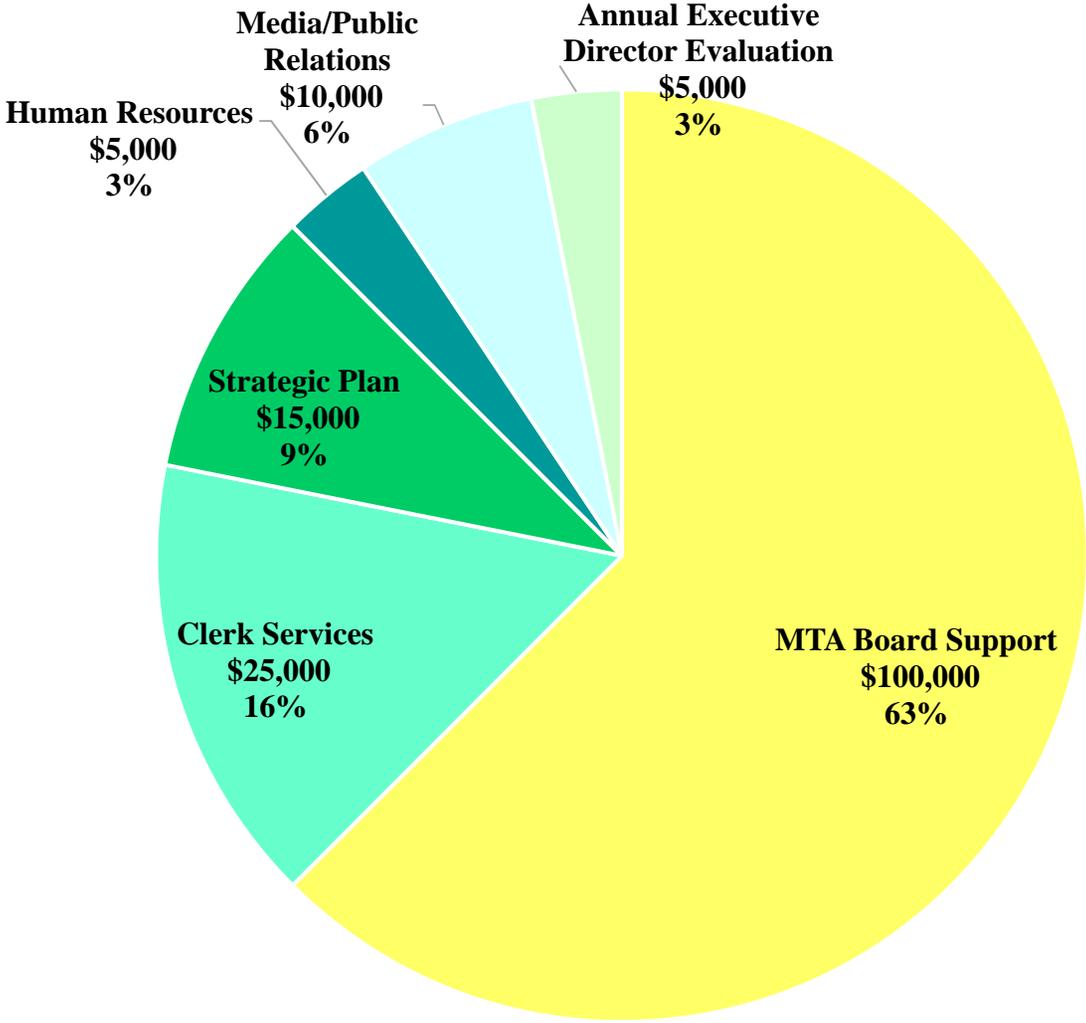
¹⁵ In the FY 2009-12, only the MSA costs that were paid for by general fund revenue are reflected under “Management Services”. Labor charged to programs (i.e. Transportation and Air Quality) were included under those expense categories. In FY 2009-2013, Strategic Planning and Media/Public Relations service costs were also included under "Management Services". In FY 2012-13, the costs for the interim Executive Director are included under “Management Services.”

¹⁶ In 2011-12, an organization and operations review was conducted in lieu of the regular annual Executive Director Evaluation, which resulted in higher costs.

FY 2009-2015 – SGVCOG Consultant Services Expenditures

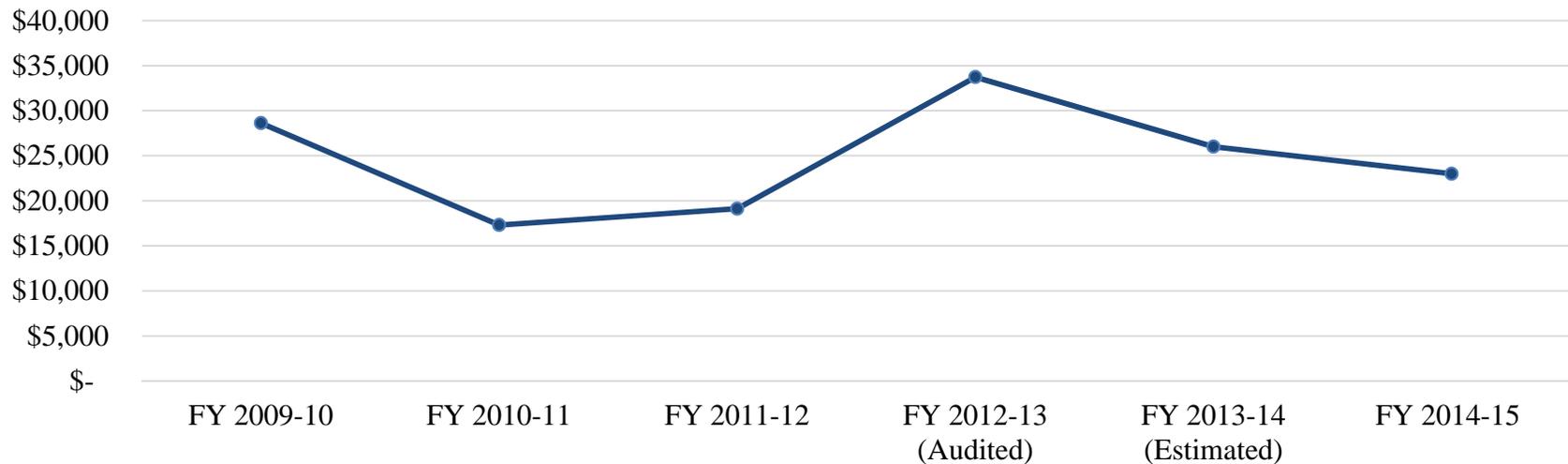


**FY 2014-2015 – SGVCOG Consultant Services
Expenditures
\$165,000**



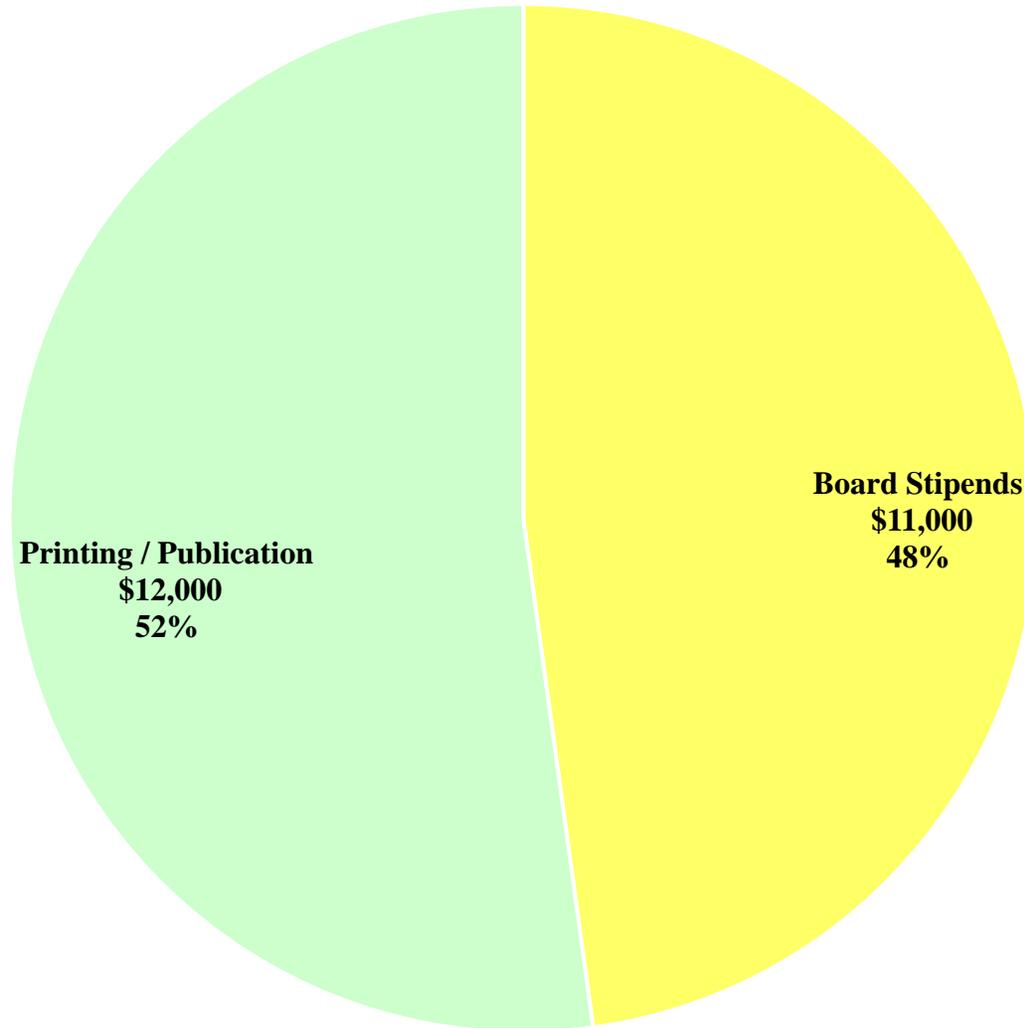
Direct Expenses- This category includes board stipends and printing/publication. Governing Board members are paid a stipend of \$50 per meeting. Stipend expenditures vary based on the number of meetings and attendance at these meetings. In FY 2011-12 and FY 2012-13, there were additional meetings and higher than average attendance, resulting in an increase in this expenditure. The SGVCOG has a lease arrangement to provide printing equipment. Large quantities and special order materials are generally outsourced.

	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Board Stipends	\$ 10,550	\$ 11,500	\$ 12,950	\$ 14,600	\$ 11,000	\$ 11,000
Printing / Publication ¹⁷	\$ 18,068	\$ 5,803	\$ 6,167	\$ 19,119	\$ 10,000	\$ 12,000
Miscellaneous					\$ 5,000	\$ -
Total	\$ 28,618	\$ 17,303	\$ 19,117	\$ 33,719	\$ 26,000	\$ 23,000



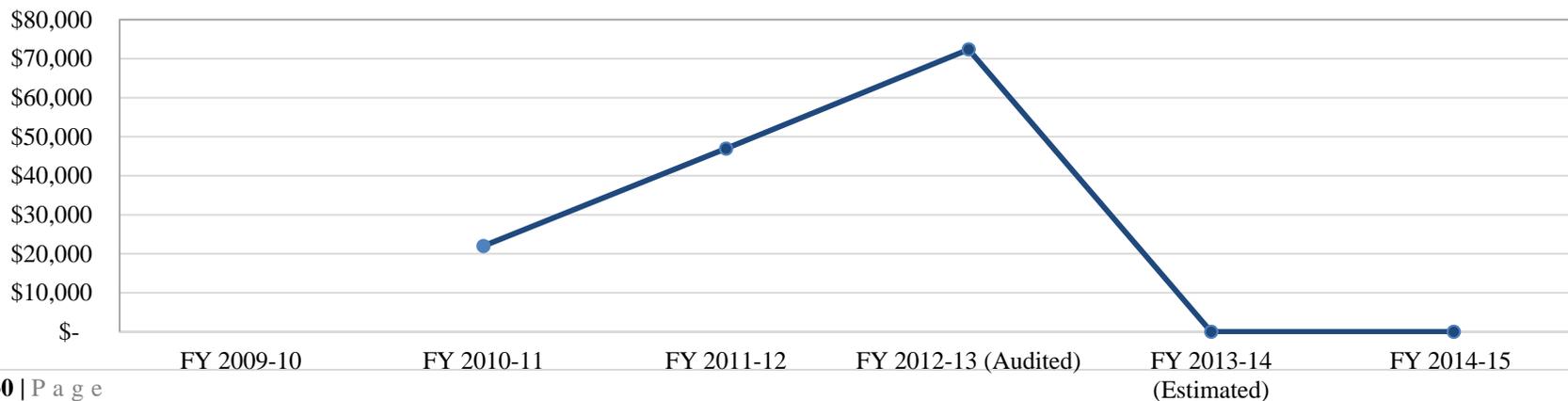
¹⁷ As part of the investigation of alleged conflict of interest involving AAI, the District Attorney's (DA) Office seized a number of the SGVCOG's records, including financial records and grant-related files. In order to recover an electronic copy of all files, the SGVCOG contracted with Discovery Data Solutions. The total cost to duplicate all records was \$9,987. This cost was included in the FY 2012-13 under printing and publication costs.

**FY 2014-2015 – SGVCOG Direct Expenses
\$23,000**

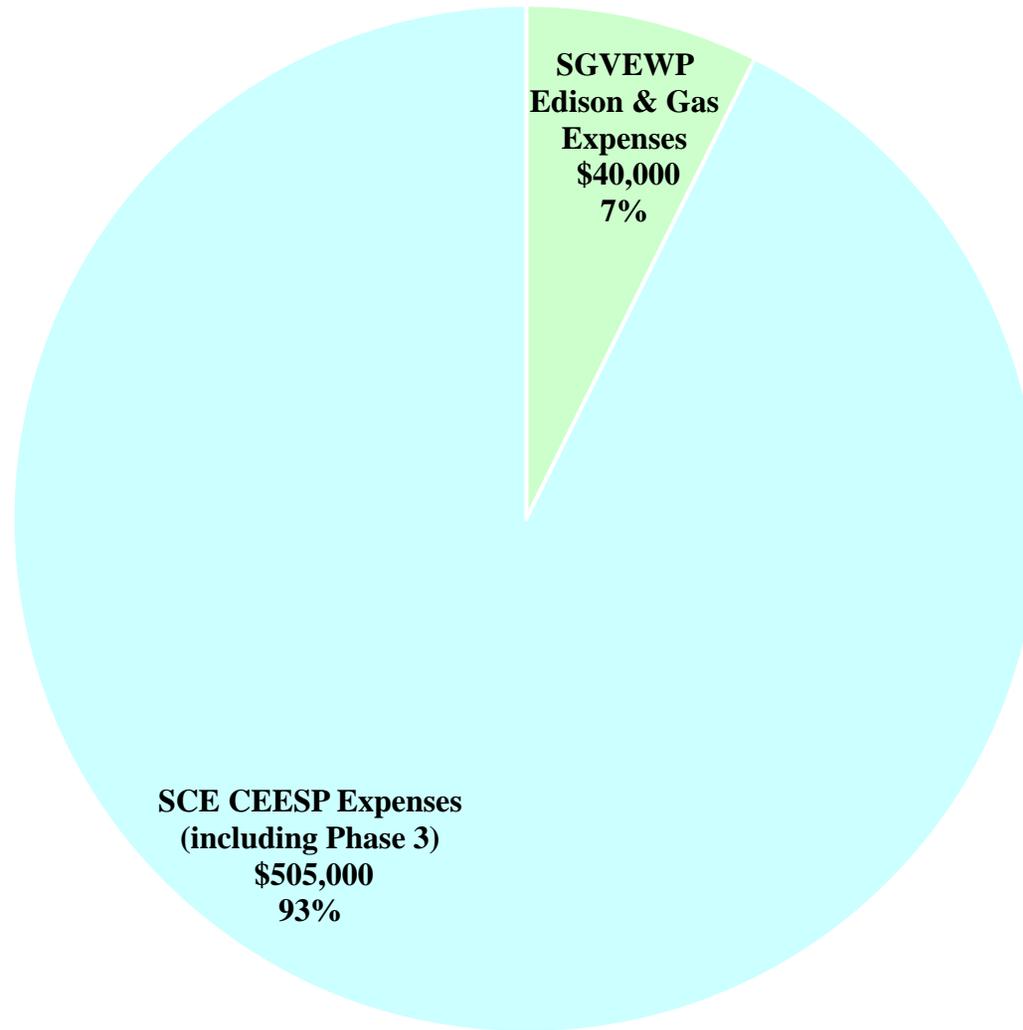


Direct Grants & Special Projects Expenses- This expenditure category reflects direct program expenditures related to the SGVCOG’s five identified priority areas: transportation, water, housing, economic development, and energy & environment, which reflects the goals and objectives identified in the SGVCOG’s Strategic Plan. In FY 2014-15, the SGVCOG will have three active grant programs: San Gabriel Valley Energy Wise Partnership; CEESP; and CEESP Phase 3. These programs are described in further detail under “Revenues.” Note, it is challenging to compare proposed expenditures for FY 2014-15 under this category with prior years’ budgets as the SGVCOG transitioned to an applied revenue model for staff labor and other expenses. In prior years, labor charges, paid to AAI under the MSA and related amendments, were included under program expenditures along with contracts for other third-party professional services and direct expenses.

	FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13 (Audited)	FY 2013-14 (Estimated)	FY 2014-15
Arrow Highway	\$ 12,000					
Homeless Services	\$ 17,437	\$ 1,210				
Watershed Coordinator Program	\$ 60,122	\$ 80,449	\$ 51,953			
SGVEWP Edison & Gas Expenses	\$ 99,588	\$ 112,208	\$ 151,545	\$ 40,797	\$ 40,000	\$ 40,000
SCE CEESP Expenses (including Phase 3)		\$ 33,261	\$ 1,438,800	\$ 1,223,245	\$ 55,000	\$ 505,000
CalRecycle	\$ 101,583	\$ 137,431	\$ 150,534			
Water Quality Improvement	\$ 223,494	\$ 15,660	\$ 30,000	\$ 4,000		
MS-4 NPDES			\$ 89,307	\$ 46,298		
Energy Upgrade Expenses		\$ 21,993	\$ 46,954	\$ 72,350	\$ -	\$ -
Total	\$ 514,224	\$ 402,212	\$ 1,959,093	\$ 1,386,690	\$ 95,000	\$ 545,000



**FY 2014-2015 – SGVCOG Grants & Special Project
Expenses
\$545,000**



FY 2014-15 Budget

BUDGET ITEMS	General Fund	Transportation	Environment	SGVEWP¹⁸	CEESP	CEESP Phase 3	Economic Development	Housing	Water	TOTAL	+/- (FY 13-14 – 14-15)
General Operating Income											
Member Dues	\$ 345,525	\$ 345,524	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 691,049	
Sponsorships	-	-	-	-	-	-	-	-	-	-	(7,500)
Hero Revenue	-	-	-	-	-	-	-	-	-	-	
Miscellaneous Revenue	-	-	-	-	-	-	-	-	-	-	
Interest	1,000	-	-	-	-	-	-	-	-	1,000	
<i>Total General Operating Income</i>	<i>346,525</i>	<i>345,524</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>692,049</i>	
Grants & Special Project Income											
MTA Consultant	-	83,338	-	-	-	-	-	-	-	83,338	6,945
Energy Wise (SGVEWP) - Gas	-	-	-	50,000	-	-	-	-	-	50,000	16,000
Energy Wise (SGVEWP) - Edison	-	-	-	90,000	-	-	-	-	-	90,000	(20,000)
SCE CEESP Grant	-	-	-	-	30,000	500,000	-	-	-	530,000	465,000
<i>Total Grants Income</i>	<i>-</i>	<i>83,338</i>	<i>-</i>	<i>140,000</i>	<i>30,000</i>	<i>500,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>753,338</i>	<i>466,335</i>
Total Income	346,525	428,862	-	140,000	30,000	500,000	-	-	-	1,445,387	470,253
General Operating Expenses											
Ongoing Operational Contracts											
Legal Services	30,000	-	-	-	-	-	-	-	-	30,000	(7,000)
Financial Audit Services	15,000	-	-	-	-	-	-	-	-	15,000	
Financial/Accounting Consultant	30,000	-	-	-	-	-	-	-	-	30,000	(10,000)
Personnel											
Salaries & Deferred Compensation	79,978	210,493	15,874	42,136	2,089	9,450	11,971	13,390	8,645	393,982	52,382
Benefits	5,126	18,632	622	6,983	151	850	1,881	3,265	288	37,800	700
PERS & Employer Taxes	4,470	18,104	2,909	6,758	618	2,122	558	828	2,723	39,090	7,090
General & Administrative											
Rent & Parking	31,676	31,676	-	-	-	-	-	-	-	63,351	4,751
Utilities	3,500	3,500	-	-	-	-	-	-	-	7,000	5,000
Postage	750	750	-	-	-	-	-	-	-	1,500	500
Equipment & Software Acquisition	5,000	5,000	-	-	-	-	-	-	-	10,000	(15,000)
Storage	2,520	-	-	-	-	-	-	-	-	2,520	520
Office Supplies	1,500	1,500	-	-	-	-	-	-	-	3,000	
Miscellaneous maint/ops expense	2,500	2,500	-	-	-	-	-	-	-	5,000	
Unreimbursable Grant Expenses	-	-	-	-	-	-	-	-	-	-	
Meeting/Travel	15,000	15,000	-	-	-	-	-	-	-	30,000	10,000
Dues & Subscriptions	1,000	-	2,500	-	-	-	-	-	-	3,500	500
Administrative Fees	1,750	1,750	-	-	-	-	-	-	-	3,500	1,000
Insurance	4,000	4,000	-	-	-	-	-	-	-	8,000	600
Consultant Services											
MTA Board Support	-	100,000	-	-	-	-	-	-	-	100,000	8,333
Clerk Services	25,000	-	-	-	-	-	-	-	-	25,000	
Strategic Plan	15,000	-	-	-	-	-	-	-	-	15,000	15,000
Human Resources	5,000	-	-	-	-	-	-	-	-	5,000	(5,000)
Media/Public Relations	10,000	-	-	-	-	-	-	-	-	10,000	
Information Technology	5,000	-	-	-	-	-	-	-	-	5,000	
Annual ED Evaluation	5,000	-	-	-	-	-	-	-	-	5,000	
Direct Expenses											
Board Stipends	5,500	5,500	-	-	-	-	-	-	-	11,000	
Printing / Publication	6,000	6,000	-	-	-	-	-	-	-	12,000	2,000
Direct Grant Expenses											
SGVEWP Edison & Gas Expenses	-	-	-	40,000	-	-	-	-	-	40,000	
SCE CEESP Expenses	-	-	-	-	25,000	480,000	-	-	-	505,000	450,000
Total Grant Expenses	-	-	-	40,000	25,000	480,000	-	-	-	545,000	450,000
Total Expenditures	310,270	424,404	21,862	95,878	27,859	492,422	14,410	17,484	11,657	1,416,243	511,376
Net income (Loss)	\$ 36,255	\$ 4,458	\$ (21,862)	\$ 44,122	\$ 2,141	\$ 7,578	\$ (14,410)	\$ (17,484)	\$ (11,657)	\$ 29,144	

¹⁸ Net income shown for the grants reflects reimbursements for general & administrative costs, which is included in the overhead rates charged to the grants.